



**BOARD OF SUPERVISORS
AGENDA LETTER**

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Submitted on:
(COB Stamp)

Department Name: Human Resources
Department No.: 064
For Agenda Of: November 5, 2024
Placement: Administrative
Estimated Time: N/A
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors
FROM: Department Director(s) Kristine Schmidt, Human Resources Director
805-568-2800
Contact Info: Yvonne Torres, Assistant Human Resources
Director, 805-568-3075
SUBJECT: Reconciliation of Allocated Positions and Corresponding Amendments to the Salary
Resolution

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: N/A

Recommended Actions:

That the Board of Supervisors:

- a) Adopts amendments to the Salary Resolution (Attachment A) effective November 11, 2024, updating department position allocations and makes changes to two management job classifications; and
- b) Determine that the above actions are exempt from California Environmental Quality Act (CEQA) review per CEQA Guidelines Section 15378(b)(4) since the recommended actions are government funding mechanisms or other government fiscal activities which do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment.

Summary Text:

Human Resources is requesting approval to update the County Classification and Salary Plan to reflect changes to position allocations approved by the Board on June 11, 2024 during the Fiscal Year 2024-25 Budget Hearings. The attached Salary Resolution reflects those changes to departmental position allocations in the master Classification and Salary Plan.

The request action corrects certain position allocations that should have been reflected in the adopted FY 2024-25 Salary Resolution; and updates information related to bargaining unit determination and FLSA overtime eligibility for certain job classifications created as part of the management project brought before your Board earlier this year.

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

Narrative: The fiscal impacts of the position allocation changes in Attachment A were previously approved by the Board as part of the Fiscal Year 2024-25 Adopted Budget.

Staffing Impacts:

Legal Positions:

Add 2 net

FTEs:

No change

Special Instructions:

Please email one (1) copy of the minute order and one (1) copy of the fully executed Salary Resolution to Stefan Brewer, Senior Workforce Planning Analyst, Human Resources Department at SBrewer@countyofsb.org and HRBLCoordinator@countyofsb.org.

Attachments:

Attachment A – Salary Resolution

Authored by:

Stefan Brewer, Senior Workforce Planning Analyst

cc:

Mona Miyasato, County Executive Officer