



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: General Services
Department No.: 063
For Agenda Of: May 12, 2009
Placement: Administrative
Estimated Tme: N/A
Continued Item: No
If Yes, date from: N/A
Vote Required: Majority

TO: Board of Supervisors
FROM: General Services Robert Nisbet, Director (805-560-1011)
Contact Info: Paddy Langlands, Assistant Director (805- 568-3096)
SUBJECT: Emergency Operations Center Project # 8666 - Award Professional Services Agreement

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Recommended Actions: That the Board of Supervisors:

Approve and authorize Chair to execute the Professional Services Agreement (PSA) with the Austin Company (not a local vendor) to provide design development thru bidding services, for the Emergency Operations Center (EOC), in the amount of \$371,131 including reimbursable expenses.

Summary Text:

On February 17, 2009, the Board directed staff to re-initiate and complete design work on the Emergency Operations Center (EOC) to provide "shovel ready" projects in anticipation of the Federal Stimulus Package, which at the time, indicated potential funding for EOC's. General Services recommenced design completion with the Austin Company, an architectural and engineering firm experienced in EOC design, and selected through a Request for Qualifications (RFQ) process conducted in 2006. The Austin Company has performed the site selection analysis, and schematic design, however, their current contract is nearly complete. The PSA would extend their service through design and bidding services.

Background:

The primary purpose of the EOC is to serve as a single focal point for the management of information, decision making and resource support/allocation during all phases of a local emergency. The County, which is the lead agency for the Operational Area, has recognized the need to replace the current Interim EOC and build a permanent structure that will fully meet the needs of the County and the Operational Area.

The County has completed site selection, programming, schematic design, and is presently completing design development of a 9,900SF facility which will fulfill the most critical priorities developed through the programming phase of the project. In addition, the design will include an additive alternate to enlarge the incident management room by 1,150SF, thus allowing flexibility in incorporating partnering agencies should the County receive commitments from the City of Goleta, City of Santa Barbara, or other agencies that have expressed an interest in participating.

The recommended action is for design work only. There is no construction phase services included in the Professional Services Agreement. The total cost of the project is estimated at \$6.9M if construction were to begin in January 2010.

Performance Measure: The EOC will enhance the County’s ability to fulfill the overall objective of emergency management; to ensure the effective management of response forces and resources in preparing for and responding to situations associated with natural disasters, technological incidents and national security emergencies.

With approval of the recommended action, General Services will complete the design of this project.

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
General Fund			\$ 371,131.00
State			
Federal			
Fees			
Other:			
Total	\$ -	\$ -	\$ 371,131.00

Narrative:

The funding for this part of the project is available in Dept. 063, Fund 0030, Program 1930, Account 8700, Project 8666.

Special Instructions:

Please send one (1) duplicate original Professional Services Agreement and one (1) copy of the minute order, to Celeste Manolas, GS Support Services Division, Courthouse East Wing.

Attachments:

1. Original signed Professional Services Agreement with the Austin Company.
2. Duplicate original Professional Services Agreement.

Authored by:

Celeste Manolas, Project Manager (805) 568-2622