



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

Department Name: Auditor-Controller  
Department No.: 061  
For Agenda Of: July 12, 2011  
Placement: Administrative  
Estimated Tme:  
Continued Item: No  
If Yes, date from:  
Vote Required: Majority

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**TO:** Board of Supervisors  
**FROM:** Department Robert W. Geis, CPA, Auditor-Controller  
Director  
Contact Info: Julie Hagen, CPA, Chief Deputy Controller 568-2126  
**Subject: Year end transfers and revisions of appropriations**

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**County Counsel Concurrence**

As to form: N/A

Other Concurrence:

N/A

**Recommended Actions:**

That the Board of Supervisors:

Approve budget revisions and transfers necessary to close the County's accounting records for all County funds for the fiscal year ended June 30, 2011 (Fiscal Year 10-11).

**Summary Text:**

On June 21, 2011, your Board directed the Auditor-Controller to compile the transfers and revisions of appropriations necessary to close the County's accounting records for the Fiscal Year ended June 30, 2011 pending approval by your Board at the July 5, July 12 and August 2, 2011 meetings.

**Background:**

The year-end closing process is accomplished during the period from June 30 to July 11. During this process, there may be certain inter-fund transfers, contingency transfers, revisions, or adjustments necessary to efficiently and effectively accomplish the closing process. Those revisions received as of the docketing deadline are attached.

**Performance Measure:**

The recommendation is primarily aligned with actions required by law or by routine business necessity.

**Fiscal and Facilities Impacts:**

Budgeted

**Attachments:**

**Authored by:**

Julie Hagen, CPA, Chief Deputy Controller