

Proposed Fee Ordinance for Development Review and Plan Check Review

June 24, 2025



Public Works
Transportation

Fee Study Overview

Purpose of the Fee Study:

- ✓ Reflect the Board of Supervisors cost recovery policies.
- ✓ Review and update Development Review Fees to address inflation and changes to service structure and delivery. The last fee update was completed in 2006.
- ✓ Realign the permit fee structure to match Planning and Development's current adopted case structure.



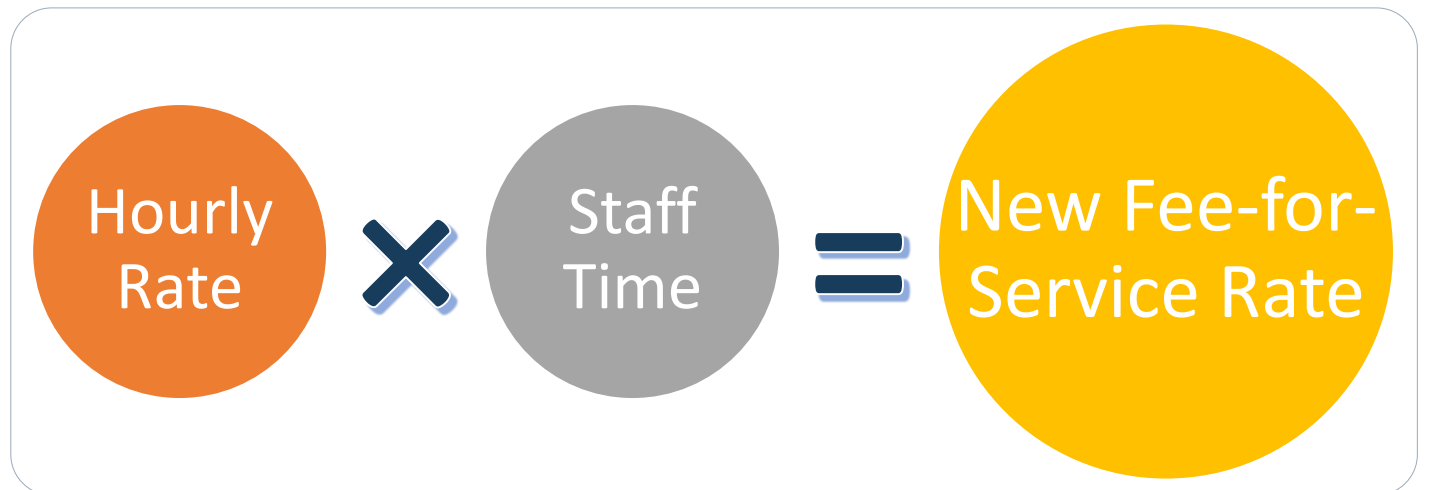
Project Milestones



1. Calculate the true cost of providing fee-based services
2. Analyze additional fees needed to recover costs
3. Determine adjustments for various scopes of work to attain cost recovery
4. Develop revenue projections based on proposed adjustments
5. Adopt new fees

Project Methodology

- ✓ Cost Calculations:
 - ✓ Identify resources required for specific services
 - ✓ Estimate labor time per permit type
 - ✓ Apply labor rate
- ✓ Assess the current level of annual cost recovery
- ✓ Develop proposed fee changes



Fee Study Findings

- ✓ Current transportation development fees recover only 23.5% of full costs
- ✓ Proposed fees would allow for an overall estimated cost recovery level of 100%
- ✓ Annual revenues for the proposed transportation development fees are estimated to be \$229,800

Adoption Timeline

June 24, 2025

Introduction (First Reading)

July 1, 2025

Adoption (Second Reading)

August 30, 2025

Ordinance takes effect

Recommended Actions

- i) Adopt the Ordinance (Second Reading) updating fees for the Santa Barbara County Department of Public Works, pertaining to Transportation Division's review of subdivision maps and other documents related to development review and plan check review; and
- ii) Find that the proposed actions are administrative activities of the County approving charges that are for the purpose of meeting operating expenses, which will not result in direct or indirect physical changes in the environment, and are therefore not subject to the California Environmental Quality Act (CEQA) under CEQA Guidelines Section 15273(a)(1) and not a "project" as defined for purposes of the California Environmental Quality Act (CEQA) under CEQA Guidelines Sections 15378(b)(4) and (b)(5).