



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

Department Name: Community Services  
Department  
Department No.: 057  
For Agenda Of: October 16, 2012  
Placement: Administrative  
Estimated Time:  
Continued Item: No  
If Yes, date from:  
Vote Required: Majority

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**TO:** Board of Supervisors  
**FROM:** Department Herman Parker, Community Services Director (805) 568-2467  
Director  
Contact Info: Dinah Lockhart, Deputy Director (805) 568-3523  
**SUBJECT: CDBG Grant Funding Contracts with the City of Buellton and the City of Solvang  
for ADA Improvements; Third Supervisorial District**

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**County Counsel Concurrence**

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Other Concurrence:** Risk Management & P&D

As to Form: Yes

**Recommended Actions:**

That the Board of Supervisors:

- A. Approve and authorize the Chair of the Board of Supervisors to execute Community Development Block Grant (CDBG) funding contracts for awards previously approved by the Board as part of the 2010 and 2011 Annual Action Plans:
  1. CDBG funding contract in the amount of \$100,000 with the City of Buellton for the design and installation of Americans with Disabilities Act (ADA) Accessibility Improvements (Attachment A);
  2. First Amendment to CDBG funding contract in the amount of \$54,000 for City Hall and Annex ADA Accessibility Improvements in the City of Solvang, for a total contract amount not to exceed \$90,000 (Attachment B); and
- B. Find that the proposed actions are for the repair or minor alterations of existing public structures or facilities involving negligible or no expansion of use beyond that which presently exists, and that the proposed actions are hereby exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Section 15301. Approve the filing of a Notice of Exemption on that basis (Attachment C).

**Summary:**

Resolution No. 10-140 adopted May 25, 2010 approved funding for projects contained in the 2010 Annual Action Plan and Resolution No. 11-207 adopted May 10, 2011 approved funding for projects contained in the 2011 Annual Action Plan. The County approved \$36,000 in federal CDBG Capital funds for the City of Solvang's design and installation of accessibility improvements at public facilities as part of the 2010 Annual Action Plan. The County awarded the City of Buellton \$100,000 in federal CDBG Capital funds for the design and installation of accessibility improvements as part of the 2011 Annual Action Plan. These Plans were submitted to the U.S. Department of Housing and Urban Development (HUD) in order to receive federal CDBG funds for program years 2010-11 and 2011-12.

The CDBG funding contract with the City of Buellton was unable to be completed until this time. The City is currently working with the California Department of Transportation (Caltrans) on permit approval. In addition, the CDBG funding contract with the City of Solvang was also unable to be completed until this time. The City of Solvang received bids which were higher than expected for proposed City Hall and Annex ADA accessibility improvements. HUD has authorized the use of CDBG program funds for these projects. The execution of these contracts will enable the City of Buellton and City of Solvang to proceed with implementing these projects.

**Background:**

**Project Descriptions and Sponsors:**

The City of Buellton proposed under the 2011-2012 Annual Action Plan to use \$100,000 in CDBG funds to construct eligible ADA accessibility improvements in the community. The total approved CDBG allocation to Buellton was \$100,000. These funds, in coordination with a larger Caltrans grant for roadway improvements, will be used for the development of ADA sidewalk improvements along Highway 246 between Avenue of the Flags and the Highway 101 on-ramp.

The City of Solvang originally proposed using \$36,000 in CDBG funds in the 2010-11 Annual Action Plan for ADA accessibility improvements at two (2) sites in the City. In 2010 a total of \$90,000 in CDBG funds was allocated to the City of Solvang of which only \$36,000 was for ADA accessibility improvements, with the remaining balance of \$54,000 left undesignated. The County and City executed a CDBG funding contract in January 2012 for \$36,000. Due to higher than expected construction costs and revised project cost estimates, the City has requested an amendment to its funding contract, to increase the total amount to \$90,000 in CDBG funds.

HUD has authorized the use of CDBG program funds for these projects. Each project is individually reviewed and certified for CEQA and NEPA compliance prior to contract execution. These projects are exempt from environmental review in accordance with the CEQA Guidelines Section 15301 – Class 1 as they involve the repair or minor alternations of existing public structures or facilities involving negligible or no expansion of existing use.

**Fiscal and Facilities Impacts:**

Budgeted: Yes

**Fiscal Analysis:**

<b><u>Funding Sources</u></b>	<b><u>Current FY Cost:</u></b>	<b><u>Annualized</u></b>	<b><u>Total One-Time</u></b>
		<b><u>On-going Cost:</u></b>	<b><u>Project Cost</u></b>
General Fund			
State			
Federal			\$ 190,000.00
Fees			
Other:			
Total	\$ -	\$ -	\$ 190,000.00

**Special Instructions:**

- Execute two (2) original copies of the City of Buellton CDBG Funding Contract
- Execute two (2) original copies of the First Amendment to City of Solvang CDBG Funding Contract
- Provide a minute order reflecting Board action on this item.

**Attachments:**

Attachment A: City of Buellton CDBG Funding Contract

Attachment B: First Amendment to City of Solvang CDBG Funding Contract

Attachment C: CEQA Notice of Exemption

**Authored by:**

Dinah Lockhart, Deputy Director