



**BOARD OF SUPERVISORS
AGENDA LETTER**

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Agenda Number:

Submitted on:
(COB Stamp)

Department Name: General Services
Department No.: 063
Agenda Date: October 7, 2025
Placement: Administrative Agenda
Estimated Time:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors
FROM: Department Director: Kirk Lagerquist, Director
Contact: Ted Teyber, Assistant Director, General Services, 805 568-3083
SUBJECT: Amended and Restated Bylaws for Santa Ynez Valley Airport, Third District (Folio 2627)

DocuSigned by:
Kirk Lagerquist
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County Counsel Concurrence

As to form: Yes

Other Concurrence: Risk

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a) Approve and ratify the Third Amended and Restated Bylaws of the Santa Ynez Valley Airport Authority, Inc.; and
- b) Find that the proposed action is an organizational or administrative activity that will not result in direct or indirect physical changes in the environment and is therefore not a project under CEQA Guidelines 14 CCR 15378(b)(5).

Summary Text:

This item is on the agenda for the approval of the Amended and Restated Bylaws of the Santa Ynez Valley Airport Authority ("SYVAA"). The SYVAA leases and manages the Airport pursuant to a 50-year Lease and Management Agreement that became effective December 8, 2020. The original Lease and Management Agreement between the County and the SYVAA was executed June 1, 1993, and was replaced with a new 50-year agreement that, among other things, consolidated the original 1993 agreement and its three amendments. The Authority's Bylaws were created June 2, 1993 and have been amended several times by the Authority. The new agreement executed in December, 2020 requires that all future changes to the Bylaws be approved by the County Board of Supervisors. The Bylaws were approved by the SYVAA Board on June 5, 2025, and by the general membership on October 2, 2025.

Discussion:

The Third Amended and Restated Bylaws are substantially similar to the 2016 Second Amended and Restated Bylaws, but

- Implements an 18-year old membership requirement,
- Adds that election of membership shall be ratified by the general membership at the annual meeting,
- Adds a conflict of interest section, and
- Provides for electronic member notification requirements, without limitation.

Background:

The Santa Ynez Valley Airport is a 124-acre general aviation airport located in mid-County. It has played a vital role in supporting air operations for the County of Santa Barbara's Fire Department and Sheriff Aviation Unit as well as staging United States Fire Service (USFS) wildfire operations. The Santa Ynez Airport Authority, a non-profit public benefit corporation, has managed the Airport since 1993 when it took control of airport operations from the County pursuant to the original 50-year Master Management Agreement and Lease for Santa Ynez Airport. The current Agreement requires the SYVAA to update their by-laws, which have become outdated over the last 27 years. That update has now been completed with minor changes that bring the Bylaws up to date referencing modern communication methods and aligning them with the new 50-year Master Management Agreement that was approved by the Board of Supervisors December 8, 2020.

Performance Measure:

The SYVAA Third Amended and Restated Bylaws require that any future changes to the Bylaws be approved by the Board of Supervisors.

Fiscal and Facilities Impacts:

Approval of the SYVAA Bylaws will not result in any fiscal or facilities impacts on the County.

Special Instructions:

Please email a copy of the minute order to tedteyber@countyofsb.org.

Attachments:

Attachment A – SYVAA Third Amended and Restated Bylaws