



BOARD OF SUPERVISORS  
AGENDA LETTER

Clerk of the Board of  
Supervisors  
105 E. Anapamu Street, Suite  
407  
Santa Barbara, CA 93101  
(805) 568-2240

**Agenda Number:**

**Submitted on:  
(COB Stamp)**

**Department Name:** Planning &  
Development  
**Department No.:** 053  
**For Agenda Of:** February 28, 2017  
**Placement:** Administrative  
**Estimated Tme:** N/A  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** Majority

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**TO:** Board of Supervisors

**FROM:** Department Planning and Development  
Director(s) Glenn Russell, Ph.D., Director, 568-2085

Contact Info: Peter Cantle, Deputy Director, Energy & Minerals Division  
568-2519

**SUBJECT:** Coastal Resource Enhancement Fund Grant Contract – Channel Islands Curriculum,  
Countywide

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**County Counsel Concurrence:**

As to form: Yes

**Auditor-Controller Concurrence:**

As to form: Yes

**Other Concurrence:** Risk Management

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors:

- a. Approve and authorize the Chair to execute the attached Coastal Resource Enhancement Fund grant contract with the Santa Cruz Island Foundation, in the amount of \$15,000, to adapt the Channel Islands films into an educational curriculum, from the period of February 28, 2017 to May 15, 2017, All Districts (Attachment A).
- b. Approve and authorize the Director of Planning and Development, or designee, to approve changes to the term, the project description, or the budget for a decrease or increase in efforts within the scope of work limited to ten percent (10%).
- c. Determine that the allocation of the CREF grant for the Channel Islands Films is exempt from CEQA pursuant to Section 15378(b)(4) of the State Guidelines for the implementation of the California Environmental Quality Act (Attachment B).

**Summary Text:**

The Santa Cruz Island Foundation (SCIF) would use the \$15,000 Coastal Resource Enhancement Fund (CREF) grant to adapt the grantee’s three *West of the West: Tales from California’s Channel Islands* films into 20 video clips, along with 20 lesson plans, study guides and review questions. The curriculum is being developed by a project team, including the Santa Barbara County Education Office, and would meet California Standards for grades four through college level. A website would be created for teachers and the public to access and download: (1) the 20 video clips and lesson plans; (2) existing teaching resources already developed by the Channel Islands National Park; and (3) 3D-printing files for artifacts from the islands. The Contract in Attachment A authorizes distribution of the grant for these activities.

The actions to approve and execute the contracts and to award the CREF grant do not meet the definition of a “project” pursuant to CEQA Guidelines Section 15378(b)(4). This section exempts government funding mechanisms or other government fiscal activities that do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment (Attachment B).

**Background:**

Mitigation of impacts to coastal resources from offshore oil and gas development is required as a condition of approval on the Point Arguello, Point Pedernales, and Santa Ynez Unit projects. Mitigation funds are provided through CREF.

At the June 7, 2016 Board of Supervisors hearing, the Board of Supervisors awarded six CREF grants from the 2016 CREF cycle, including the subject grant to the Santa Cruz Island Foundation.

**Fiscal Analysis:**

<b><u>Funding Sources</u></b>	<b><u>Current FY Cost:</u></b>	<b><u>Annualized On-going Cost:</u></b>	<b><u>Total One-Time Grants Costs</u></b>
General Fund			
State			
Federal			
Fees			
Other: CREF			\$ 15,000.00
Total	\$ -	\$ -	\$ 15,000.00

There are no fiscal and facilities impacts. The Channel Islands curriculum does not involve County property or ongoing costs. Funding for this project is budgeted on page D-291 of the FY 2016-17 budget in the Coastal Mitigation Budget Program, and is fully supported by funds in CREF. CREF is funded by annual mitigation fees paid by developers of offshore oil and gas reserves.

**Key Contract Risks:**

A risk analysis of the proposed contract determined it to be low risk: the contract amount is less than \$100,000; the performance period is less than two years; the complexities of the contract requirements are low; and the contract is not controversial.

**Special Instructions:**

Clerk of the Board will forward a copy of the contract to Kathy Pfeifer of the Planning and Development Department, Energy & Minerals Division, who will mail a copy of the contract to the grantee and request the Auditor Controller to pay the award.

*Board letter*  
*CREF Contract*

**Attachments:**

A: Contract with the Santa Cruz Island Foundation

B: Notice of Exemption

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## Attachment A

Contract with the Santa Cruz Island Foundation

## Attachment B

Notice of Exemption