

Budget Journal Entry

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Document Description: Orcutt Library FundingProcessed On:Created By: Toni Bailey

Post On: 11/18/2025Processed By:

References

Audit Trail:

Actualizing JE:

Budget Revision Request

Agenda Item:

Agenda Date: 11/18/2025

Approval: BOS 4/5

Has Board Letter: Yes

Related Event:

Title:

GS, Orcutt Library Appropriations for Environmental Study

Budget Action:

Increase appropriations of \$500,000 in the General Services Capital Outlay fund for Capital Assets funded by an operating transfer from the General Fund. Increase appropriations of \$500,000 in General County Program General Fund for Other Financing Uses funded by release of Committed Props 215/64 - Cannabis fund balance.

Justification:

This budget revision request, once approved, will provide the additional funding needed for the Professional Services Agreement with UltraSystems Environmental, Inc. This request allocates available one-time Cannabis Funding of \$500,000 earmarked in the General County Programs General Fund Committed Cannabis fund balance for the Orcutt Library project and will supplement the remaining General Fund allocation to fully fund the UltraSystems Environmental, Inc. Contract. This Agreement will be budgeted and accounted for in the Capital Outlay Fund 0030 Project PRJ-000233.

Based on state standards, Orcutt’s existing population requires a library facility of approximately 20,000 square feet, requiring an increase of approximately 15,000 square feet based on the existing branch size of 4,507 square feet. To address this deficit and meet future demand, in 2021, the General Services Department conducted a survey of the area for suitable properties and identified the Union Oil Building as one available location.

Budget Revision Request Financial Summary

Fund	Department	Project	Object Level	Source Amount	Use Amount
0030 - Capital Outlay	063 - General Services		40 - Other Financing Sources	500,000.00	0.00
0030 - Capital Outlay	063 - General Services		65 - Capital Assets	0.00	500,000.00
	Fund: 0030 - Capital Outlay, Department: 063 - General Services Total:			500,000.00	500,000.00
0001 - General	990 - General County Programs		70 - Other Financing Uses	0.00	500,000.00
0001 - General	990 - General County Programs		93 - Changes to Committed	500,000.00	0.00

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Fund: 0001 - General, Department: 990 - General County Programs Total: 500,000.00 500,000.00

Accounting

Fund	Dept	GL Acct	LI Acct	Debit Amount	Credit Amount	Prog	OUnit	Proj	Budget Period	Description
0030	063	2530	8200		500,000.00	1930		20056	202511	Orcutt Library frm one-time Cannabis Funds
0030	063	2420	5910	500,000.00		1930		20056	202511	Orcutt Library frm one-time Cannabis Funds
0001	990	2420	9815	500,000.00		8300			202606	063-GS: Orcutt Library
0001	990	2530	7901		500,000.00	8300			202606	063-GS: Orcutt Library
Total				1,000,000.00	1,000,000.00					

Signatures

Signed By	Approval Level	Department/Agency-Fund Group	Signed On	Valid
Toni Bailey	Fund/Department	063-General Services Funds	10/28/2025 4:48:54 PM	N
Lynne Dible	Fund/Department	063-General Services Funds	11/4/2025 2:31:04 PM	Y
Brant Markley	Fund/Department	063-General Services Funds	11/6/2025 10:23:03 AM	Y
Steven Yee	CEO Analyst	All Depts-All Funds	11/6/2025 10:30:43 AM	Y
Chantel Ding	CEO Analyst	All Depts-All Funds	11/6/2025 10:34:36 AM	Y
Karla Ramirez	FACS	All Depts-All Funds	11/6/2025 10:39:35 AM	Y
Shawna Jorgensen	Chief Deputy Controller	All Depts-All Funds	11/6/2025 11:26:55 AM	Y
Paul Clementi	Budget Director	All Depts-All Funds	11/6/2025 3:39:13 PM	Y