



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Social Services
Department No.: 044
For Agenda Of: July 3, 2018
Placement: Administrative
Estimated Time: NA
Continued Item: No
If Yes, date from:
Vote Required: 4/5

TO: Board of Supervisors

FROM: Department Daniel Nielson, Social Services Director
Director(s) (805) 346-7101
Contact Info: Raymond McDonald, Executive Director, Workforce Development Board (805) 681-4446

SUBJECT: **Approve Budget Journal Entry for California Workforce Development Board/Employment Development Department - 2017 California Wildfires National Dislocated Worker Grant; Approve First Amendment to KRA Corporation Agreement for One Stop Operator and Adult and Dislocated Worker Program Operator Services in Santa Barbara South County; and Approve Second Amendment to Foundation for California Community Colleges Agreement for Career Catalyst Services**

County Counsel Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a) Approve and authorize the Department of Social Services Director, or designee, to accept the State of California, Employment Development Department 2017 California Wildfires National Dislocated Worker Subgrant No. K8106657 (Attachment 1) in the amount of \$1,500,000 from the State of California, Employment Development Department for the period of January 24, 2018 through December 31, 2018;
- b) Approve Budget Journal Entry No. 0005574 (FY 17-18) and No. 0005578 (FY 18-19) to increase appropriations by a combined total of \$1,500,000 in the Department Social Services, Fund 0058. These budget Journal Entries include increases of \$1,209,323 for wages and supportive services to participants, \$150,691 for case management provided by our Contractor, and \$139,986 for salary and benefits to oversee the program. These expenditures are funded by

the Employment Development Department 2017 California Wildfires National Dislocated Worker Subgrant No. K8106657 (Attachment 2) (4/5 Vote Required);

- c) Approve and authorize the Chair to execute the First Amendment to the Agreement with KRA Corporation (not a local vendor) to provide One Stop Operator and Adult and Dislocated Worker Program Operator Services in Santa Barbara South County to increase the contract amount by \$22,604 for a contract amount not to exceed \$527,482 from July 1, 2017 through June 30, 2018; and to increase the contract amount by \$190,512, for a contract amount not to exceed \$695,390 from July 1, 2018 through June 30, 2019 (Attachment 3);
- d) Approve and authorize the Chair to execute a Second Amendment to the Agreement for Services of Independent Contractor with Foundation for California Community Colleges for Career Catalyst Services to increase the contract amount by \$1,146,898 for a contract amount not to exceed \$1,988,336 for the period of February 28, 2017 through June 30, 2019 (Attachment 4); and
- e) Determine that the approval and execution of the Budget Revision Request and Amendments are not the approval of a project that is subject to environmental review under the California Environmental Quality Act (CEQA), pursuant to CEQA Guidelines section 15378(b)(4), finding that the project is a creation of a governmental funding mechanism or other government fiscal activity, which does not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment.

Summary Text:

These items are on the agenda in order to approve the Budget Journal Entry No. 0005574 and No.0005578 to increase appropriations by a combined total of \$1,500,000 in the Department of Social Services (DSS) Fund 0058, funded by the State of California, Employment Development Department (EDD) 2017 California Wildfires National Dislocated Worker Subgrant (Wildfire NDWG) No. K8106657. The Wildfire NDWG has been awarded to the Santa Barbara County Workforce Development Board (SBWDB) for funding of a temporary employment project for eligible participants (residents in the declared disaster area who might have lost employment as a result of the Thomas Fire or subsequent debris flow in Montecito). The project is to have participants assist with the clean-up and repair of public areas in South Santa Barbara County.

The project operator will be KRA Corporation (KRA), the current One Stop Operator and Adult and Dislocated Worker Program Operator in Santa Barbara South County, in collaboration with The Foundation for California Community Colleges (FCCC), current provider for payroll services for existing SBWDB grant projects through their Career Catalyst services.

Further, this item is on the agenda to increase the Agreement amount with KRA in the amount of \$22,604 for Fiscal Year (FY) 2017/2018; and \$190,512 for FY 2018/2019; and to approve and execute a Second Amendment to the Agreement with FCCC to increase the contract amount by \$1,146,898 for a contract amount not to exceed \$1,988,336 for the extended period of February 28, 2017 through June 30, 2019. Additionally, provides Wildfire NDWG funding for SBWDB Staff in the amount of \$139,986.

<u>Service Provider</u>	<u>Current Contract</u>		<u>Wildfire NDWG</u>	<u>Total</u>
	<u>Amount</u>			
KRA FY17-18	\$ 504,878.00	\$	22,604.00	\$ 527,482.00
KRA FY18-19, including \$62,425 for Supportive Services for Participants	\$ 504,878.00	\$	190,512.00	\$ 695,390.00
FCCC	\$ 841,438.00	\$	1,146,898.00	\$ 1,988,336.00
SBWDB Staff FY18-19	N/A	\$	139,986.00	\$ 139,986.00
Total	\$ 1,851,194.00	\$	1,500,000.00	\$ 3,351,194.00

It is the recommendation of DSS to establish the appropriations and approve the Amendments to the Agreements with KRA and FCCC in order to operate the Wildfire NDWG.

Background:

The Workforce Innovation and Opportunity Act (WIOA) was signed into law on July 22, 2014. It repeals the Workforce Investment Act of 1998 and replaces it with new authorization language that is in effect from July 1, 2015 through June 30, 2020.

Per WIOA, a Request for Proposal was released on April 15, 2016, followed by a comprehensive evaluation, after which KRA was selected and awarded both North and South County One Stop Operator and Adult and Dislocated Worker Program contracts. On November 8, 2016, your Board approved the Agreements with KRA for One Stop Operator and Adult and Dislocated Worker Program Operator Services in Santa Barbara North and South County.

CWA issued the Request for Proposal to procure payroll services and FCCC was selected as the provider of services for the benefit of local Workforce Development Boards across the State of California. On February 28, 2017, your Board approved the Agreement with FCCC to provide payroll services for the SBWDB Santa Maria Summer Jobs: Career Pathways for Youth Project (CPY Project).

Disaster National Dislocated Worker Grants provide funding to create temporary employment opportunities when an area impacted by disaster is declared eligible for public assistance by the Federal Emergency Management Agency (FEMA). In December 2017, Governor Brown issued an emergency proclamation for Santa Barbara County due to the effects of the Thomas Fire. This was followed by a FEMA Major Disaster Declaration for areas in California affected by the wildfires, subsequent flooding, mudflows and debris flows beginning December 4, 2017 and continuing. SBWDB was included in a State of California Employment Development Department state-wide application to the United States Department of Labor following the FEMA natural disaster declaration. SBWDB was awarded \$1.5 million in Wildfire NDWG. The Wildfire NDWG is a discretionary grant awarded by the Secretary of Labor, under Section 170 of WIOA and provides resources to states and other eligible applicants to respond to large, unexpected layoff events causing significant job losses as experienced in Santa Barbara County as a result of the Thomas Fire and Montecito Debris Flow.

SBWDB will utilize the funding provided by the Wildfire NDWG to offer temporary employment to individuals who meet one of the following three criteria: unemployed because of the fire or debris flow; meet the definition of “dislocated worker” (recently unemployed, less than 6 months); or meet the definition of “dislocated worker” (long-term unemployed, more than 6 months). The funding will create temporary jobs for these individuals to assist with the clean-up and repair of damaged public areas. These areas will be identified in collaboration with county and city departments (including Santa Barbara County Community Services Department, General Services and Public Works). The work will be concentrated around repair and clean up of public trails, park grounds and public buildings. The Wildfire NDWG will be operated by KRA, Santa Barbara’s One Stop and Adult and Dislocated Worker Program contractor with Career Catalyst services provided by FCCC the SBWDB’s current provider of payroll services for the CPY projects.

Performance Measure: The following performance measures are to be added to the KRA Agreement specifically for the Wildfire NDWG participants:

- 75 Wildfire NDWG participants will be served and complete the program in FY 2017/2018 and 2018/2019
- 71% of participants (53) will attain employment by completion of the project.

The following performance measures will be added to the FCCC Agreement specifically for the Wildfire NDWG participants:

- CONTRACTOR shall provide services for the Wildfire NDWG Project for **75** participants for up to 700 hours per Participant.

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

<u>Funding Sources</u>	<u>FY 17-18</u>	<u>FY 18-19</u>	<u>Total One-Time Project Cost</u>
General Fund			
State			
Federal	\$ 22,604.00	\$ 1,477,396.00	\$ 1,500,000.00
Fees			
Other:			
Total	\$ 22,604.00	\$ 1,477,396.00	\$ 1,500,000.00

Narrative:

SBWDB will receive one-time grant funding of \$1,500,000 from the Employment Development Department 2017 California Wildfires NDWG funds. There is no General Fund Contribution.

Staffing Impacts:

Legal Positions:
None

FTEs:
None

Special Instructions:

Please email scanned copy of minute order to Emma Duncan at e.duncan@sbcsocialserv.org.

and mail hardcopy to:

DSS Contracts Unit
C/O Emma Duncan
2125 S. Centerpointe Parkway, 3rd Floor
Santa Maria, CA 93455

Attachments:

1. Attachment 1 - WIOA Wildfire NDWG – K8106657
2. Attachment 2 - BJE #0005574 & BJE #0005578
3. Attachment 3 - First Amendment to the Agreement with KRA South for One Stop Operator
4. Attachment 4 – Second Amendment to the Agreement with FCCC for Payroll Services

Authored by:

Raymond L. McDonald, Executive Director, Workforce Development Board
Emma Duncan, Contracts Coordinator