



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: General Services
Department No.: 063
For Agenda Of: February 8, 2022
Placement: Administrative
Estimated Time:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors

FROM: Department Director(s) Janette D. Pell, Director
Contact Info: Andre Monostori, Assistant Director

SUBJECT: Agreement for Professional Services of Independent Contractor with Optiv Security, Inc.; All Districts.

County Counsel Concurrence

As to form: Yes

Other Concurrence: Risk Management
As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Other Concurrence: Purchasing
As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a) Approve and authorize the Director of General Services or her designee to execute an agreement with Optiv Security, Inc. for up to forty-four (44) hours of McAfee Subject Matter Expert (SME) services beginning February 8, 2022 for a total contract amount not to exceed \$11,880.00, subject to the terms and conditions as set forth in Attachment A; and
- b) Determine that the above recommended action is a government funding mechanism or other government fiscal activity, which does not involve any commitment to any specific project that may result in a potentially significant physical impact on the environment and is therefore not a project under the California Environmental Quality Act (CEQA) pursuant to section 15378(b)(4) of the CEQA Guidelines.

Summary Text:

As part of the County's migration to Microsoft 365, Optiv Security will provide McAfee Subject Matter Expert (SME) services to assist with the transition from McAfee enterprise security products to Microsoft Windows Defender Advanced Threat Protection. The professional services will begin February 8, 2022 for a total of forty-four (44) hours.

Background:

The County of Santa Barbara has been using McAfee Anti-virus and Anti-malware end point protection for several decades. Our new Microsoft Licensing model includes Microsoft Windows Defender Advanced Threat Protection, which provides comparable protection. The migration from one product to another requires specialized knowledge to ensure business continuity during the transition. Optiv Security Inc. has staff with this knowledge and will provide the professional services needed to be successful in this endeavor.

Optiv Security Inc. has estimated that it will take no more than 44 hours to complete the defined statement of work. They will charge \$270 per hour for actual hours consumed.

McAfee software has historically cost \$50,000 per year. In completing this project, we will no longer incur this software expense.

Fiscal and Facilities Impacts:

Budgeted: Yes **Fiscal Analysis:**

<u>Funding Sources</u>	<u>Current FY Costs:</u>	<u>Total One-Time Project Cost</u>
Fund 1915-IT	\$ 11,880.00	\$ 11,880.00
Total	\$ 11,880.00	\$ 11,880.00

Narrative: The cost for Optiv Security, Inc. services is included in the IT rates for IT Professional Services this fiscal year.

Key Contract Risks:

The agreement will automatically renew unless the County advises otherwise within 30 days prior to the new term beginning. While agreeing to the terms and conditions set forth in the vendor’s Master Service Agreement (Attachment A), the risks of doing so are negligible, as the Department of General Services has worked with the vendor for many years without issue.

Special Instructions:

Clerk of the Board: please return two (2) copies of the minute order of the actions to the General Services Department, attention: Andre Monostori, Assistant Director.

Attachments:

- Attachment A: Master Service Agreement with Optiv Security Inc.
- Attachment B: Statement of Work (Optiv Security Inc.)

Authored by:

Virginia Butterfield