



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** Behavioral Wellness  
**Department No.:** 043  
**For Agenda Of:** April 19, 2022  
**Placement:** Administrative  
**Estimated Time:** N/A  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** Majority

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**TO:** Board of Supervisors  
**FROM:** Department Antonette Navarro, LMFT, Director  
Director(s) Behavioral Wellness, (805) 681-5220  
Contact Info: Chris Ribeiro, Chief Financial Officer  
Department of Behavioral Wellness (805) 681-5220  
**SUBJECT:** Behavioral Wellness – Resource Development Associates, Inc. Service Agreement  
FY 2021 - 2023

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**County Counsel Concurrence:**

As to form: Yes

**Auditor-Controller Concurrence:**

As to form: Yes

**Other Concurrence:** Risk Management

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors:

- A. Approve, ratify, and authorize the Chair to execute an Agreement for Services of Independent Contractor with **Resource Development Associates, Inc.** (not a local vendor), to provide consultation, data analysis, and grant evaluation services for the period of May 20, 2020 through May 15, 2023, for total Maximum Contract Amount not to exceed **\$300,000**, inclusive of \$200,000 under Purchase Orders CN23714, CN24419, and all amendments thereto (CN23714 CO1, CO412, CO668, CO862), but which otherwise cancels, nullifies, and supersedes Purchase Orders CN23714, CN24419, and all amendments thereto;
- B. Delegate to the Director of the Department of Behavioral Wellness or designee the authority to suspend, delay, or interrupt the services under the Agreement for convenience and make immaterial changes to the Agreement per Sections 20 and 26 of the Agreement, respectively, without altering the Maximum Contract Amount and without requiring the Board's approval of an amendment of the Agreement, subject to the Board's ability to rescind this delegated authority at any time; and
- C. Determine that the above actions are government funding mechanisms or other government fiscal activities, which do not involve any commitment to any specific project that may result in a potentially significant physical impact on the environment and is therefore not a project under the

California Environmental Quality Act (CEQA) pursuant to section 15378(b)(4) of the CEQA Guidelines.

**Summary Text:**

The above-referenced item is on the agenda to request approval of an Agreement for Services of Independent Contractor with Resource Development Associates, Inc. (RDA) for the provision of consultation, data analysis, and grant evaluation services. The Department of Behavioral Wellness (BWell) currently contracts with RDA under a Purchase Order (No. CN24419). BWell is requesting to enter into this agreement for a total contract maximum not to exceed \$300,000, inclusive of \$200,000 under Purchase Orders CN23714, CN24419, and all amendments thereto (CN23714 CO1, CO412, CO668, CO862), but which otherwise cancels, nullifies, and supersedes Purchase Orders CN23714, CN24419, and all amendments thereto. Approval of the recommended actions will allow RDA to continue providing consultation, data analysis, and grant evaluation services to the County.

**Background:**

California voters approved Proposition (Prop) 47 in November 2014 with the goal of lowering incarceration rates across the State by reclassifying certain classes of low-level, non-violent felonies as misdemeanors for individuals who do not have prior convictions for serious offenses. Due to the expected decrease in the State's prison population, the Legislative Analyst's Office estimated annual State correctional savings following implementation of the legislation to be between \$150-200 million. Prop 47 requires these savings to be placed in the Safe Neighborhoods and Schools Fund and mandates the Board of State and Community Corrections (BSCC) to allocate 65% of the Fund for mental health and substance use disorder (SUD) treatment that is aimed at reducing recidivism, 25% for crime prevention and to support programs in schools, and 10% for trauma recovery services for crime victims.

Through the BSCC's Cohort II grant process, Santa Barbara County in collaboration with stakeholders would develop and implement the Crisis Intervention, Diversion and Support (CIDS) Program. The Public Defender's Office is the lead grantee, with program partners including the Behavioral Wellness Department, Sheriff's Office, District Attorney's Office, and local community-based organizations (Good Samaritan Shelter, Family Service Agency). CIDS leverages the promise of Prop 47 by diverting individuals with a history of serious mental illness (SMI) and/or SUD from the criminal justice system to trauma-informed crisis stabilization and comprehensive mental health and SUD wraparound services. The program aims to reduce criminal justice involvement and help ensure adults with SMI/SUD who come into contact with law enforcement are adequately supported.

On February 4, 2020 the Board of Supervisors authorized the Public Defender to execute the multi-year grant agreement with the BSCC accepting \$5,988,511 for the County of Santa Barbara to provide crisis intervention, diversion and support to individuals at three main points of entry: field law enforcement contact (arrest), jail booking, and prior to arraignment for the forty-five month period of August 15, 2019 or upon State approval, whichever is later, through May 15, 2023.

The Public Defender's Office has partnered with a highly experienced research team from Resource Development Associates, Inc. (RDA), that will (1) provide a formative evaluation that will guide our understanding and refinement of the CIDS program, and (2) implement a quasi-experimental mixed methods research design to measure the effects of CIDS on key outcomes. RDA has extensive experience evaluating similar programs concerning mental health, the justice system, and housing.

Behavioral Wellness (BWell) entered into a Purchase Order Agreement (No. CN23714) with RDA in May 2020. To continue the evaluation work needed, BWell and RDA entered into a new Purchase Order Agreement (No. CN24419) in December 2020. BWell now seeks to replace the existing Purchase Order with an Agreement for Services of Independent Contractor to cover the remainder of the grant funding period. Approval of the recommended actions will allow RDA to continue providing consultation, data analysis, and grant evaluation services to the County for the remainder of the BSCC grant funding period.

**Performance Outcomes**

To assess the implementation and impact of the CIDS program, RDA conducts a mixed-method process and outcome evaluation. To report on the process and outcome measures, RDA gathers qualitative and quantitative data from a range of CIDS program partners and stakeholders. This data provides a comprehensive understanding of how the program is implemented and supports the preliminary and final evaluation reports. Quantitative data findings, triangulated with qualitative data, are analyzed and presented in the Two-Year Preliminary Evaluation Report to assess CIDS progress towards its goals and objectives over the first two years, and in the Final Local Evaluation Report to assess the program’s impact over the 36-month grant period.

The Two-Year Preliminary Evaluation Report was submitted to BSCC in August 2021. The Final Local Evaluation Report is due to the BSCC by May 15, 2023.

**Fiscal and Facilities Impacts:**

Budgeted: Yes

**Fiscal Analysis:**

<b><u>Funding Sources</u></b>	<b><u>Total FY 19-21</u></b>	<b><u>Total FY 21-23</u></b>	<b><u>Total FY 19-23</u></b>
General Fund			
State	\$ 161,844	\$ 138,156	\$ 300,000
Federal			
Fees			
Other:			
<b>Total</b>	<b>\$ 161,844</b>	<b>\$ 138,156</b>	<b>\$ 300,000</b>

Narrative: The above-referenced contract is State funded by Board of State and Community Corrections (BSCC) through a competitive grant.

**Key Contract Risks:**

RDA’s performance as the provider of data analysis and grant evaluation services plays an integral role in the presentation and reporting of project outcome data. Grantees that are unable to demonstrate that they are making sufficient progress toward project goals and objectives, and that funds are being spent down in accordance with the Grant Award Agreement and Proposition 47 Project Work Plan, could be subject to the withholding of funds.

Grantees and subcontractors (e.g. RDA) are required to maintain adequate fiscal and project books, records, documents, and other evidence pertinent to the subcontractor’s work on the project in accordance with generally accepted accounting principles. Adequate supporting documentation shall be maintained in such detail so as to permit tracing transactions from the invoices, to the accounting records, to the supporting documentation. These records shall be maintained for a minimum of three (3) years after the acceptance of the final grant project audit under the Grant Agreement, and shall be subject to examination

and/or audit by the BSCC or designees, state government auditors or designees, or by federal government auditors or designees.

**Special Instructions:**

Please email one (1) complete executed contract and one (1) minute order to [bethle@sbcbswell.org](mailto:bethle@sbcbswell.org) and [bswellcontractsstaff@sbcbswell.org](mailto:bswellcontractsstaff@sbcbswell.org).

**Attachments:**

Attachment A: Resource Development Associates FY 21-23 Board Contract

Attachment B: Resource Development Associates CN23714

Attachment C: Resource Development Associates CN23714 CO1

Attachment D: Resource Development Associates CN24419

Attachment E: Resource Development Associates CN24419 CO1 (CO412)

Attachment F: Resource Development Associates CN24419 CO2 (CO668)

Attachment G: Resource Development Associates CN24419 CO3 (CO862)

**Authored by:**

B. Le