



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Probation
Department No.: 022
For Agenda Of: October 1, 2019
Placement: Administrative
Estimated Time: N/A
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors

FROM: Department Tanja Heitman, Chief Probation Officer 882.3652
Director(s)
Contact Info: Karyn Milligan, Manager 882.3653
kmillig@co.santa-barbara.ca.us

SUBJECT: Re-ratification of First Amendment to Agreement with Community Solutions, Inc.

County Counsel Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- A. Approve and authorize the Chair to re-ratify the First Amendment for Agreement for Services of Independent Contractor Contract Number BC18250 with Community Solutions Inc. for \$64,760 (Attachment A).
- B. Determine that the above actions are government fiscal activities of funding mechanisms which do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment, and are therefore not a project under the California Environmental Quality Act (CEQA) pursuant to Section 15378(b)(4) of the CEQA guidelines.

Auditor-Controller Concurrence

As to form: Yes

Summary Text:

Although the First Amendment to Agreement for Services of Independent Contract, Contract Number BC18250, approved and executed on July 9, 2019 listed the correct amount of the contract, the July 9, 2019 board letter specified an incorrect amount of \$63,560 as the cost of the First Amendment to the Agreement. The purpose of today’s board letter is to inform the Board of the incorrect contract amount stated in the July 9, 2019 board letter, reflect the correct amount of the contract which is \$64,760, and request the Board re-ratify the First Amendment to Agreement for Services, Contract Number BC18250 with Community Solutions Inc.

Background:

Motivational Interviewing (MI) is an evidence based practice that has been demonstrated to change behavior. When used by a skilled officer, MI can increase offenders’ motivation to comply with supervision requirements, participate in treatment, and address criminogenic needs thereby reducing their failure rate on community supervision. The Santa Barbara County Probation Department began training officers in MI in 2013.

The execution of this amendment expanded training in the approach demonstrated to decrease offender resistance and increase motivation to change to additional officers as well as to staff assigned to juvenile institutions.

Today’s action will re-ratify the First Amendment to the Agreement with Community Solutions, Inc.

Performance Measure:

The Agreement contains performance measures to monitor program implementation and improve staff proficiency.

Fiscal Analysis:

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
General Fund		\$ 15,080.00	
State			
Federal			
Fees			
Other:			
Total	\$ -	\$ 15,080.00	\$ -

Narrative:

Funds for this Agreement are included in the Probation Department’s FY2019-20 budget. Executing the contract will not increase the General Fund Contribution to the Probation Department.

Key Contract Risks:

A risk assessment has been completed and key contract risks were not identified.

Staffing Impacts:

Legal Positions:
No effect

FTEs:
No effect

Special Instructions:

Please return one (1) minute order to:
Michael Cameron, Fiscal Manager
Probation Department
117 E. Carrillo St., Santa Barbara CA 93101

Attachments:

Attachment A: Community Solutions Inc. First Amendment for Agreement for Services of Independent Contractor
Attachment B: Community Solutions Inc. FY 2018-2020 Board Contract 18-250 Original Agreement
Attachment C: Community Solutions Inc. FY 2018-2020 Board Contact Summary Form

Authored by:

Karyn Milligan, Manager