



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** General Services  
**Department No.:** 063  
**For Agenda Of:** June 27, 2023  
**Placement:** Administrative  
**Estimated Tme:** N/A  
**Continued Item:** No  
**If Yes, date from:** N/A  
**Vote Required:** Majority

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**TO:** Board of Supervisors  
**FROM:** General Services Kirk Lagerquist, Director (805-560-1011)  
Contact Info: Skip Grey, Assistant Director (805-568-3083)  
**SUBJECT:** Approval of Work Orders for Electric Vehicle Charging Equipment – All Districts

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**County Counsel Concurrence**

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Other Concurrence: Risk**

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors:

- a) Approve 10 work orders for 117 electric vehicle charging stations and ancillary equipment as well as design and permitting services, for an amount totaling \$309,047 for various locations throughout the County of Santa Barbara, to be supplied by PowerFlex Systems, LLC (“PowerFlex”) with an address at 15445 Innovation Drive, San Diego, California, 92128, under the terms and conditions specified in the Agreement for Electric Vehicle Charging Stations and Services of Independent Contractor, approved by the Board of Supervisors on June 6, 2023, and authorize the Director of General Services or designee to sign and execute such work orders; and
- b) Find that the recommended actions are associated with constructing and locating a limited number of new, small facilities or structures and/or installation of small new equipment and facilities in small structures and is therefore exempt from California Environmental Quality Act (CEQA) pursuant to 14 CRR 15303 and direct staff to file a Notice of Exemption based on that finding.

**Summary Text:**

This item is before the Board to seek approval of work orders to purchase equipment and design and permitting services from Powerflex for 117 electric vehicle charging stations (EV Chargers). Approval of the work orders for 10 locations throughout the County is required per the master service contract with Powerflex approved by the Board on June 6, 2023. Installation of the equipment will be done under a separate agreement using the County’s Job Order Contracting process.

**Background:**

Almost 10 years ago, the County began installing electric vehicle (EV) charging equipment at various locations around the County. Today, Santa Barbara County has 127 Powerflex EV Chargers at 13 sites, and wishes to add an additional 117 EV Chargers at several existing locations and six new locations. On June 6, 2023, the Board approved a contract with Powerflex to provide the EV Charging equipment, design and permitting services, and software to support the EV Chargers. It is anticipated that installation of the EV Chargers will be performed under the County’s Job Order Contracts. The agreement with Powerflex specifies that the County may purchase additional EV Charging Stations, and order Services for such EV Charging Stations, by submitting to Powerflex a work order specifying the equipment and services to be provided by Powerflex. In order to take advantage of potential CALeVIP rebate requirements, these work orders are being initiated to meet the rebate time constraints. The 10 locations and number of EV Chargers expected to be installed at each location are as follows:

<u>Location</u>	<u># Chargers Planned</u>
Foster Rd Animal Shelter	10
Foster Road Yard	13
General Services Yard	10
District Atty Office Downtown SB	6
Public Health Calle Real	20
South County Jail	10
Public Works Yard Calle Real	10
Northern Branch Jail	10
Lompoc Road Yard	10
Foster Rd. Public Works	<u>18</u>
<b>Total</b>	<b>117</b>

At many of the County EV charging locations, several of the EV chargers will be available for public and County employee use.

**Fiscal and Facilities Impacts:**

Budgeted: Yes.

**Fiscal Analysis:**

<u>Funding Sources</u>	<u>FY 2022-23</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
Capital Fund 30, Project 22013	\$ 9,340		\$ 9,340
CALeVIP Rebates	\$ 299,707		\$ 299,707
Ongoing Maintenance - Software and Support; Fleet Fund and General Fund	\$ -	\$ 24,570	\$ -
<b>Total Project</b>	<b>\$ 309,047</b>	<b>\$ 24,570</b>	<b>\$ 309,047</b>

Narrative:

Note that the above funding for the EV Chargers work orders does not include installation costs. Additional funding will be needed for installation of the EV Chargers, and \$1.1M has been included in the FY2023-24 Recommended Budget for such additional construction and installation costs. The CalEVIP rebates have been applied for and reserved. Should they be approved, the rebate funds will be received once the EV Chargers are installed and operational; a budget revision will be completed in advance of receipt of the rebate to add this CALeVIP funding source to the project budget. Should any of the rebates not be approved, additional funding is available in Fund 30.

**Special Instructions:**

None.

**Attachments:**

1. Work Order Package
2. CEQA Notice of Exemption

Authored by: Skip Grey, General Services