

SANTA BARBARA COUNTY BOARD AGENDA LETTER



Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Agenda Number:
Prepared on: 5/6/04
Department Name: County Administrator
Department No.: 012
Agenda Date: 5/18/04
Placement: Administrative
Estimate Time:
Continued Item: NO
If Yes, date from:

TO: Board of Supervisors

FROM: Michael F. Brown
County Administrator

STAFF Ken Masuda, Director of Budget and Research, 568-3411
CONTACT: John Jayasinghe, Administrative Analyst, 568-2246

SUBJECT: Fiscal Year 2004-05 Proposed Budget for Santa Barbara County

Recommendation(s):

That the Board of Supervisors receive the Fiscal Year 2004-05 Proposed Budget for the County of Santa Barbara.

Alignment with Board Strategic Plan:

The recommendation is primarily aligned with actions required by law or by routine business necessity.

Executive Summary and Discussion:

The 2004-05 Proposed Budget for the County of Santa Barbara is hereby presented to your Board. The 2004-05 Proposed Operating Budget is program performance based and contains recommended expenditures and revenues for each department. Departmental expenditures and performance measures are presented by program so that your Board and the public can readily determine what programs the County provides, how much they cost, the measures used to judge their performance, and their current level of performance.

The Fiscal Year 2004-05 Recommended Expenditure Budget for all funds totals \$630.8 million, a decrease of \$1.55 million, or 2/10 of 1% less than the amount estimated to actually be spent (called "Estimated Actual") in Fiscal Year 2003-04. The Recommended Budget of \$630.8 million includes capital equipment, improvements, and other capital projects totaling \$62.4 million.

Budget Hearings are scheduled to begin on Monday, June 7, and continuing, if necessary, through Friday, June 18. Board discussions and departmental budget presentations are scheduled Monday, June 7, Wednesday, June 9, and Friday, June 11, only. The remainder of the allowable hearing time (through Friday, June 18) is available in case the Board requests information requiring additional research.

Budget Hearings will begin at 9:00 a.m. on June 7, 2004 with a one-hour presentation highlighting the contents of the 2004-05 Proposed Budget.

Copies of the 2004-05 Proposed Budget will be available to libraries and other public agencies by Thursday, May 20, 2004. Noticing of the budget hearings and availability of the 2003-04 Proposed Budget will be noticed on Sunday, May 23, 2004 in the Santa Barbara News Press, Lompoc Record, and the Santa Maria Times.

The 2004-05 Capital Improvement Program (CIP) was presented to the Board as part of the 2004-09 CIP on April 6, 2004. Proposed new General Fund CIP appropriations for FY 2003-04 total \$1.7 million. Of this total, \$800,000 is for deferred county building maintenance (most of this will be used for the deteriorating HVAC system in the Administration Building), \$400,000 is for Parks deferred maintenance, and \$500,000 is for maintenance of local roads. The \$1.7 million has been included in the 2003-04 Proposed Budget for the Board's approval. Due to funding constraints, no money is allocated to the Capital Designation. A list of the projects, referenced by CIP page number, is included as Attachment A.

In order to efficiently manage the Board's agenda, a list by Department of on-going grants and contracts will be presented at the end of the budget hearings with a recommendation that the Board approve, as a group, their renewal for 2004-05. This eliminates the need for departments to come back to the Board throughout the fiscal year to request renewals, reducing the number of items on each agenda. However, changes in the scope of grant funded programs or contracts, as well as any **new** grant funding and new contracts requested by departments must go to the Board for approval.

Responding to Board Questions. In prior years, during Budget Hearings, the CAO's Office has taken Board questions that needed research and responded in writing at the next hearing day. Beginning this year, we want to give Board members the opportunity to ask questions in advance of Budget Hearings. We have included as Attachment B, and will provide additional copies of, a form that Board members can use to send us budget questions between now and the beginning of Budget Hearings on June 7.

Mandates and Service Levels: Budget Hearings and approval of the Proposed Budget are conducted in accordance with appropriate Government Code Sections and Board Resolution 92-205.

Fiscal and Facilities Impacts: As indicated in the 2004-05 Proposed Budget.

Special Instructions: The Clerk of the Board is to notice the budget hearings and availability of the 2004-05 Proposed Budget in the Santa Barbara News Press, Lompoc Record, and Santa Maria Times on Sunday, May 23, 2004.

Concurrence: Auditor Controller

Attachments:

- A: FY 2004-05 Deferred and Preventative Maintenance funding
- B: Board Inquiry Form

Attachment A

FY 2004-05 Deferred and Preventative Maintenance funding \$1.7 million in new discretionary General Fund allocations (\$000)

Department	Source	Project	FY 2004-05			
			CIP Page #	Carry	New*	Total
Public Health	GF and PY Capital Designation	Animal Services Shelter Relocation - Santa Maria	B - 49	\$ 916	\$ 0	\$ 916
Parks	Deferred Maintenance Designation	Play Equipment Replacement North County	B - 105	10	40	53
Parks	Deferred Maintenance Designation	North County Park Maintenance Yard Improvements	B - 180	0	80	80
Parks	Deferred Maintenance Designation	Santa Barbara County Parks Paving Program	B - 107	0	155	190
Parks	Deferred Maintenance Designation	Santa Barbara County Parks Restroom Rehabilitation	B - 108	0	20	20
Parks	Deferred Maintenance Designation	Play Equipment Replacement South County	B - 106	0	96	135
Parks	Deferred Maintenance Designation	Cachuma Lake Recreation Area Improvements	B - 99	200	0	200
Public Works	Roads Designation	Prev Maint- 5Year Countywide Concrete Program	B - 126	0	175	175
Public Works	Roads Designation	Prev Maint- 5Year Countywide Surface Treatment Program	B - 127	0	325	325
Public Works	Roads Designation	Roadway Improv - Hummel Drive Extension	B - 136	10	0	10
General Services	Deferred Maintenance Designation	Building Maintenance Projects Major (\$100K or more)	B - 241	0	575	900
General Services	Deferred Maintenance Designation	Building Maintenance Projects Minor (less than \$100K)	B - 243	0	225	350
Total				\$ 1,136	\$ 1,700	\$ 2,836

* 'New' does not include GF allocations to Parks of \$9 thousand, for various projects not meeting the dollar threshold for inclusion in the CIP. Amounts in CIP have changed since publishing. Amounts shown here are current.