



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** General Services  
**Department No.:** 063  
**For Agenda Of:** April 19, 2016  
**Placement:** Administrative  
**Estimated Tme:** N/A  
**Continued Item:** No  
**If Yes, date from:** N/A  
**Vote Required:** Majority

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**TO:** Board of Supervisors  
**FROM:** General Services Matthew P. Pontes, Director (560-1011)  
Contact Info: Janette Pell, Assistant Director (568-3096)  
**SUBJECT:** Santa Ynez Valley Airport ACIP 15 Project #8596 Adopt Resolution, FAA  
Funding; Third District

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**County Counsel Concurrence**

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Other Concurrence: Santa Ynez Airport Authority**

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors:

- a) Adopt the attached resolution authorizing the submittal of an application, acceptance of an allocation of funds and execution of a grant agreement with the State of California, Department of Transportation (CalTrans) for an Airport Improvement Program Matching Grant of approximately \$60,370 (Third District);
- b) Authorize the Director of General Services to execute the Federal Aviation Administration Grant Agreement Offer No. 3-06-0243-015-2016 of approximately \$1,207,413 not to exceed the maximum allowable amount of \$1,388,525;
- c) Authorize the Director of General Services to act as agent on behalf of the County of Santa Barbara pertaining to the acceptance of the Federal Aviation Administration Grant Allocation and Grant Agreement; and
- d) Find that the proposed project is categorically exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15301(c), as it involves repair, maintenance, and minor alterations to existing structures, facilities and topographical features, involving negligible or no expansion of existing use, and approve and direct staff to file the attached Notice of Exemption on that basis.

**Summary Text:**

This project, known as ACIP Grant 15, will maintain and modernize the Santa Ynez Valley Airport facilities, and has been proposed by the Santa Ynez Valley Airport Authority (SYVAA) who manages the airport under lease on behalf of the County. The total cost of the project, including design services, and construction and management is \$1,341,570.00. The project is funded primarily by federal grants from the FAA, with the remaining funding coming from California Department of Transportation (Caltrans) and the SYVAA.

**Background:**

The County's airport near Santa Ynez is operated by the SYVAA. The County, as owner, is also the FAA Sponsor. As Sponsor, the County may apply for and receive federal grants on a yearly basis as part of a 5-year Airport Capital Improvement Plan (ACIP) previously approved by the County and FAA. The ACIP is consistent with the SYVAA's Airport Layout Plan (ALP), last approved by the County on September 18, 2012 and by the FAA on August 1, 2013.

The ACIP Grant 15 project will implement the design which was funded and developed in the ACIP 14 Airfield Electrical Upgrades design-only project.

The ACIP 15 Project scope of work includes construction of electrical upgrades including runway edge and threshold lights, taxiway edge lights, guidance signs, installation of Runway 8 Precision Approach Path Indicators (PAPI), replacement of Runway 26 Visual Approach Slope Indicator (VASI) with PAPI, installation of Runway End Identifier Lights (REIL's) and lighted wind cones, electrical vault and back-up generator.

On November 19, 2015, County and Santa Ynez Valley Airport Authority representatives met with the FAA to discuss the Airport Capital Improvement Plan. Based on this meeting, an Application for Federal Assistance was completed and sent to the FAA in order to secure funds for the ACIP 15 Project; County staff expect the County to be allocated funds in the full amount requested. The FAA requires construction bids be received prior to issuing the final grant offer. Upon completion of the bidding process, General Services will file an application for FAA and CalTrans grant funding. The FAA requires 2016 grant applications be submitted no later than May 1, 2016. If recommendation b) is approved, it will authorize the Director of General Services to sign and submit the grant application by the May 1<sup>st</sup> deadline. Approval of the construction contract will be brought back to the Board for approval once grant funding is secured. Construction is estimated at \$1,094,570 with total project costs estimated at \$1,341,570. With approval of the recommendations, Grant 15 project is projected to be complete by summer 2017.

**CEQA:**

A CEQA categorical exemption is being requested for this project as it consists of maintenance, repair, and alteration of an existing public structure with no expansion of use beyond that existing at the time of the lead agency's determination in accordance with 15301(c). This exemption includes existing highways and streets, sidewalks, gutters, bicycle and pedestrian trails, and similar facilities (this includes road grading for the purpose of public safety). A National Environmental Policy Act (NEPA) categorical exclusion document has been submitted to and approved by the FAA under similar justification.

**Fiscal and Facilities Impacts:**

Budgeted: Yes

**Fiscal Analysis:**

<b><u>Funding Sources</u></b>	<b><u>Current FY Cost:</u></b>	<b><u>Annualized On-going Cost:</u></b>	<b><u>Total One-Time Project Cost</u></b>
General Fund			
State			\$ 60,370.00
Federal			\$ 1,207,413.00
Fees			
Other:			\$ 73,787.00
<b>Total</b>	\$ -	\$ -	\$ 1,341,570.00

Narrative:

Funding is provided by grants from the FAA, State matches from the California Department of Transportation (Caltrans) - Aeronautics Program and local matches from the Santa Ynez Airport Authority. Ninety percent (90%) is funded by the FAA (\$1,207,413). The SYVAA pays the remaining 10% (\$134,157) in accordance with the lease agreement between the County and the SYVAA. Only after application and FAA grant approval will the Caltrans portion be applied for and, if granted, may reimburse the SYVAA 4.5% (\$60,370). There are no County funds being used on this project.

This project was recommended for funding in the FY 2015/2016 Airport Capital Improvement Program. Once the grant is approved, funds will be available in Fund 0052, Dept. 063, Account 8200, Program 1920, Project 8596.

**Key Contract Risks:**

General Services and the SYVAA meet with FAA Planners annually to review and update the programmed 5 year ACIP for the Santa Ynez Valley Airport. During this meeting the project specifics and FAA funding preferences are discussed. Since FAA and Caltrans funding availability varies from year to year, the FAA and SYVAA work to prioritize the ACIP projects and to queue the projects accordingly. The opportunity to take advantage of these grant funded projects must be accomplished when offered, or the needed airport improvement projects will become delayed until future grant offers are available.

**Staffing Impacts:**

**Legal Positions:**  
0

**FTEs:**  
0

**Special Instructions:**

Please forward a copy of the Minute Order to Todd Morrison, General Services Department - Support Services Div., Courthouse East Wing.

**Attachments:**

1. Resolution, two originals
2. Application for Federal Assistance
3. Grant Assurances
4. Notice of Exemption

**Authored by:**

Todd Morrison, General Services – Capital Projects