



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Public Works
Department No.: 054
For Agenda Of: October 17, 2023
Placement: Administrative
Estimated Time:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors
FROM: Department Scott D. McGolpin, P.E., Director, (805) 568-3010
Director(s)
Contact Info: Martin Wilder, P.E., Deputy Director, Interim, (805) 803-8755
SUBJECT: Agreement for Services of Independent Contractor with SWT Engineering, Inc.,
Third Supervisorial District

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a) Approve and authorize the Chair to execute the Agreement for Services of Independent Contractor with SWT Engineering, Inc. to provide engineering services for the period of October 18, 2023 through June 30, 2025 in an amount not to exceed \$521,431;
- b) Determine that pursuant to California Environmental Quality Act (CEQA) Guidelines Section 15162, no substantial changes are proposed or have occurred, and no new information of substantial importance has come to light regarding environmental effects of the Tajiguas Landfill Expansion Project and Tajiguas Landfill Reconfiguration Project or of the sufficiency or feasibility of mitigation measures, and therefore the engineering services in support thereof is within the scope of the project covered by the Tajiguas Landfill Expansion Project EIR (01-EIR-05, SCH No. 98041003) certified by the Board of Supervisors on August 13, 2002, the Addendum to 01-EIR-05 dated November 8, 2006 and accepted by the Board of Supervisors on December 5, 2006 and the Tajiguas Landfill Reconfiguration and Baron Ranch Restoration Project Subsequent EIR (08-EIR-00000-00007, SCH No. 2008021052) certified May 5, 2009. In addition, determine that the engineering design and oversight service are not a project under CEQA pursuant to Section 15378(b)(4) other government fiscal activities and 15378(b)(5) organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment.

Summary Text:

This item is on the agenda in order to approve a service agreement with SWT Engineering, Inc. (SWT) for civil engineering consulting services to assist with the continued implementation of the Tajiguas Landfill Expansion Project approved in 2002, the Tajiguas Landfill Reconfiguration Project approved in 2009, and to provide design services and other support services for the Tajiguas Landfill Capacity Increase Project, which is currently being reviewed under CEQA. This agreement will provide engineering support for landfill project planning and design, operations support, regulatory compliance, landfill liner, and closure project engineering. These services support the approved and planned development of landfill cells which occur in compliance with the Landfill's Solid Waste Facility Permit and is consistent with the Landfill Expansion and Reconfiguration projects analyzed in 01-EIR-05, the Addendum to 01-EIR-05 dated November 8, 2006, and 08-EIR-00000-00007. The agreement also includes tasks related to future waste management planning efforts at the landfill.

Background:

Landfill construction, operation and closure activities were analyzed in the Environmental Impact Report (01-EIR-05) for the Tajiguas Landfill Expansion Project certified by the Board of Supervisors on August 13, 2002, as modified by an Addendum to 01-EIR-05 prepared on November 8, 2006 and accepted by the Board of Supervisors on December 5, 2006, and the Subsequent EIR (08-EIR-00000-00007) for Tajiguas Landfill Reconfiguration and Baron Ranch Restoration Project certified on May 5, 2009. The development of the landfill, installation of groundwater protection systems, and closure are being completed in phases as outlined in these documents.

The documents are available for review at <https://www.countyofsb.org/1165/Environmental-Documents>.

The project elements included in the prior CEQA review, for which professional engineering and construction project management services would be provided within this contract period, include access road extension and landfill development.

The contract also includes these services for the proposed Tajiguas Landfill Capacity Increase Project, which is currently undergoing CEQA review. A Notice of Preparation for the Capacity Increase Project was issued on March 23, 2023 and a public scoping meeting (virtual) was held on April 10, 2023. The public review Draft Subsequent EIR for the project is anticipated to be released in fall 2023. Approving a contract for professional engineering services is not a project as defined under CEQA, as it involves other governmental fiscal activities and it is an administrative activity that will not result in direct or indirect physical changes to the environment and does not commit the County to approval of the project.

SWT has demonstrated competence with the professional qualifications necessary for the satisfactory performance of the services required with local engineering experience and has been previously evaluated and selected through four cycles (from 2003 through 2016) of the Master Services Agreement (MSA) process by the Public Works Department to provide civil engineering services in association with the Tajiguas Landfill expansion and reconfiguration projects. The MSA process provided a competitive evaluation of the qualifications of up to 11 consultants per term, and SWT was ranked as most qualified from 2010 to 2016. Since the expiration of the MSA contracting program in 2017, SWT's qualifications have been reaffirmed through a department-wide public request for qualifications. In 2022, SWT was approved by the Board of Supervisors as a pre-qualified consultant for solid waste facilities design and permitting support through FY 2023/24. SWT has performed satisfactorily during

recent closure and liner project phases. To date, SWT has provided professional engineering and construction project management services for multiple groundwater protection liner projects and has prepared the design for multiple closure projects at the Tajiguas Landfill.

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

Narrative: Engineering costs are budgeted for in the Resource Recovery and Waste Management Division (RRWMD) Engineering Program for planning and permitting support, regulatory compliance, landfill operations support, and design and construction management of capital improvement projects.

The source of funds is the RRWMD Solid Waste Enterprise Fund (SWEF).

<u>Funding Sources</u>	<u>FY2023/24 Cost:</u>	<u>FY2024/25 Cost:</u>	<u>Total One-Time Project Cost</u>	
General Fund				
State				
Federal				
Fees				
SWEF	\$ 271,431	\$ 250,000	\$ 521,431	
Total	\$ 271,431	\$ 250,000	\$ 521,431	

Key Contract Risks:

Key risk factors for this agreement that contribute to an overall medium contract risk rating include: contract size, performance period, project sensitivity, contract management, and the fiscal responsibility of the contractor.

These risk factors have been considered and staff believes the contract should be authorized because the contractor has significant experience performing similar services successfully for the County with no significant issues during their performance over the past years.

Additionally, contract monitoring and document management will be conducted by staff in accordance with the County’s Service Contract and Grant Compliance Management Policy (121-111).

Subject: Agreement for Services of Independent Contractor with SWT Engineering, Inc.

Agenda Date: October 17, 2023

Page 4 of 4

Special Instructions:

Please forward one signed copy of the Agreement and Minute Order to Jamie Reyes, and Gloria Alvarez at Public Works, Resource Recovery and Waste Management Division (RRWMD):
130 E. Victoria Street, Suite 100, Santa Barbara, CA 93101.

Attachments:

Attachment A: Agreement for Services of Independent Contractor with SWT Engineering, Inc.

Authored by:

Jamie Reyes, Civil Engineer, 805-882-3625