



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Submitted on:
(COB Stamp)

Department Name: Information Technology
Department No.: 067
Agenda Date: May 6, 2025
Placement: Administrative
Estimated Time: NA
Continued Item: NA
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors
FROM: Department Director(s): Chris Chirgwin, Chief Information Officer (CIO) 568-2608
Contact Info: Andre Monostori, Deputy CIO 568-2606
SUBJECT: Agreement for Services of Independent Contractor with Cox California Telecom, LLC, for Upgraded Network Connectivity; All Districts.

County Counsel Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a) Authorize and approve the Chief Information Officer, or his designee, to execute the commercial services agreement (Agreement) with Cox California, Telcom, LLC (Cox) for Internet connectivity services at the at the Emergency Operations Center Data Center for a total maximum contract amount of \$127,800 beginning May 23, 2025, through May 22, 2028 (Agreement);
- b) Approve and authorize the Chief Information Officer, or his designee, to order additional services in an amount not to exceed 5% of the total contract amount, or \$6,390; and
- c) Determine that the above recommended actions are government funding mechanisms or other government fiscal activities, which do not involve any commitment to any specific project that may result in a potentially significant physical impact on the environment and is therefore not a project under the California Environmental Quality Act (CEQA) pursuant to section 15378(b)(4) of the CEQA Guidelines.

Summary Text:

This item is on the agenda to request that the Board of Supervisors authorize the Chief Information Officer to enter into an Agreement with Cox for the provision of upgraded Internet connectivity at the Emergency Operation Center (EOC) data center at 4408 Cathedral Oaks.

Background:

In alignment with the **Countywide IT Strategic Plan**—specifically the goals of *Digital Transformation* and *Risk Management* through *Cybersecurity, Resiliency, and Risk*—and in support of the **ITD Modernization Plan** to enhance network performance and infrastructure capacity, ITD is taking steps to modernize the County’s internet connectivity.

This request seeks to increase internet bandwidth through Cox Communications at the County’s EOC data center. The enhanced capacity is necessary to support the County’s growing reliance on cloud-hosted platforms such as Microsoft 365, Smartsheet, and other critical applications essential to daily operations.

As part of this effort, ITD will discontinue internet services provided by Lumen (Level 3 Communications) at the same location. By consolidating services from two providers into a single, high-capacity solution, the County will realize a 150% increase in internet bandwidth, supporting improved system performance, enhanced resiliency, and greater operational efficiency, while decreasing monthly costs by 33%. Future internet connectivity modernization plans include adding direct connectivity to Microsoft (Express Route) potentially using the savings identified in this board letter.

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

Funding Sources	FY2024-25 (May-June)	FY2025-26	FY2026-27	FY2027-28 (July-April)	Total
ITD Internal Service					
Fund 1915	\$ 7,100.00	\$ 42,600.00	\$ 42,600.00	\$ 35,500.00	\$ 127,800.00

Narrative:

The proposed agreement secures a multi-year service at a predictable and stable cost. The total expenditure of **\$127,800** is distributed across multiple fiscal years, aligning with budget planning and funding availability. The agreement is structured at a fixed monthly rate of **\$3,550**, totaling **\$7,100** for the final two months of **FY 2024-25**, followed by **\$42,600** in **FY 2025-26** and **FY 2026-27**, and concluding with **\$35,500** for the first ten months of **FY 2027-28**. Funding to cover these costs is already included in the **IT Shared Services Internal Service Fund (ISF)** rates allocated to departments for FY 2024-25 and the FY 2025-26 Recommended Budget, ensuring no additional budget impact. This approach leverages existing resources efficiently while delivering enhanced services and improved connectivity for County operations.

Key Contract Risks:

This agreement will be governed by the terms and conditions of Cox.

Special Instructions:

Please email a copy of the minute order to Onelia Rodriguez (onrodriguez@countyofsb.org) and Jason Womack (jwomack@countyofsb.org) in the Information Technology Department.

Attachments:

Attachment A – Cox Agreement

Authored by:

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