

Attachment D—Conflict of Interest Code, Clean Copy

SANTA MARIA-BONITA SCHOOL DISTRICT

Exhibit 9270-E – Conflict of Interest

The provisions of 2 CCR 18730 and any amendments to it adopted by the Fair Political Practices Commission, together with the attached Appendix specifying designated positions and disclosure categories, are incorporated by reference and shall constitute the district's conflict of interest code.

Governing Board members and designated employees shall file a Statement of Economic Interest/Form 700 in accordance with the disclosure categories listed in the attached Appendix. The Statement of Economic Interest shall be filed with the district's filing officer and/or, if so required, with the district's code reviewing body. The district's filing officer shall make the statements available for public review and inspection.

APPENDIX

Disclosure Categories

1. Category 1: A person designated Category 1 shall disclose:

a. Interests in real property located entirely or partly within district boundaries, or within two miles of district boundaries, or of any land owned or used by the district.

b. Investments or business positions in or income from sources which are engaged in the acquisition or disposal of real property within the district, are contractors or subcontractors which are or have been within the past two years engaged in work or services of the type used by the district, or manufacture or sell supplies, books, machinery, or equipment of the type used by the district.

2. Category 2: A person designated Category 2 shall disclose:

a. Investments or business positions in or income from sources which are contractors or subcontractors engaged in work or services of the type used by the department which the designated person manages or directs.

b. Investments or business positions in or income from sources which manufacture or sell supplies, books, machinery, or equipment of the type used by the department which the designated person manages or directs.

For the purposes of this category, a principal's department is his/her entire school. Designated Position and Disclosure Category Persons occupying the following positions are designated employees in Category 1:

Governing Board Members
Superintendent of School

Deputy Superintendent for Business Services
Assistant Superintendent of Human Resources
Assistant Superintendent of Instructional Services
Chief Technology Officer

Directors:

- * Special Education
- * Teaching & Learning
- * Expanded Learning Programs
- * Pupil Personnel Services
- * School Support
- * Plan Alignment & Implementation of State and Federal Programs

Coordinators:

- * Food Services
- * Special Education
- * Classified - Human Resources
- * Teaching & Learning
- * State & Federal Programs
- * Assessment & Accountability
- * Purchasing
- * Maintenance, Operations, Facilities & Transportation
- * Budget & Finance

Persons occupying the following positions are designated employees in Category 2:

Principal

Assistant Principal/Administrator
Program Specialist

Consultants

Student Housing Technician

Assistant Administrator
* Migrant

Junior High Dean

Supervisor

- * Accounting
- * Food Services
- * Human Resources
- * Maintenance & Operations

- * Construction/School Facilities
- * Custodial
- * Risk Management
- * Instructional Media
- * Information Technologies

Disclosures for Consultants

Consultants are designated employees who must disclose financial interests as determined on a case-by-case basis by the Superintendent or designee. The Superintendent or designee's written determination shall include a description of the consultant's duties and a statement of the extent of disclosure requirements based upon that description. All such determinations are public records and shall be retained for public inspection along with this conflict of interest code.

A consultant is an individual who, pursuant to a contract with the district, makes a governmental decision whether to: (2 CCR 18700.3)

1. Approve a rate, rule, or regulation
2. Adopt or enforce a law
3. Issue, deny, suspend, or revoke any permit, license, application, certificate, approval, order, or similar authorization or entitlement
4. Authorize the district to enter into, modify, or renew a contract that requires district approval
5. Grant district approval to a contract that requires district approval and in which the district is a party, or to the specifications for such a contract
6. Grant district approval to a plan, design, report, study, or similar item
7. Adopt or grant district approval of district policies, standards, or guidelines

Exhibit SANTA-MARIA BONITA SCHOOL DISTRICT

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