



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Submitted on:
(COB Stamp)

Department Name: Sheriff's Office
Department No.: 032
Agenda Date: November 18, 2025
Placement: Administrative Agenda
Estimated Time:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors
FROM: Department Director: Bill Brown, Sheriff-Coroner
Contact: Selim Celmeta, Lieutenant, Resources Bureau
SUBJECT: CDCR Parolee Day Reporting Center Agreement with Community Solutions, Inc.

TO: Board of Supervisors
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County Counsel Concurrence

As to form: Yes

Other Concurrence: Risk Management, County

Purchasing

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a) Approve, authorize, and ratify the Chair to execute a Professional Services Contract with Community Solutions, Inc. to authorize continued services for the two parolee Day Reporting Centers in Santa Barbara County for the period of July 1, 2025 through June 30, 2030 in an amount not to exceed \$14,630,097; and
- b) Find that the proposed actions do not constitute a "Project" within the meaning of the California Environmental Quality Act (CEQA), pursuant to 14 CCR 15378(b)(5), in that they are government administrative activities that will not result in direct or indirect changes to the environment.

Summary Text:

This item is before your Board to approve a contract with Community Solutions, Inc. (CSI) to continue providing services for two parolee Day Reporting Centers in Santa Barbara County for a five-year term. CSI was selected through a competitive bid process completed in June 2025. The resulting Agreement (Attachment A) has been delayed in coming to your Board for approval due to contract negotiations with Community Solutions Inc.

Discussion:

Parolee Day Reporting Centers (DRCs) in Santa Barbara County play a crucial role in the reintegration process for individuals re-entering society after incarceration. They provide a structured environment where parolees can receive support as they navigate through their process of reintegration. They offer a routine that helps individuals adjust to life outside of prison. DRCs in Santa Barbara and Santa Maria serve as a hub for accessing various resources, including job training, educational programs, and life skills classes, which can enhance a parolee's employability and ability to live independently.

In April 2025, the Sheriff's Office, in partnership with General Services, initiated a request for proposals (RFP) for DRC Services in Santa Barbara County (RFP # 8350008). Two vendors submitted bid responses and provided detailed proposals. A scoring panel of representatives from the Sheriff's Office scored the vendors' proposals and conducted follow-up interviews with the two most qualified vendors.

CSI was selected as the winning vendor through the competitive bid process, which was completed in June 2025. This decision was based on CSI's documented history of operating highly successful reentry programs, including within the County, wherein CSI has delivered overall value and benefit both to the County and program participants. County Purchasing oversaw the RFP process and concurred with the evaluation committee's selection of CSI as the highest bidder. The protest period has ended, and negotiations with CSI concluded in August 2025.

On July 1, 2025, your Board adopted a resolution authorizing the Sheriff to enter into an Agreement with the California Department of Corrections and Rehabilitation (CDCR) to provide continued services for parolees at the County's two DRCs for the period of July 1, 2025 through June 30, 2030. A predominant share of the revenue received from CDCR will be paid to CSI as a sub-contract on a reimbursement basis.

The Agreement with CSI is to operate two DRCs in Santa Barbara County that provide an array of evidence-based services targeted to address the criminogenic needs of the participants, which contribute to reducing re-offending behaviors. The services include a housing component, education aimed at changing criminal thinking, managing anger and aggression, and assistance with educational and vocational needs. Other program components include providing substance abuse treatment, providing a 52-week batterer program, and processes targeted at developing pro-social relationships. These services assist the parolees' successful reintegration into our communities upon release from prison. The goal is to reduce recidivism through effective community reintegration, thereby increasing public safety.

Parolees report regularly to the DRC, which helps maintain accountability. This supervision reduces the likelihood of reoffending, as individuals are monitored closely during the critical adjustment period post-release. DRCs often provide access to counseling services and support groups that

address substance abuse, mental health issues, and general life challenges, which fosters emotional and psychological stability. DRCs can help parolees connect to community services that provide housing, healthcare, and social services, ensuring that individuals have a support network in place. DRC programs focus on vocational training, resume writing, and interview preparation, enhancing skills necessary for job placement and success in the workforce. By participating in group activities and community engagements, parolees can rebuild their social networks and strengthen their ties to the community, which is essential for successful reintegration. By providing these services, DRCs support lower recidivism rates and promote a smoother transition back into society.

Acceptance of this Agreement with CSI allows continued operation of the County's DRCs and maintains a program that has proven to be a critical element of the efforts the Sheriff and County have taken to reduce recidivism. Furthermore, authorizing this Agreement enables the County to advance the Board's ongoing vision and commitment to public safety by ensuring that parolees are equipped with the essential support, resources, and opportunities they need to successfully reintegrate into the community.

Background:

The Sheriff contracted to have a justice system assessment done through the National Institute of Corrections. That assessment was completed and presented to the Board on August 1, 2006. Among the recommendations made to the Board was to start a local DRC.

On February 16, 2010, the Sheriff conducted an informational presentation to the Board on two proposed State Parolee DRCs. On April 6, 2010, the Board adopted the original resolution that authorized the Sheriff to enter into the initial agreement with CDCR and approved the service contract with CSI.

On July 9, 2013, April 19, 2016, and June 16, 2020, the Board adopted subsequent resolutions that authorized the Sheriff to enter into new agreements with CDCR and approved the service contracts with CSI.

The Sheriff's Office has provided oversight of the operation of the DRCs using a portion of two existing staff positions. These positions and associated functions will continue to be reimbursed by CDCR throughout the five-year Agreement.

Performance Measure:

The Agreement with CSI provides performance measures for the reduction of recidivism by the parolee population participating in the DRCs as follows:

1. General Measures:
 - a. 55% of DRC Program participants who complete at least 30 days of programming will finish the program successfully as verified by:
 1. Maintained sobriety for at least three months as verified by drug testing and Agent of Record (AOR) test results;
 2. Completed 75% of courses as outlined by Case Management Plan (CMP).
2. Case Management Plan Measures:
 - a. Of individuals who complete at least 30 days of programming:

1. 100% will complete assessment;
 2. 100% will develop a Case Management Plan (CMP);
 3. 70% will follow the CMP, as jointly developed, for three months;
 4. 33% will follow CMP, as jointly developed, for six months.
3. Employment Performance Measures:
- a. Of the individuals who complete at least 30 days of programming and are eligible to be employed:
 1. 95% will complete pre-employment training assessment;
 2. 25% will perform Community Service work experience;
 3. 50% will successfully complete pre-employment training courses;
 4. 50% will become employed or be a full-time student;
 5. Of the employed, 35% will maintain employment for a minimum of four months.
4. Participant Self-Perception and Cognitive Behavioral Changes:
- a. Using a Likert Scale, or similar tool for a pre-program assessment and pre-program completion, of the individuals who complete at least 30 days in the program:
 1. 90% of program participants will have a feeling of increased knowledge of how to obtain employment;
 2. 80% of program participants will feel an increase in their support structure;
 3. 90% of program participants will feel an increase in connection to the community;
 4. 80% of program participants will feel that they are able to successfully discharge from parole;
 5. 90% of program participants will feel that they are better equipped to handle the stressors of life associated with violating their parole.

Contract Renewals:

During the past 15 years, CSI has maintained a strong record of meeting performance expectations and achieving high-quality outcomes. In FY 2024-25, the DRCs achieved a 74% successful completion rate, with 73% of clients securing stable housing, 48% gaining employment, and 46% enrolled in vocational training.

Shown in the tables below are the performance outcomes CSI has achieved over the past six years. Areas that CSI has excelled include General Measures such as assisting parolees with maintaining sobriety for at least three months, and Case Management Plan Measures such as assisting the offenders with completing the primary assessment within 30 days of programming, developing case management and progressing toward goals within 180 days. Another area that CSI has performed well is the Participant Self-Perception and Cognitive Behavior Change Measure, resulting in offenders feeling more knowledgeable on how to obtain employment, increased support structure, connection to the community and feeling equipped better how to handle stressors of life associated with violation of their parole.

An area needing improvement is the Employment Performance Measure that shows 48% for Santa Maria and 54% for Santa Barbara under pre-employment assessment, and 48% for Santa Maria and 46% for Santa Barbara under pre-employment training. To address these performance issues, CSI has implemented a new program Reentry Resource Center (RRC) Program Service. According to CSI, "This program was integrated into the DRC model to provide drop-in access to reentry support services for

parole-supervised individuals. Operating under a no-wrong-door approach, the RRC enhances DRC services by offering flexible access points through both referrals and direct engagement:

- Connection to housing, employment, healthcare, and social services, with staff support encouraging client independence.
- Employment readiness: Resume templates, job search support, and access to computer usage.
- Basic needs: Hygiene kits, food, clothing, and bus passes or tokens.
- Community partners: Drop-in access to referrals for services such as the Department of Rehabilitation and local non-profit organizations.”

General Measures						
Outcomes			Admissions	55% Successful Completion with at least 30 days of Programming	Maintained sobriety for at least 3 months	Completed 75% of courses as outlined by Case Management Plan (CMP)
Santa Barbara DRC	19-20	FY20	95	67%	72%	69%
Santa Barbara DRC	20-21	FY21	97	74%	80%	73%
Santa Barbara DRC	21-22	FY22	94	71%	86%	92%
Santa Barbara DRC	22-23	FY23	118	85%	68%	80%
Santa Barbara DRC	23-24	FY24	85	83%	39%	85%
Santa Barbara DRC	24-25	FY25	57	74%	81%	60%
Santa Maria DRC	19-20	FY20	206	54%	56%	78%
Santa Maria DRC	20-21	FY21	181	59%	100%	76%
Santa Maria DRC	21-22	FY22	188	73%	73%	80%
Santa Maria DRC	22-23	FY23	187	74%	77%	81%
Santa Maria DRC	23-24	FY24	154	59%	75%	77%
Santa Maria DRC	24-25	FY25	95	72%	90%	71%

Case Management Plan Measures								
Outcomes			Admissions	100% with 30 days of Programming will have Primary Assessment Completed	100% will develop a Case Management Plan (CMP)	70% Progress Towards Goals for 3 months/90 days	33% Progress Towards Goals for 6 months/180 days	
Santa Barbara DRC	19-20	FY20	95	100%	100%	89%	86%	
Santa Barbara DRC	20-21	FY21	97	99%	100%	79%	70%	
Santa Barbara DRC	21-22	FY22	94	100%	99%	84%	74%	
Santa Barbara DRC	22-23	FY23	118	100%	100%	75%	56%	
Santa Barbara DRC	23-24	FY24	85	100%	100%	76%	100%	
Santa Barbara DRC	24-25	FY25	57	100%	100%	82%	71%	
Santa Maria DRC	19-20	FY20	206	100%	99%	83%	82%	
Santa Maria DRC	20-21	FY21	181	99%	98%	82%	75%	
Santa Maria DRC	21-22	FY22	188	98%	99%	93%	87%	
Santa Maria DRC	22-23	FY23	187	98%	100%	86%	86%	
Santa Maria DRC	23-24	FY24	154	97%	98%	81%	69%	
Santa Maria DRC	24-25	FY25	95	98%	99%	74%	91%	

Employment Performance Measures								
Outcomes			Admissions	95% Pre Employment Assessment	25% will perform Community Service work experience	50% Pre-Employment Training	50% will become employed or be a full-time student	Of the employed, 35% will maintain employment for a minimum of four months.
Santa Barbara DRC	19-20	FY20	95	100%	50%	0%	74%	83%
Santa Barbara DRC	20-21	FY21	97	99%	67%	49%	54%	49%
Santa Barbara DRC	21-22	FY22	94	100%	45%	71%	72%	69%
Santa Barbara DRC	22-23	FY23	118	97%	25%	46%	65%	61%
Santa Barbara DRC	23-24	FY24	85	100%	28%	91%	65%	54%
Santa Barbara DRC	24-25	FY25	57	54%	46%	46%	44%	57%
Santa Maria DRC	19-20	FY20	206	73%	29%	0%	66%	69%
Santa Maria DRC	20-21	FY21	181	91%	10%	19%	65%	69%
Santa Maria DRC	21-22	FY22	188	85%	15%	24%	68%	66%
Santa Maria DRC	22-23	FY23	187	87%	44%	48%	75%	71%
Santa Maria DRC	23-24	FY24	154	85%	33%	63%	63%	48%
Santa Maria DRC	24-25	FY25	95	48%	58%	48%	51%	64%

Participant Self-Perception and Cognitive Behavior Change								
Cognitive Behavior Change			Admissions;	90% of program participants will have a feeling of increased knowledge of how to obtain employment;	80% of program participants will feel an increase in their support structure;	90% of program participants will feel an increase in connection to the community;	80% of program participants will feel that they are able to successfully discharge from parole;	90% of program participants will feel that they are better equipped to handle the stressors of life associated with violating their parole.
Santa Barbara DRC	19-20	FY20	95	90%	95%	90%	91%	91%
Santa Barbara DRC	20-21	FY21	97	95%	95%	95%	95%	93%
Santa Barbara DRC	21-22	FY22	94	96%	97%	96%	98%	93%
Santa Barbara DRC	22-23	FY23	118	94%	92%	94%	92%	92%
Santa Barbara DRC	23-24	FY24	85	93%	95%	93%	96%	92%
Santa Barbara DRC	24-25	FY25	57	97%	97%	91%	98%	92%
Santa Maria DRC	19-20	FY20	206	91%	93%	60%	91%	76%
Santa Maria DRC	20-21	FY21	181	88%	97%	92%	93%	85%
Santa Maria DRC	21-22	FY22	188	95%	97%	94%	95%	96%
Santa Maria DRC	22-23	FY23	187	93%	93%	92%	93%	91%
Santa Maria DRC	23-24	FY24	154	94%	93%	93%	93%	88%
Santa Maria DRC	24-25	FY25	95	98%	98%	94%	100%	92%

Fiscal and Facilities Impacts:

Budgeted: Partially.

Fiscal Analysis:

Fiscal Year	CSI Agreement	Sheriff's Office Operational Costs	CDCR Total Contract Amount
FY 2025-26	\$2,814,235	\$199,104	\$3,048,905
FY 2026-27	2,858,719	203,932	3,109,884
FY 2027-28	2,925,849	211,888	3,172,083
FY 2028-29	2,994,945	213,427	3,235,523
FY 2029-30	3,036,349	216,678	3,253,363
Total	\$14,630,097	\$1,045,027	\$15,819,757

The Agreement with CSI is funded through a reimbursement contract with CDCR in an amount not to exceed \$15,819,757 over a five-year contract term. The predominant share of the CDCR contract (\$14,630,097) will be paid to CSI as a sub-contract. The sub-contract includes the cost of the facility rent, as well as staffing costs related to providing services to participants in the program.

An additional portion of CDCR funding (\$1,045,027) covers the costs incurred by the Sheriff's Office to oversee operation of the DRCs, including approximately 44% of a Custody Lieutenant position and 35% of an Accountant III position. These positions are responsible for overseeing the Agreement, monitoring performance, reviewing program denials, assisting with the selection of the DRC staff, monitoring the budget, and approving expenditures. The remainder of the CDCR contract of \$144,633 is currently unallocated due to a reduction in the originally submitted contract amount with CSI from \$14,774,730 to \$14,630,097. This amount may be reimbursed to CDCR as it cannot be added to the Sheriff's Office operating costs, which are limited to the figures in the table above, as outlined within Exhibit-B of Attachment-A of the agreement.

The current contract with CSI expired on June 30, 2025, and the term of this proposed agreement is retroactive to July 1, 2025 through June 30, 2030. The new annual contract amount (FY 2025-26) has increased by 37% compared to the prior year (FY 2024-25), for which CSI cites the driving factors as cost-of-living adjustments above the 2% annual increase included in the previous five-year agreement, increased number of program staff, and expansion of programming such as the Reentry Resource Center. Other notable lines are budgeted increases for rent/CAP charges, IT management, payroll processing fees, client graduation, training, food, and housing. Property Liability Insurance and Cyber Insurance were budgeted with an estimated 10% increase. For comparison, the Los Angeles area consumer price index increased by approximately 23% over the past five years.

The Sheriff's Office FY 2025-26 Adopted Budget includes \$2.3 million in appropriations budgeted for this contract. The department will return to your Board with a budget adjustment to appropriate the additional CDCR revenue if necessary to fulfill the remaining contract amount for this fiscal year.

Special Instructions:

Chair of the Board – Sign four (4) originals of the CSI contract.

Clerk of the Board – Retain and file one signed original and hold three (3) signed originals of the contract and one certified copy of the Minute Order for pick up by the Sheriff's office, Lieutenant

Attachments:

Attachment A: CSI Professional Services Contract, with exhibits A through E

Contact Information:

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