



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** Community Services  
Department  
**Department No.:** 057  
**For Agenda Of:** December 12, 2023  
**Placement:** Administrative  
**Estimated Time:** N/A  
**Continued Item:** No  
**If Yes, date from:** N/A  
**Vote Required:** Majority

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**TO:** Board of Supervisors

**FROM:** Department George Chapjian, Community Services Director  
Director(s) (805) 568-2467

Contact Info: Ashley Watkins, Division Chief  
(805) 568-2467

**SUBJECT:** MOU with SBCAG for Electric Vehicle Charging Station Funding and Notice of Exemption

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**County Counsel Concurrence**

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Other Concurrence: Risk Management**

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors:

- a) Approve and authorize the Chair of the Board to execute a Memorandum of Understanding to be entered into with the Santa Barbara County Association of Governments (SBCAG), to receive \$385,000 towards the installation of electric vehicle charging stations at County facilities; and
- b) Determine that the recommended actions do not constitute a project subject to environmental review under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15304 Class 4 which consists of minor alterations in the condition of the land, water and/or vegetation which does not involve removal of healthy, mature, scenic trees, and Section 15301 Class 1 which consists of the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of existing use, and direct staff to file a Notice of Exemption.

**Summary Text:**

This item is before the Board of Supervisors (“Board”) to approve a Memorandum of Understanding (MOU) with the Santa Barbara County Association of Governments (SBCAG). The MOU enables SBCAG to pass through \$385,000 of state funds to the County towards design, utility permitting and installation of six new electric vehicle charging stations (EVCS): one Level 2 Charging Station at Rincon Park, one DC Fast Charging Station at Lookout Park, and one DC Fast Charging and three Level 2 Charging Stations on Santa Clause Lane. Installation of the EVCS support the County’s climate goals and will be jointly implemented by Public Works, General Services, and Community Services Departments.

In addition to the MOU, County staff request Board approval of the CEQA Notice of Exemption for this project as EV charging stations are exempt from environmental review.

**Background:**

The Solutions for Congested Corridors program (SCCP) is funded by SB 1 (Senate Bill 1 – Gas Tax) and is administered by the California Transportation Commission (CTC). SCCP is a statewide, competitive program that provides funding to achieve a balanced set of transportation, environmental, and community access improvements to reduce congestion throughout the state.

In June 2023, CTC awarded SCCP funding of \$132,400,000 to SBCAG for five transportation infrastructure projects, including \$325,000 towards installation of EVCS projects at two County-owned facilities (Rincon Park, Lookout Park) and one public right-of-way location (along Santa Claus Lane).

On October 17, 2023 the Board authorized the execution of a Project Baseline Agreement with SBCAG, as required by the CTC, enabling the County to receive SB 1 funding for its projects. In addition to the \$325,000 in SCCP funding, SBCAG will contribute \$60,000 to cover pre-construction costs for the EVCS projects from the Regional Surface Transportation Program (RSTP), which results in a total award of funding of \$385,000.

In order to receive the \$385,000 for the EVCS projects, the County must enter into a Memorandum of Understanding (MOU) with SBCAG to document the funding sources, outline responsibilities and ensure of the Scope of Work outlined in the MOU is completed. Installation of the EVCSs support the County’s climate goals and will be jointly implemented by Public Works, General Services and Community Services Departments.

**Performance Measure:**

Community greenhouse gas emissions in unincorporated County: 50% below 2018 levels by 2030

**Fiscal and Facilities Impacts:**

Funding included in the MOU would partially cover the costs associated with design and installation of EVCS. Staff estimate an additional \$270,000 will be required to complete installation of all six EVCS as outlined in the MOU. Once installed, costs associated with utilization would be recovered from drivers using the charging stations.

**Fiscal Analysis:**

<b><u>Funding Sources</u></b>	<b><u>Current FY Cost:</u></b>	<b><u>Annualized On-going Cost:</u></b>	<b><u>Total One-Time Project Cost</u></b>
General Fund			\$0
State (SCCP)			\$ 325,000.00
Federal			
Fees			
Other:(RSTP)			\$ 60,000.00
Total	\$ -	\$ -	\$ 385,000.00

The Memorandum of Understanding authorizes SBCAG to disburse \$385,000 to the County for pre-construction design and construction activities.

**Key Contract Risks:**

Not all costs associated with the design, utility permitting and installation of the six EVCS will be covered by the funding provided by SBCAG and CTC. Staff estimate an additional \$270,000 will be required to complete installation of all six EVCS as outlined in the MOU. Staff have applied to external funding sources and have submitted a request for funding through the 2024-2025 CIP budgeting process to address the funding gap. The term of the MOU is through June 30, 2027. Through the Project Baseline Agreement between SBCAG and the CRC, SBCAG agrees to secure funds for any additional costs of the project(s). Both SBCAG and the County intend to work through good faith effort to secure the necessary funds for the project. Staff have a high level of confidence in being able to secure funding, given current and future funding opportunities from the Federal and State governments and regional agencies.

**Staffing Impacts:**

No additional staffing requests are being made at this time. Design, permitting and installation would be done by a third-party contractor.

**Special Instructions:**

Please send one copy of the signed Memorandum of Understanding, and minute order to Garrett Wong.

**Attachments:**

- Attachment A: SBCAG Memorandum of Understanding
- Attachment B: CEQA Notice of Exemption

**Authored by:**

Jerel Francisco, ZEV Specialist, Sustainability Division