



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Auditor-Controller
Department No.: 061
For Agenda Of: August 2, 2011
Placement: Administrative
Estimated Tme:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors
FROM: Department Robert W. Geis, CPA, Auditor-Controller
Director
Contact Info: Julie Hagen, CPA, Chief Deputy Controller 568-2126
Subject: Year end transfers and revisions of appropriations

County Counsel Concurrence

As to form: N/A

Other Concurrence:

N/A

Recommended Actions:

That the Board of Supervisors:

Approve budget revisions and transfers necessary to close the County's accounting records for all County funds for the fiscal year ended June 30, 2011 (Fiscal Year 10-11).

Summary Text:

On June 21, 2011, your Board directed the Auditor-Controller to compile the transfers and revisions of appropriations necessary to close the County's accounting records for the Fiscal Year ended June 30, 2011 pending approval by your Board at the July 5, July 12 and August 2, 2011 meetings.

Background:

The year-end closing process is accomplished during the period from June 30 to July 11. During this process, there may be certain inter-fund transfers, contingency transfers, revisions, or adjustments necessary to efficiently and effectively accomplish the closing process. These are the final revisions received for the fiscal year ended 6/30/2011. We (Auditor-Controller and CEO) will return next week with a year-end Financial Status Report.

Performance Measure:

The recommendation is primarily aligned with actions required by law or by routine business necessity.

Fiscal and Facilities Impacts:

Budgeted

Attachments: See Attachment A

Authored by:

Julie Hagen, CPA, Chief Deputy Controller