

**SANTA BARBARA COUNTY  
BOARD AGENDA LETTER**



Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Agenda Number:**  
**Prepared on:** 8/6/02  
**Department Name:** Human Resources  
**Department No.:** 064  
**Agenda Date:** 8/20/02  
**Placement:** Administrative  
**Estimate Time:**  
**Continued Item:** NO  
**If Yes, date from:**

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**TO:** Board of Supervisors

**FROM:** Ann Goodrich, Director  
Human Resources Department

**STAFF CONTACT:** Theresa Duer, Deputy Human Resources Director  
568-2822

**SUBJECT:** Reconciliation of Allocated Positions and Classification Study

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**Recommendation(s):**

That the Board of Supervisors:

**Adopt one resolution effective August 19, 2002 to as follows:**

**A. ESTABLISH JOB CLASSIFICATION**

In-Home Supportive Services Public Authority Director (Class 004150), Range 6360 (\$5,788-\$7,065 per month).

**B. PUBLIC WORKS-ROADS (#4510)**

Add: 1.0 FTE Departmental Assistant (Class 002165), Range 5080 (\$3,057-\$3,731 per month). Change was approved during fiscal year 02-03 budget hearing.

**Alignment with Board Strategic Plan:**

The recommendation(s) are primarily aligned with Goal No. 3. A Strong, Professionally Managed County Organization.

**A. Executive Summary and Discussion:**

The In-Home Supportive Services Public Authority intends to contract with the Department of Social Services to staff the Public Authority. As a result, the department has requested a new classification to direct and oversee the operations of the Public Authority. Human Resources has reviewed this request and recommends the establishment of the Director, In-Home Supportive Services Public Authority.

**Mandates and Service Levels:**

No change.

**Fiscal and Facilities Impacts:**

There is no fiscal impact as a result of creating job classifications.

**B. Executive Summary and Discussion:**

This action adds and deletes positions recommended by the County Administrator during the budget process and classified by the Human Resources Department. These positions are funded in the adopted budget.

**Mandates and Service Levels:**

No change.

**Fiscal and Facilities Impacts:**

The fiscal impact is identified in the adopted budget.

**Special Instructions:**

Please send one copy of the approved resolution to Susan Kean, Human Resources Department.

CC: County Administrator  
Public Works  
Social Services  
Local SEIU 620

**RESOLUTION OF THE BOARD OF SUPERVISORS  
OF THE COUNTY OF SANTA BARBARA, STATE OF CALIFORNIA**

IN THE MATTER OF AMENDING RESOLUTION )  
NO. 02-234, AS AMENDED, BEING THE SALARY )  
RESOLUTION OF THE COUNTY OF SANTA BARBARA )

RESOLUTION NO. \_\_\_\_\_

WHEREAS, Salary Resolution No. 02-234 established a Classification Plan, and authorized Departmental Position Allocation effective June 24, 2002; and,

WHEREAS, this Board of Supervisors finds that there is good cause for amending said Resolution No. 02-234, as amended, in the manner provided in this Resolution;

NOW, THEREFORE, IT IS HEREBY RESOLVED, as follows:

1. Resolution No. 02-234, adopted by this Board on June 25, 2002, is hereby amended by amending that (those) portion(s) of Section(s) 2 and 4 to read as follows effective August 19, 2002:

**SECTION 2. Job Classification Table**

<u>JOB CLASS</u>	<u>TITLE</u>	<u>SALARY RANGE</u>	<u>LIMIT</u>	<u>RATE MIN/MAX</u>	<u>OT ELIGIBLE</u>
<u>Add:</u> 004150	IHSS PUBLIC AUTH DIRECTOR	6360	A-E	\$33.276-\$40.623	NO

**SECTION 4. Departmental Position Allocation**

<u>DEPARTMENT/BUDGET UNIT</u>	<u>ACTION/AFFECTED POSITION #</u>	<u>CLASS</u>	<u>P/T</u>	<u>NO. OF POSITIONS</u>	<u>TITLE</u>
<u>PUBLIC WORKS-ROADS (#4510)</u>	Add 1 new position:	002165		004	DEPARTMENTAL ASST

2. Except as amended by this Resolution, Resolution No. 02-234 as amended, continues unchanged as in full force and effect.

PASSED AND ADOPTED by the Board of Supervisors of the County of Santa Barbara, State of California, this \_\_\_\_\_ day of \_\_\_\_\_, 2002, by the following vote:

AYES:

NOES:

ABSENT:

\_\_\_\_\_  
Chair, Board of Supervisors

ATTEST:  
MICHAEL F. BROWN  
CLERK OF THE BOARD

APPROVED AS TO FORM:  
STEPHEN SHANE STARK  
COUNTY COUNSEL  
NOVEMBER 1993  
8/20/02

By: \_\_\_\_\_ (SEAL)  
Deputy Clerk