



**BOARD OF SUPERVISORS
AGENDA LETTER**

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Submitted on:
(COB Stamp)

Department Name:	Information Technology
Department No.:	067
Agenda Date:	June 9, 2026
Placement:	Administrative
Estimated Time:	NA
Continued Item:	No
If Yes, date from:	NA
Vote Required:	Majority

TO: Board of Supervisors

FROM: Department Director: Chris Chirgwin, Chief Information Officer (CIO)
Contact Info: Andre Monostori, Deputy CIO

SUBJECT: **Agreement for Services of Independent Contractor with CivicPlus LLC**

County Counsel Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a) Approve and authorize the Chair to execute the attached Agreement for Services of Independent Contractor (Agreement) with CivicPlus LLC (CivicPlus) to procure website maintenance and hosting services beginning July 1, 2026, through June 30, 2027, for a base contract amount of \$251,235.38;
- b) Authorize the Chief Information Officer or his designee to order additional products and services in an amount not to exceed 10%, or \$25,123.53; and
- c) Determine that the above recommended action is a government funding mechanism or other government fiscal activity, which does not involve any commitment to any specific project that may result in a potentially significant physical impact on the environment and is therefore not a project under the California Environmental Quality Act (CEQA) pursuant to section 15378(b)(4) of the CEQA Guidelines.

Summary Text:

Staff request the Board of Supervisors approve a one-year Agreement with CivicPlus to continue to provide maintenance and hosting services for the County’s public-facing website.

Discussion:

The County of Santa Barbara provides a public-facing website for County residents, businesses, and visitors through CivicPlus’ services. These services include but are not limited to a content management platform for non-technical staff to update and maintain web content; accessibility tools for users who require special accommodations; cybersecurity protections to prevent website attacks; and support to increase availability and performance during high usage on the County’s website, particularly during disasters.

Background:

In 2021, the Board approved a project to modernize the County’s public and internal websites using a new cloud-based system by CivicPlus. This upgrade supported the County’s Renew '22 goals and improved website accessibility, consistency, and functionality. The ongoing investment in CivicPlus provides professional services that enable the County to ensure its website remains updated and resilient. The CivicPlus website hosting provides offsite data center resiliency while removing the need for costly hardware investments.

In 2024, to reduce costs and better address internal technical needs, the County moved its internal website (Intranet) from CivicPlus to SharePoint, an application already available through the County’s Microsoft suite of products. Therefore, the Intranet is not within the scope of CivicPlus.

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

The total base contract amount for Fiscal Year 2026-27 is \$251,235.38, an increase of approximately \$11,949.88 or 5% compared to the FY 2025-26 cost of \$239,285.50.

Funding for this Agreement is incorporated into the Internal Service Fund (ISF) rates charged to departments in the Recommended FY 2026-27 Budget. The Information Technology Department will utilize its operating budget from the Information Technology Shared Services ISF to fund this contract. Sufficient appropriations are available in the budget should any contingency be needed.

Funding Source	FY 2026-27
Fund 1915 - Program 0675100	
Base Contract	\$251,235.38
Contingency	25,123.53
Total	\$276,358.91

Special Instructions:

Please email a copy of the executed Agreement and minute order to Kyle Slattery (knslattery@countyofsb.org) and Jason Womack (jwomack@countyofsb.org).

Attachments:

Attachment A – CivicPlus Agreement

Contact Information:

Kyle Slattery, Deputy CIO, knslattery@countyofsb.org