

**APPLICATION FOR DESTRUCTION OF RECORDS**  
**CERTIFICATION OF APPROVAL**


TO: Board of Supervisors  
County of Santa Barbara, California

The undersigned officer hereby applies, pursuant to the law cited below, for an order to destroy the records described in the attached schedule and to excuse said officer and his assistants, deputies and employees from further custody of said records.

**Code and Section Number:** Government Code Section 26202.

**Reason for Destruction:** The basic transaction information is retained electronically in the County's Financial Information Network, having surpassed the County's Single Audit process and other accounting tests. These records are deemed to have no further administrative, legal or fiscal value. The boxes of documents are restricting physical space needed for current and future accounting records.

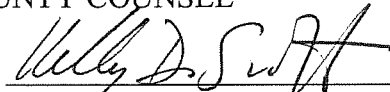
Executed at Santa Barbara, California, on August 1, 2008.

  
\_\_\_\_\_  
Douglas A. Martin, Chief Financial Officer, Santa Barbara County Sheriff's Office

**APPROVED:**

COUNTY COUNSEL

AUDITOR-CONTROLLER

BY:  \_\_\_\_\_

BY:  \_\_\_\_\_

**CERTIFICATION OF APPROVAL**

I hereby certify that the above application was approved and adopted on \_\_\_\_\_, 20\_\_\_\_, by the following vote of the Board of Supervisors:

AYES:

NOES:

ABSENT:

By: \_\_\_\_\_  
County Clerk and ex officio Clerk of the Board  
Of Supervisors, County of Santa Barbara, State  
Of California

Financial Services, Admin Business Division

File Destruction List

1993-1999, 7/1/2002-6/30/2003

Content Dates Description of Contents

Box #	From	To	Description of Contents
1	320	2002	Accts Receivable Contract Folders - Aerosquadron to Vandenberg AFB
2	321	2002	Accts Receivable - Probation Toxicology and Coroner Lab Billings
3	322	2002	Misc Binders - Bailiff FTE Calcs, Bailiff Billing Status, Budget Papers 2001-02
4	323	2002	Treasurer Deposits - July 2002 to December 2002
5	324	2002	Treasurer Deposits - January 2003 to June 2003
6	327	2002	Admin Files - Revolving Fund 2003-04, JE's, LAJ's and Warrant Cancellations
7	341	2003	Application for Attendance, Travel Expenses & Claims
8	342	2002	ETECH - DMV and Revolving Fund Claims
9	343	2002	Application for Attendance, Travel Expenses & Claims
10	344	2002	Acct Payable - Contract Payment Folders, Adamson Industries to Bruce Thomas
11	345	2003	Revenue Contracts - Special Districts and Toxicology Reports
12	366	2004	Accounts Payable Claims - A thru Business Mailing Center
13	367	2004	Accounts Payable Claims - CA Peace Officer's Assoc. thru DATS Trucking
14	368	2004	Accounts Payable Claims - DFAS thru Gould Publishing
15	369	2004	Accounts Payable Claims - H thru Nationwide Paper
16	370	2004	Accounts Payable Claims - Nextel thru Occupational Stress Services
17	371	2004	Accounts Payable Claims - Pinnacle Armor thru Superior Services
18	372	2004	Accounts Payable Claims - T thru XYZ
19	376	1993	Sheriff Special Fund / Sheriff's MasterCard Statements (Return to Storage)

Financial Services, Admin Business Division  
 File Destruction List  
 1995 - 6/30/2004

Content Dates  
 From To Description of Contents

Box #	From	To	Description of Contents	
1	292	2001	2002	Acct Rec. Deposits for 7/1/01 - 3/31/02
2	293	2001	2002	Acct Rec. Deposits for 4/1/02 - 6/30/02. & Invoices 7/1/01 - 6/30/02
3	294	2001	2002	Acct Rec. Toxicology Billings, Courtroom Bailiff Billings
4	297	2001	2002	Acct Rec. DMV, ETEC, Budget Revisions, JE's, Revenue Accrual
5	299	2001	2002	Extradition Travel, County Vehicles Inventory, Courts Subpoenas, Fund Balance, Suspense Reports, Vehicle Reports
6	299	2000	2001	NSF Checks & Court Subpoenas
7	328	2003	2004	Acct Payable - A to A&T
8	329	2003	2004	Acct Payable - Abbott Labs to Coastal Copy
9	330	2003	2004	Acct Payable - CLEARS to DOJ
10	331	2003	2004	Acct Payable - DOJ to IBM
11	332	2003	2004	Acct Payable - ICI Decatrend to Nextel
12	333	2003	2004	Acct Payable - O to Sun Badge
13	334	2003	2004	Acct Payable - T to Verizon
14	335	2003	2004	Acct Payable - Verizon to Z, AMEX and Petty Cash Claims
15	336	2003	2004	Acct Payable - Cal-Card June 2003 to July 2004
16	325	1996	2004	Admin Contract Files
17	326	1996	2004	Revenue Accruals, Deposit Exceptions, Monthly Estimate Changes 2003-04
18	346	1995	2001	COPS Ahead - Quarterly Reports Qtr 1 7/95 to Qtr 24 06/01
19	347	1995	2001	Business Manager Files - Correspondence 1995-99, Capital Projects
20	348	1995	2001	Business Manager Files - Mental Health 1996-2001, Orcutt Plan, Population Data
21	349	1995	2001	Business Manager Files - Program Budgeting, Prop 172, SBRNET Files, Misc Files
22	350	1995	2001	Business Manager Files - Misc Files
23	351	1995	2001	Business Manager Files - Misc Files
24	352	1995	2001	Business Manager Files - Misc Files A to C
25	353	1995	2001	Business Manager Files - Misc Files C to F
26	354	1995	2001	Business Manager Files - Misc Files G to M
27	355	1995	2001	Business Manager Files - Misc Files S to W
28	356	1995	2001	State COPS Misc Files and Reference Guides
29	357	1995	2001	Fund 0030, Capital Proj, SBRNET Seizures, Suspense Reports
30	358	2001	2002	Budget Preparation Files
31	359	1996	2003	State COPS Files
32	360	1996	2003	Budget Files, FIN Reports, Salary Model, Contract Cities, Dispatch, D-Pages
33	377	1998	2003	Blanket Purchase Orders, Purchase Order Renewals, Change Orders - All Binders

FINANCIAL SERVICES, JAIL DIVISION  
File Destruction List  
2001- 6/30/2003

Box #	Content Dates		Description of Contents
	From	To	
1	07/01/01	06/30/02	Treasurer's Deposits for July 2001 to February 2002
2	07/01/01	06/30/02	Treasurer's Deposits for Mar-2002 to June-2002 & Bail-Fine Daily Deposits July-01 to June-02
3	07/01/01	06/30/02	Custodial Account - Daily Sheets & Deposits for July-01 to October-01
4	07/01/01	06/30/02	Custodial Account - Daily Sheets & Deposits for November-01 to February-02
5	07/01/01	06/30/02	Custodial Account - Daily Sheets & Deposits for March-02 to June-02
6	07/01/99	06/30/01	JE's and LAJs
7	07/01/03	06/30/04	Accounts Payable Claims 03-04/ A- D
8	07/01/03	06/30/04	Accounts Payable Claims 03-04/ Deister-Jordanos
9	07/01/03	06/30/04	Accounts Payable Claims 03-04/Joseph Solomon-Sysco
10	07/01/03	06/30/04	Accounts Payable Claims 03-04/ T -Z, Appl. For Atten., Medical payables Am. Med.-Marian Med.
11	07/01/03	06/30/04	Accounts Payable Claims 03-04/ Anesthesia Med Grp thru So. Coast Emerg. Care
12	04/03/02	07/15/04	Bail Bond receipts
13	07/01/01	04/30/03	SAM reports
14			CJA Booking Fee database 96-97
15	07/01/02	06/30/03	2002-2003 Accts Rec, Invoices, Labor Adj, Misc I/E's, Court Security, CDC, and Tax Intercepts, SS payments
16	07/01/02	06/30/03	Treasurer's Deposits for July 2002 to February 2003
17	07/01/02	06/30/03	Treasurer's Deposits for Mar-2003 to June-2003 & Bail-Fine Daily Deposits July-02 to June-03
18	07/01/02	06/30/03	Custodial Account - Daily Sheets & Deposits for July-02 to October-02
19	07/01/02	06/30/03	Custodial Account - Daily Sheets & Deposits for November-02 to February-03WU Faxed Reports
20	07/01/02	06/30/03	Custodial Account - Daily Sheets & Deposits for March-03 to June-03