



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Public Health
Department No.: 041
For Agenda Of: April 4, 2023
Placement: Administrative
Estimated Time:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors
FROM: Department Mouhanad Hammami, Director
Director(s) Public Health Department
Contact Info: Susan Liles, MS RD
Director of Nutrition Services (805) 681-5171
SUBJECT: Student Support Agreement with California State University, Northridge

County Counsel Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Auditor-Controller Concurrence

As to form: No

Recommended Actions:

That the Board of Supervisors consider the following:

- a) Approve and authorize the Chair to execute the Student Support Agreement between Santa Barbara County and California State University Northridge for the period of five (5) years, terminating on April 4, 2027; and
- b) Approve and authorize the Public Health Director to make immaterial amendments to the Agreement with California State University Northridge in accordance with Agreement section 21, upon review and concurrence by County Counsel's Office through April 4, 2027; and
- c) Determine that the proposed actions do not constitute a "Project" within the meaning of California Environmental Quality Act (CEQA), pursuant to section 15378(b)(5) because the actions are organization and administrative activities of the government that will not result in direct or indirect physical changes in the environment.

Summary Text: This item is on the agenda to approve and authorize the Chair to execute a Student Support Agreement between Santa Barbara County and California State University Northridge (CSUN). CSUN currently has a Masters of Public Administration program where students need 300 hours of supervised internship. The Board approved the Public Health Department Student Support Agreement (SSA) template on January 14, 2020. The SSA with CSUN deviates from the approved template terms and conditions as follows: removes reference to student in the indemnification section; changes

insurance requirements to address potential student liability; and, adds a section stating the County is in compliance with COVID-19 requirements.

Background:

The current Student Support Agreement template includes wording stating that CSUN will be responsible for damages caused by negligence of CSUN’s student. CSUN, as an organization, will not accept liability for its student, however, in order to address this concern, CSUN utilizes the student professional liability insurance program. This program was developed and students participating in internship programs have this coverage.

The benefits of moving forward with this risk are allowing students from the CSUN Masters of Public Administration Program to complete their internship hours with the Public Health Department (PHD). These interns will be closely supervised and provide a low risk for the County of Santa Barbara.

The PHD will benefit from interns through learning about fresh, new ideas that are happening in the field of Public Administration, and potentially be able to recruit interns to becoming PHD or County of Santa Barbara employees, assist PHD programs in objectives/tasks that would require additional paid staff to complete, and allow those students who are a part of our community to learn more about the PHD and County of Santa Barbara mission and work.

Santa Barbara County Risk Management has also reviewed and suggested changes to the indemnification and insurance provisions for this agreement based on the response from CSUN.

Performance Measure:

N/A

Contract Renewals and Performance Outcomes:

N/A

Fiscal and Facilities Impacts:

Budgeted: No There are no Fiscal and Facilities Impacts

Fiscal Analysis:

There are no fiscal or facilities impacts associated with this action as it is purely administrative in nature.

Key Contract Risks:

Students not covered under University’s General Liability, WC or Auto Liability coverage. However, this is partially mitigated by all students signing the Exhibit B, Student Waiver and Release Agreement.

Staffing Impacts: There are no staffing impacts associated with this action.

Legal Positions:

N/A

FTEs:

N/A

Special Instructions:

Please execute two (2) original Student Support Agreements with California State University, Northridge and retain one (1) original Agreement and one (1) Certified Minute Order for pick up by the department. Please email the PHD Contracts Unit at MFitzwilliamFigueroa@sbcphd.org when available for pick up.

Attachments:

- A. Student Support Agreement between Santa Barbara County and California State University Northridge (CSUN)

Authored by:

Susan Liles, MS RD, Nutrition Services Program Director