



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Auditor-Controller
Department No.: 061
For Agenda Of: June 5, 2007
Placement: Administrative
Estimated Tme:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors

FROM: Department Robert W. Geis, Auditor-Controller, x2101
Director(s)
Contact Info: Theo Fallati, Assistant Auditor-Controller, x2102

County Counsel Concurrence

As to form: N/A

Auditor-Controller Concurrence

As to form: Yes

Other Concurrence:

As to form: No

Recommended Actions: Adopt a Human Resources Resolution adding one (1.0 FTE) Cost Analyst I/II (Class 1879 – Range 6096 - \$5074-\$6191 monthly) and delete one (.75 FTE) Cost Analyst I/II. Effective date of this change to be July 2, 2007.

Summary Text:

Auditor-Controller's office currently has a .75FTE Cost Analyst I/II being vacated by the current employee. In order to hire a replacement, we must convert the position to a 1.0 FTE Cost Analyst I/II..

Background: The individual filling our .75 Cost Analyst II position is taking a new position in a different department. In order to be able to recruit for and fill this important position in our Financial Reporting, Budget and Cost Division, we must convert the position o a full 1.0 position.

Fiscal and Facilities Impacts:

Budgeted: Yes

FISCAL ANALYSIS:

Current Fiscal Year Impact: No remainder of fiscal year impact as we do not expect to be able to fill position before year end.

On-going annual impact: 2087 hours x .25 = 522 hours x \$29.171 (step A) = \$15,117 annually.

Staffing Impacts:

Legal Positions:

1

FTEs:

1

Special Instructions:

Attachments:

Human Resources Resolution

Authored by:

Theo Fallati, Assistant Auditor-Controller Ext 2102