



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Sheriff-Coroner
Department No.: 032
For Agenda Of: September 9, 2008
Placement: Administrative
Estimated Tme:
Continued Item: No
If Yes, date from:
Vote Required: 4/5

TO: Board of Supervisors

FROM: Department Bill Brown, Sheriff
Director(s) X4290
Contact Info: Cmdr. Jeff Meyer
X4328

SUBJECT: Add Three (3) Sheriff's Deputy positions for Weapons Screening Implementation in Santa Barbara Superior Courts

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Other Concurrence: Superior Court

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- 1) Adopt a CEO/Human Resource Resolution, effective September 8, 2008 to Add Three (3.0) FTE Sheriff's Deputy Trainee/Sheriff's Deputy positions (Class 6904-6905; Range 5572-5972; \$3,907-\$5,822) to the Sheriff's Department;
- 2) Approve Budget Revision Request 2007396 for \$298,750 of additional Court revenue and Sheriff salary expense.

Summary Text:

The recommended actions would increase the number of Sheriff's Deputies assigned to the Court Services Bureau in order to implement a weapons screening program at the Superior Courts in the County. The position will be reimbursed pursuant to the current MOU with the Superior Court of Santa Barbara.

Background:

The Superior Court of Santa Barbara County (Court) is an agency of the State of California, Administrative Office of the Courts. The Presiding Judge of the Court contracts with the Sheriff's Department to provide security to the courts pursuant to Government Code Sections 69920 through 69927.

The Superior Court of Santa Barbara is the 15th largest court system in the State and the largest court system in California without permanent weapons screening stations at any of its courthouses. In recognition of this safety issue, the State Administrative Office of the Courts has provided \$1.8 million in funding for the Court to provide personnel for weapons screening. Additional funding has been earmarked for the purchase of weapons screening equipment through the State.

The Court, in conjunction with the Sheriff's Department, has devised an implementation plan for weapons screening at the courthouses. The ultimate goal is to have permanent weapons screening stations at each court facility in the County, with the exception of the Solvang court, which is only used on a part-time basis. Each entrance screening station will be equipped with a magnetometer, and x-ray package screening equipment. Each station will be staffed by a Sheriff's Deputy and two private security guards hired by the Court. It is anticipated that a total of eight (8) deputy sheriff positions will be needed to complete the Sheriff's staffing of the weapons screening plan for the Courts.

The implementation plan calls for a phased deployment of personnel and equipment, with the Lompoc Courthouse as the first courthouse to receive the weapons screening equipment. Lompoc Court was chosen to be first for implementation because it will involve minimal remodeling to create a secure entrance. The weapons screening at the Lompoc Courthouse is scheduled to go on line in September 2008. In addition, the Courts have asked for an immediate increase in security staffing at the Santa Barbara Courthouse. The remainder of the screening stations will go on line over the next eighteen months.

Fiscal and Facilities Impacts:

Budgeted: No **Fiscal Analysis:**

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
General Fund			
State	\$ 298,750.00	\$ 298,750.00	
Federal			
Fees			
Other:			
Total	\$ 298,750.00	\$ 298,750.00	\$ -

Narrative:

The average cost of a Deputy Sheriff in FY2008-09 is \$119,000. The Superior Court has received funding to offset the costs of these weapons screening personnel, so there will be no net cost to the County. Budget Revision Request 2007396 recognizes additional revenue from the Courts and appropriates the same amount in Salaries and Benefits to cover the cost of the three added positions for the remainder of FY2008-09.

Staffing Impacts:

Legal Positions:

3

FTEs:

3

Special Instructions: Send copies of minute order to Sheriff's Department, c/o Cmdr. Jeff Meyer, and the Superior Court, c/o Court Administrator Gary Blair. Send copy of approved resolution to CEO/HR, c/o Susan Kean. Send a copy of the minute order and the Budget Revision to CFO Doug Martin, Sheriff's Department.

Attachments:

Personnel Resolution

Authored by:

Cmdr. Jeff Meyer, Sheriff's Department

CFO Douglas Martin, Sheriff's Department

cc:

RESOLUTION OF THE BOARD OF SUPERVISORS
OF THE COUNTY OF SANTA BARBARA, STATE OF CALIFORNIA

IN THE MATTER OF AMENDING)
RESOLUTION NO. 08-295, AS AMENDED) RESOLUTION NO. _____
BEING THE SALARY RESOLUTION OF)
COUNTY OF SANTA BARBARA)

WHEREAS, Salary Resolution No. 08-295 established a Classification and Compensation Plan, and authorized Departmental Position Allocations effective August 25, 2008; and

WHEREAS, this Board of Supervisors finds that there is good cause for amending said Resolution No. 08-295, as amended, in the manner provided in this Resolution;

NOW, THEREFORE, IT IS HEREBY RESOLVED, AS FOLLOWS:

1. Resolution No. 08-295, adopted by the Board on August 26, 2008, is hereby amended by amending those portions identified below to read as follows, effective September 8, 2008:

SECTION 4. Departmental Position Allocation

<u>DEPARTMENT/BUDGET UNIT</u>	<u>Class</u>	<u>P/T</u>	<u>TOTAL NO. OF POSITIONS</u>	<u>TITLE</u>	<u>UNIT</u>
<u>SHERIFF (#3110)</u>					
Add 3 new	6904		147	SHERIFFS DEPUTY TR or	14
	6905			SHERIFFS DEPUTY	14

2. Except as amended by this Resolution, Resolution No. 08-295, as amended, shall continue unchanged and in full force and effect.

PASSED AND ADOPTED by the Board of Supervisors of the County of Santa Barbara, State of California, this _____ day of _____, 2008

by the following vote:

AYES:

NOES:

ABSENT:

Salud Carbajal, Chair,
Board of Supervisors
County of Santa Barbara

MICHAEL F. BROWN
CLERK OF THE BOARD

By: _____ (SEAL)
Deputy

APPROVED AS TO FORM:

DENNIS MARSHALL
COUNTY COUNSEL

By:  _____
Deputy County Counsel

Budget Revision Request

BJE 2007396
Budget Journal Entry #

Gov. Code Sec. 29125 & 29130

JE
Related Journal Entry #

Subject / Title: Provide a **short description** for this budget revision request. For example: "Designate funds for zoning ordinance amendments" or "Distribute proceeds from sale of 2005 COPS".

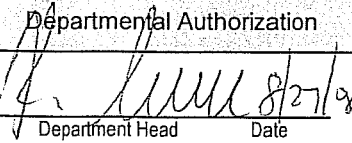
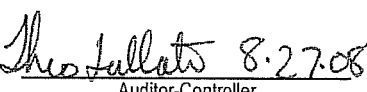
Sheriff: Recognize \$298,750 in additional revenue from the Courts to cover the cost of adding three (3) Deputy Sheriff positions for Weapons Screening in various court locations

Justification: For all changes: explain what the change is for and why it is needed. Attach additional justification, board Letters or spreadsheet, if appropriate. When moving Appropriation: explain why it's available. When Revenue is adjusted: explain the reason for the increase or decrease. For adjustments to General Fund Contingency: explain why no other alternative funding source is available.

The Courts are now initiating their weapons screening process in Santa Barbara County. The process involves staff and equipment hired by the Courts, overseen by a Sheriff's Department Bailiff. This increased level of service was not included in the FY2008-09 budget submittal as the details of service and cost had not been finalized. In a staged approach, the Lompoc Court will be the first venue to have this service, other locations will follow. This revision increases revenue from the Courts and increases Salary & Benefits for three Deputy Sheriff positions to be added to the department. The costs of the three deputies is 10/12th of the average cost (\$119,500) per the CSA 32 calculation. The entrance screening/increased security staffing has either already begun or will begin in September for all three positions.

Financial Summary

Increase or (Decrease) in Appropriation for / Uses:	Department / Fund 032 / 0001	Department / Fund /	Department / Fund /	Department / Fund /
Salaries & Benefits	298,750 00	00	00	00
Services & Supplies	00	00	00	00
Other Charges	00	00	00	00
Fixed Assets	00	00	00	00
Other Financing Uses	00	00	00	00
Intrafund Transfers	00	00	00	00
Reserve or Designation	- 00	00	00	00
Sources:				
Revenue	298,750 00	00	00	00
Other Financing Sources	00	00	00	00
Intrafund Transfers	00	00	00	00
Reserve or Designation	00	00	00	00
Effect on Contingency / RE	- 00	 00	 00	 00

Departmental Authorization  Department Head Date	Auditor-Controller Budget Journal Entry and Related Journal Entry if applicable Approved as to Accounting Form.  Auditor-Controller	CEO's Recommendation <input type="checkbox"/> Approve <input type="checkbox"/> Disapprove Date Transfer/Revision in Accordance with Board Policy dated 8/3/93. County Executive Officer	Board of Supervisor's Action <input type="checkbox"/> Approved <input type="checkbox"/> Disapproved Date Agenda Item Clerk of the Board of Supervisors
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