

SANTA BARBARA COUNTY BOARD AGENDA LETTER



Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Agenda Number:
Prepared on: 6/6/03
Department Name: County Administrator
Department No.: 012
Agenda Date: 6/24/03
Placement: Administrative
Estimate Time: 10 minutes
Continued Item: NO
If Yes, date from:

TO: Board of Supervisors

FROM: Michael F. Brown
County Administrator

STAFF CONTACT: Ronnie Thompson, Dean Employees' University
X1742

SUBJECT: Santa Barbara County Employees' University MOU with Allan Hancock College

Recommendation(s):

That the Board of Supervisors:

A. Approve the Memorandum of Understanding between Allan Hancock College Joint Community College District and the County of Santa Barbara for the period from July 1, 2003-2004.

Alignment with Board Strategic Plan:

The recommendation is aligned with Goal No. 3. A Strong, Professionally Managed County Organization.

Executive Summary and Discussion:

The County of Santa Barbara and the two Community College Districts are engaged in a cooperative agreement with the following objectives:

1. To share resources and expertise in order to provide high quality learning opportunities to County of Santa Barbara employees.
2. To develop learning opportunities in a most efficient manner.
3. To encourage employees of the County of Santa Barbara to pursue on-going education and training opportunities.

Allan Hancock renews its contract yearly hence the request for approval this fiscal year. Santa Barbara City College renews its contract with the County every 5 years with its first renewal due in 2004.

This MOU provides for the following:

- Awarding of .5 units per 8-hour course
- Payment to the County for participating County Employees based on class attendance per semester

Mandates and Service Levels:

Employees' University attendance is not mandated

Fiscal and Facilities Impacts:

There will be revenue income of approximately \$1,500.00. These funds will be deposited in account #4840 entitled Intergovernmental Revenue-Other. The EU Governing Council has designated these funds as a revenue source that contributes to a reduction in the General Fund support of the Employees' University. Revenue is based on enrollment and class size for EU classes offered in North County. Typically, for classes under 20 students, the EU is paid \$15.00 per student enrolled. For classes of 20 or more, the amount is \$895.00 per class. There are other expenses for which the EU is responsible which are deducted from the amount the EU receives per semester. Therefore, the \$1,500.00 amount is an approximation.

Special Instructions:

Submit 3 signed copies of the adopted MOU to Ronnie Thompson, Dean, Employees' University

Concurrence:

County Counsel, Auditor-Controller, Risk Management