



**BOARD OF SUPERVISORS
AGENDA LETTER**

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Agenda Number:

**Submitted on:
(COB Stamp)**

Department Name: Planning &
Development
Department No.: 053
For Agenda Of: April 23, 2024
Placement: Administrative
Estimated Tme: N/A
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors
FROM: Department Lisa Plowman, Director, Planning and Development
Director(s): (805) 568-2086
Contact Info: Errin Briggs, Supervising Planner, Energy, Minerals & Compliance
Division (805) 568-2047
SUBJECT: Coastal Resource Mitigation Fund – Amendment No. 1 to Grant Contract with
Channel Islands Marine & Wildlife Institute, All Districts

County Counsel Concurrence:

As to form: Yes

Auditor-Controller Concurrence:

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a. Approve and authorize the Chair to execute the attached Amendment No. 1 (Attachment A) to the Coastal Resource Mitigation Fund contract with the Channel Islands Marine & Wildlife Institute (Attachment B) to amend the Project Description, Project Budget and Project Schedule (Exhibit A of Attachment B) and extend the Contract period to December 31, 2025, All Districts (Attachment A).
- b. Determine that amending the Coastal Resource Mitigation Fund grants are exempt from CEQA pursuant to Section 15378(b)(5) of the State Guidelines for the implementation of the California Environmental Quality Act.

Summary Text:

This item is before the Board because the grant recipient is requesting an extension and modifications to their grant contract. Attachment A contains Amendment No. 1 to the contract with the Channel Islands Marine & Wildlife Institute (CIMWI), allowing for minor revisions to the original Agreement's Project

Description and Project Budget, and extending the Time of Performance date (Article 3) from December 31, 2022 to December 31, 2025.

CIMWI requested a time extension as it explained that their volunteers did not have as much time as intended to devote to the overall development and completion of the project. In addition, project team members also ended up leaving CIMWI for other full-time opportunities. CIMWI has completed the 10 educational lesson plans but has not moved forward on remaining aspects of the project. The minor project and budget amendments focus on: 1) hiring a professional to translate the lesson plans into Spanish, 2) hiring a professional for the art and graphic design to support the curriculum and marketing package, 3) hiring professionals for the film script development and film production, and 4) producing three films instead of ten to accompany the lesson plans. CIMWI originally had matched the CRMF award with \$9,800 in in-kind services and for the Amended Project, it has secured approximately an additional \$1,000 of in-kind services. Attachment A attaches Amendment No. 1 to the original Agreement (Attachment B).

Executing a CRMF Amendment does not meet the definition of a “project” pursuant to CEQA Guidelines Section 15378(b)(5). This section exempts administrative activities of governments that will not result in direct or indirect physical changes in the environment.

Background:

On August 17, 2021, the County executed a contract with CIMWI, providing a \$33,929 CRMF grant towards CIMWI’s online marine conservation education program which focuses on elementary school children (grades K-5th grade) throughout Santa Barbara County and beyond.

The County established CRMF to mitigate the environmental impacts of offshore oil and gas development and transportation projects. Mitigation is provided through CRMF for impacts to four categories of coastal resources: coastal recreation, tourism, aesthetics, and environmentally sensitive resources. The County must ensure that CRMF fees are used to mitigate those impacts, according to conditions of approval on projects and the CRMF Guidelines.

Fiscal Analysis:

There is no increase in the original CRMF grant award to CIMWI.

CRMF creates no fiscal impact on the County General Fund budget. CRMF is funded by mitigation fees paid annually by developers of offshore oil and gas reserves. Funding for CRMF is budgeted in the Planning & Development Department’s Coastal Mitigation Budget Program on page D-316 of the County of Santa Barbara Fiscal Year (FY) 2023-24 Adopted Budget, and is fully supported by funds in CRMF.

Administration of the CRMF includes updates to the annual status report, solicitation and evaluation of grant proposals and recommendation of grant awards to the Board of Supervisors, preparing, monitoring and enforcement of CRMF grant contracts, preparation and monitoring of the CRMF budget, and reassessing CRMF fees.

Key Contract Risks:

Risk analyses of the Amendment in Attachment A determined that the Amendment would be a low risk: the Amendment is not increasing the contract amount; the complexities of the Amendment and Contract requirement are low; and the Amendment and Contract are not controversial.

Special Instructions:

Clerk of the Board will forward copies of the executed Amendment No. 1 to Errin Briggs of the Planning and Development Department, Energy, Minerals & Compliance Division, who will mail a copy of the Amendment to the grantee.

Attachments:

- A: Amendment No. 1 to Contract with Channel Islands Marine & Wildlife Institute
- B: Original Contract with Channel Islands Marine & Wildlife Institute

G:\GROUP\ENERGY\POLICY\CRMF\21-22\contracts\CIMWI\BAL CIMWI Amendment No. 1

Attachment A

Amendment No. 1 with Channel Islands Marine & Wildlife Institute

Attachment B

Original Contract with Channel Islands Marine & Wildlife Institute