



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Public Works
Department No.: 054
For Agenda Of: 11/17/2015
Placement: Administrative
Estimated Tme:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Directors

FROM: Department Scott D. McGolpin, P.E., Director, x3010
Director(s)

Contact Info: Mark Schleich, P.E., Deputy Director, x3605

SUBJECT: Agreement with Laurel Labor Services, Inc. of Santa Maria to Provide On-Call Casual Labor for Litter Abatement and Construction and Demolition Sorting, Second and Third Supervisorial Districts

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Other Concurrence: Purchasing

As to form: Yes

Recommended Actions:

- a) Approve and execute a labor contract with Laurel Labor Services, Inc. of Santa Maria, a local contractor, for services to provide on-call casual labor for litter abatement and sorting and diversion of recyclable materials at County operated Resource Recovery and Waste Management facilities. The amount of the contract is not to exceed \$600,000.00 for the period December 1, 2015 to November 30, 2016;
- b) Find that the project is for the operation and maintenance of the existing resource recovery and waste management facilities involving negligible or no expansion of use beyond that which presently exists, that the proposed action is therefore exempt from the California Environmental Quality Act pursuant to 14 CCR 15301 and approve the filing of a Notice of Exemption on that basis.

Summary Text:

The Resource Recovery and Waste Management Division (RRWMD) of Public Works utilizes supplemental labor crews at the County operated Resource Recovery and Waste Management facilities to support staff when collecting wind-blown litter during severe weather conditions and to enhance the recovery of recyclable materials. These labor crews also assist the department in the sorting and

recycling of green waste and construction & demolition materials. The work schedules vary depending on weather conditions and the seasonal flow of materials.

RRWMD recently completed a bid process for these services. This bid was published in accordance with the County's standard bid practices and was open to any interested bidder. Bids were received from three California companies including Pharmpro Network, Inc. of Panorama City, VTC Enterprises of Santa Maria, and Laurel Labor Services of Santa Maria.

After reviewing all three bids and speaking with listed references, it was decided that Pharmpro Network and VTC Enterprises did not have the necessary experience for this project. Laurel Labor Services, while not the lowest bidder was selected as the bidder whose experience, past performance and knowledge of the sites would best serve the County's needs and requirements as outlined in the bid.

Background:

For over ten years the Tajiguas Landfill, Santa Ynez Valley Recycling & Transfer Station and South Coast Recycling & Transfer Station have used on call contracted labor to aid in the abatement of litter. The labor force is increased during severe weather because permit conditions require the prompt collection/retrieval of wind-blown litter.

In addition to litter abatement, the supplemental labor crews manually sort construction & demolition debris for recycling, thus diverting these materials from the landfill. They also sort and clean curbside collected green waste and self-haul green waste which is then ground into a mulch product for beneficial distribution to customers. The majority of the mulch is distributed to orchard and agricultural businesses, City of Santa Barbara water customers under the Water Wise program and is available for free pick up to all Santa Barbara County residents at the South Coast Recycle & Transfer Station. A portion of the mulch material is also used by the Resource Recovery and Waste Management facilities for landscaping and erosion control purposes. An extra labor force is needed, in this case, to spread the mulch.

The requirements for contracted supplemental labor at the various RRWMD sites for litter abatement, sorting of construction & demolition debris, and mulch distribution provides for up to 10 crew members and 2 supervisorial positions at any time. Having on-call labor allows the RRWM division to accomplish these tasks cost effectively. Historically, we have spent approximately \$350,000 per year on this contract. The total contract amount for the proposed contract has been increased to \$600,000 to account for potential weather impacts from the anticipated El Nino storms as well as to comply with State of California wage requirements. Approval of the contract is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA guidelines section 15301 (maintenance of existing facilities).

Performance Measure:

The County's current established rate of diversion is 75%.

Fiscal and Facilities Impacts:

Funding for this contract has been budgeted in the RRWMD Enterprise Fund's recommended 2015/16 and 2016/17 FY budget. The source of this funding has been incorporated into tipping fee revenues collected from the Tajiguas Landfill waste shed. Funding will be made available through Budget Unit

054, Fund 1930, Account 7460, Programs 1133, 1200, and 1301. There are no fiscal impacts to other County departments.

Budgeted: Yes

Fiscal Analysis:

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
General Fund			
State			
Federal			
Fees			
Enterprise Fund	\$ 600,000.00		\$ 600,000.00
Total	\$ 600,000.00	\$ -	\$ 600,000.00

Special Instructions:

Please forward one signed copy of the Agreement and Minute Order to Travis Spier and Colleen Hankins in the Public Works Department, (RRWMD).

Following Board approval, Clerk of the Board to please post the Notice of Exemption and forward a stamped copy to the (RRWMD) of the Public Works Department, Attn: Joddi Leipner.

Attachments:

Attachment A: Laurel Labor Contract

Attachment B: Notice of Exemption

Authored by:

Travis Spier, Operations Manager, x5626
 Public Works Department

Copy:

Colleen Hankins, Accountant, (RRWMD)
 Mark Masoner, Purchasing Manager, General Services Department