

**SANTA BARBARA COUNTY
BOARD AGENDA LETTER**



Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Agenda Number:
Prepared on: 6/23/04
Department Name: Public Health Department
Department No.: 041
Agenda Date: July 6, 2004
Placement: Administrative
Estimate Time:
Continued Item: NO
If Yes, date from:

TO: Board of Supervisors

FROM: Roger E. Heroux, MPA, Director
Public Health Department

STAFF CONTACT: Michael D. Harris
Primary Care and Family Health Division
Public Health Department 681-5214

SUBJECT: Professional Services Agreement (InteliStaf Healthcare, Inc.)

Recommendation(s):

That the Board of Supervisors:

Approve and execute an agreement with InteliStaf Healthcare, Inc. a San Luis Obispo County vendor, to provide trained healthcare professionals on a temporary basis at the County Health Clinics, for the period of July 1, 2003 through June 30, 2005 in an amount not to exceed \$180,000.

Alignment with Board Strategic Plan:

The recommendation is primarily aligned with Goal No. 2. A Safe and Healthy Community in Which to Live, Work, and Visit.

Executive Summary and Discussion:

The Public Health Department, in accordance with State mandates, provides medical care to those individuals who would otherwise not be able to access the local health care system. Nursing personnel, along with other professionals, provide primary medical care and perform administrative duties to ensure that the County fulfills those mandated services. Like other local health providers, the PHD experiences significant difficulties in hiring qualified nursing staff because of the ongoing national nursing shortage. In order to ensure full staffing for the County Health Clinics, the Public Health Department contracts with agencies to provide temporary nursing staff to backfill for regularly scheduled Registered Nurses, Licensed Vocational Nurses and Certified Medical Assistants on an as-needed basis.

Your Board is requested to execute an Agreement with InteliStaf Healthcare, Inc., a San Luis Obispo County vendor, to provide trained healthcare professionals on a temporary basis at the County Health Clinics, in an amount not to exceed \$180,000 for the period July 1, 2003 through June 30, 2005. Since July 2003 InteliStaf Healthcare, Inc. has been providing temporary Registered Nurses, Licensed Vocational Nursing, Certified Nursing Aides and Medical Assistants under a \$99,000 purchasing contract to backfill for ordinance nursing personnel and other contract positions. Based upon the rate of

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expenditures, it is anticipated that the vendor will reach the maximum limit of its purchasing contract by the first of May 2004. Approval of this requested Agreement will allow the vendor to continue providing services through June 2005. The only change in the terms and conditions from InteliStaf Healthcare, Inc.'s Purchasing contract is a new fee schedule effective July 1, 2004.

Mandates and Service Levels:

The provision of primary care services are mandated by California Administrative Code, Title 17, Chapter 3, Article 2, Sections 1276, 2500, 2501, 2502, 2503 and 2505; California Administrative Code, Title 17, Chapter 3, Subchapter 1; and Section 17000 of the Welfare and Institutions Code.

Fiscal and Facilities Impacts:

Because this recommendation is already contained within the Department's FY 2004-2005 recommended budget, it will not increase the General Fund contribution or use of Special Revenue funds for the Public Health Department.

The costs for nursing personnel are reimbursed from the State and Federal governments as a result of the County being a Federal Qualified Health Center (FQHC) providing services for Medi-Cal and Medicare patients, and from State Realignment funding for Medically Indigent Adult (MIA) patient services.

The funding for this contract is contained as part of the Public Health Department's FY 2004-05 Department adopted budget and can be found on page D- 184 of the County's FY 2004-05 Operating Plan in the Lompoc, Santa Maria, Carpinteria/Franklin, and Calle Real Regional Clinics' cost centers.

This action will not result in the need for any additional facilities.

Special Instructions: Please send a copy of the signed Agreement to PHD Contracts Unit, 300 N. San Antonio Road, Bldg. 8; ATTN: Dawn McGrew.

Concurrence: None.