



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Community Services
Department No.: 057
For Agenda Of: July 13, 2021
Placement: Administrative
Estimated Tme: N/A
Continued Item: No
If Yes, date from: N/A
Vote Required: Majority

TO: Board of Supervisors
FROM: George Chapjian, Community Services Director (805) 568-2467
Tanja Heitman, Chief Probation Officer (805) 882-3652

Contact Info: Dinah Lockhart, Deputy Director (805) 568-3523

**SUBJECT: Approve, Ratify, and Execute Community Corrections Partnership (CCP)
Supportive Housing Sub-Recipient Agreements**

County Counsel Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- A) Approve, ratify, and authorize the Chair of the Board of Supervisors to execute sub-recipient agreements funded through Public Safety Realignment funding with the following providers in the specified amounts:
- a. \$225,000 to Good Samaritan Shelter (GSS) for the Supportive Wraparound Services project (Attachment A);
 - b. \$140,000 to The Salvation Army (TSA) for the Hospitality House Community Integration Project (Attachment B);
- B) Determine that the recommended actions are not a project within the California Environmental Quality Act review per CEQA Guideline Section 15378(b)(4), since the recommended actions are government fiscal activities which do not involve commitment to any specific project which may result in a potentially significant physical impact on the environment.

Summary Text:

Staff is requesting that the Board approve and authorize the Chair to execute two sub-recipient agreements funded by Public Safety Realignment funding from the Community Corrections Partnership (CCP). Good Samaritan Shelter and The Salvation Army are recommended to receive funding for Transitional Housing projects. Both providers have been funded for supportive housing for justice involved individuals under the supervision of the Probation Department since May 1, 2019. In order to prevent an interruption in services, the new agreements have a one-year term of July 1, 2021 to June 30, 2022.

Background:

On February 5, 2021, the CCP and Executive Committee of the CCP approved an allocation of \$400,000 in funding for supportive and transitional housing for justice-involved individuals. A Notice of Funding Availability was released by the Community Services Department Division of Housing and Community Development (CSD/HCD) on March 8, 2021. Staffing to administer the program was approved by the Board as part of the FY 2021-22 budget process.

The target population for the supportive housing projects includes post adjudicated justice-involved individuals under community supervision by the Probation Department that are medium to high risk to recidivate and are exiting jail or prison community without natural supports and are ineligible for other types of subsidized housing. Additionally, these individuals may present with some vulnerability such as mental health concerns but do not qualify for housing options through the Department of Behavioral Wellness, and those with significant substance abuse challenges. This population will likely be unserved by other housing resources because of ineligibility due to length of incarceration and conviction history.

In response to the CCP Supportive Housing NOFA, HCD received two supportive housing proposals. The Probation Department in collaboration with HCD convened to review proposals. The recommendations are summarized in Table 1. Scoring criteria included applicant capacity, cost effectiveness, project design, community collaboration, need and performance. CSD/HCD and Probation staff worked with the two applicants recommended for funding to align project budgets and for consistency in the level of care and supportive services being offered in both regions of the County.

Table 1: Supportive Housing Funding Recommendations

| Applicant | Project Type | Service Area | Number of Beds | Amount Recommended |
|------------------------|----------------------|---------------------|-----------------------|---------------------------|
| Good Samaritan Shelter | Transitional Housing | North County | 14 | \$225,000 |
| The Salvation Army | Transitional Housing | South County | 9 | \$140,000 |

The sub-recipient agreements identify the terms and conditions by which the Public Safety Realignment Plan funds must be administered. The agreement also includes attachments which detail the Scope of Services (Exhibit A), Budget and Payment Procedures (Exhibit B), Expenditure Summary and Payment Request (ESPR) (Exhibit C), Quarterly Status Report (Exhibit D), Indemnification and Insurance

Requirements (Exhibit E), Certification of Standards for Financial Management Systems (Exhibit F), and Terms and Conditions (Exhibit G).

The two providers will provide quarterly reports to the County on services provided and performance measures. In order to provide continuity across supportive housing, providers will use the Homeless Management Information System (HMIS) for data collection. This will also provide valuable insight into homeless history of project participants. Table 2 summarizes the number of persons served and summarizes performance measures for each project. Each provider submits performance measures as part of their application.

Table 2: Performance Measures

| Measure | Good Samaritan Shelter | The Salvation Army |
|---|-------------------------------|---------------------------|
| Number of beds | 14 | 9 |
| Number served | 35 | 30 |
| % of participants that will be permanently housed | 30% | 30% |
| % of participants that will find employment | 50% | 35% |
| % of Independent Service Plan goals achieved by project participants | 60% | 75% |
| % of participants that achieve a length of stay in transitional housing of 120 days | 60% | 40% |
| % reduction in recidivism as compared to like individuals without supportive housing (Calculated by Probation Department) | 25% | 25% |

Staffing for Project Administration

The FY 2021-22 budget includes 0.15 FTE Housing Program Specialist I/II position to administer CCP Supportive Housing projects in the amount of \$35,000. Under the direction of the Probation and CSD/HCD departments, the position provides oversight for the supportive housing sub-recipient agreements with agencies providing services to justice-involved individuals. The funding for the staffing position is part of the \$400,000 allocated by CCP to the project.

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

| <u>Funding Sources</u> | <u>Current FY Cost:</u> | <u>Annualized On-going Cost:</u> | <u>Total One-Time Project Cost</u> |
|-------------------------------|--------------------------------|---|---|
| General Fund | | | |
| State | \$ 400,000.00 | \$ 400,000.00 | |
| Federal | | | |
| Fees | | | |
| Other: | | | |
| Total | \$ 400,000.00 | \$ 400,000.00 | |

The FY 2021-22 Public Safety Realignment Act Plan which was approved by the CCP and the Board of Supervisors includes \$400,000 in ongoing funding for Supportive Housing. The appropriations and associated revenue are included in the Probation Department’s FY 2021-22 adopted budget. The contracts with Good Samaritan Shelter and The Salvation Army are each one year in duration.

Key Contract Risks:

The County assumes responsibility for the administration of CCP Supportive Housing in accordance with all state requirements governing their use. GSS and TSA have successfully operated State and/or federally-funded homeless assistance projects in the past which have had similar regulatory and administrative requirements.

To avoid a lapse in services and funding, the subrecipients began incurring reimbursable costs on July 1, 2021. The ratification action will “back-date” the contract to cover this period. Staff will implement measures to decrease the frequency of these “back-dating” requests.

The CCP Supportive Housing Program Sub-Recipient Agreement is a cost-reimbursement contract. This allows Probation to disburse state funds to the aforementioned CCP Supportive Housing Program Sub-recipients for eligible incurred costs to the extent prescribed by the Agreement. The County will only reimburse CCP sub-recipients for costs that are eligible under the Agreements and documented in a manner that is acceptable to the CSD/HCD and Probation. CSD/HCD and Probation staff will assess the performance of the CCP Supportive Housing sub-recipients to determine if the services provided are adequate and as outlined in the Agreement.

Special Instructions:

- 1) Please email an electronic copy of the Minute Order to Dinah Lockhart at dlockhart@co.santa-barbara.ca.us.
- 2) Please execute three (3) original copies of each of the following documents and send to Dinah Lockhart (x3523):
 - a. CCP Supportive Housing Sub-Recipient Agreement for \$225,000 to Good Samaritan Shelter (GSS) for the Supportive Wraparound Services Program
 - b. CCP Supportive Housing Sub-Recipient Agreement for \$140,000 to The Salvation Army (TSA) for the Hospitality House Community Integration Program

Attachments:

- A. CCP Supportive Housing Sub-Recipient Agreement to Good Samaritan Shelter (GSS) for the Supportive Wraparound Services Program
- B. CCP Supportive Housing Sub-Recipient Agreement to The Salvation Army (TSA) for the Hospitality House Community Integration Program

Authored by:

Kimberlee Albers, Homeless Assistance Program Manager, Community Services Department