

**SANTA BARBARA COUNTY
BOARD AGENDA LETTER**



Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Agenda Number:
Prepared on: 12/17/01
Department Name: Clerk-Recorder-Assessor
Department No.: 062
Agenda Date: 1/15/01
Placement: Administrative
Estimate Time:
Continued Item: NO
If Yes, date from:

TO: Board of Supervisors
FROM: Kenneth A. Pettit, Clerk-Recorder-Assessor
STAFF CONTACT: Jason L. Jewell, Accountant
Ext. 2218
SUBJECT: Renewal of Lease Agreement with DFM Associates for EIMS Software

Recommendation(s):

That the Board of Supervisors:

A) Approve modification to the lease agreement with DFM Associates, Inc. extending the contract period for software maintenance services for the Election Information Management System (EIMS), from July 1, 2001 through June 30, 2006, in the annual amount of \$112,064 for a total contract amount of \$560,320.

Alignment with Board Strategic Plan:

The recommendation(s) are primarily aligned with Goal No. 3. A Strong, Professionally Managed County Organization.

Executive Summary and Discussion:

This lease agreement for software maintenance was originally approved on May 26, 1981, and renewed in 1983, 1985, 1987, 1989, 1994, and 1999. This modification will extend the contract period for an additional five years until June 30, 2006.

The Election Information Management System (EIMS) encompasses several operating systems, software production sub-systems and vote tabulation. Vote tabulation is accomplished in both Santa Barbara and Santa Maria and system terminals for public and staff use are operational in Lompoc, Santa Maria and Santa Barbara. As new laws are passed DFM Associates, Inc. at no additional cost to the County develops enhancements for the EIMS system. The system is proven, efficient and economical.

Current costs are based on a voter registration figure annually certified to the Secretary of State. This figure fluctuates from year to year due to concerted voter registration drives and mandated voter registration purges.

Mandates and Service Levels:

State and Federal statutes and constitutions mandate Clerk-Recorder-Assessor Election Services.

Existing service levels will not change.

Fiscal and Facilities Impacts:

The annual cost of \$112,064 is contained in the FY 2001-02 Clerk-Recorder-Assessor budget. Funding for FY 2001-02 through FY 2005-06 will be borne by the General Fund.

Special Instructions:

Please send a copy of the minute order and the signed lease modification to Jason Jewell, Accountant, Clerk-Recorder-Assessor.