



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** Agricultural  
Commissioner  
**Department No.:** 051  
**For Agenda Of:** August 20, 2024  
Administrative  
**Estimated Time:**  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** Majority

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**TO:** Board of Supervisors  
**FROM:** Department Jose Chang, Commissioner, 681-5600  
Director(s)  
Contact Info: Matthew Maiten, Deputy Commissioner, 681-5600  
**SUBJECT:** Weights and Measures Weighmaster Agreement 24-0218-000-SA

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**County Counsel Concurrence**

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Risk Management Concurrence**

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors:

- a) Approve, ratify and authorize the Chair of the Board of Supervisors to execute an agreement with the California Department of Food and Agriculture (CDFA) for the Weighmaster Compliance Program of Santa Barbara County for the period of July 1, 2024 through June 30, 2025 in the amount of \$1,200.00; and
- b) Determine that the above action involves government funding mechanisms and/or fiscal activities and is not a project under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines section 15378(b)(4).

**Summary Text:**

This item is on the agenda for the Board of Supervisors to approve and authorize an agreement with the CDFA to receive partial reimbursement for the cost of inspecting assigned junk dealer and recycler establishments licensed as weighmasters. This activity was authorized by the adoption of Business and Professions Code Section 12703.1, effective January 1, 2015.

**Background:**

The Agricultural Commissioner's Office has received funding from CDFA for this Weighmaster compliance program since 2015 and is expected to continue. This agreement provides reimbursement for costs related to compliance inspections for assigned junk dealer and recycler establishments licensed as Weighmasters. Inspections are performed to determine compliance with Business and Professions Code 12703.1 after renewal or issuance of a CDFA weighmaster license. These inspections verify license requirements, and accuracy and completeness of official weighmaster certificates issued to the general public. Agreement amount provides approximately 50% of total costs of this inspection program.

**Performance Measure:**

The County is reimbursed a total of \$240 for each inspection conducted of an assigned junk dealer or recycler licensed as a weighmaster by CDFA. A total of 5 annual inspections is covered by the agreement amount that can be reimbursed.

**Contract Renewals and Performance Outcomes:**

N/A

**Fiscal and Facilities Impacts:**

Budgeted: Yes

**Fiscal Analysis:**

<b><u>Funding Sources</u></b>	<b><u>Current FY Cost:</u></b>	<b><u>Annualized On-going Cost:</u></b>	<b><u>Total One-Time Project Cost</u></b>
General Fund			
State	\$	1,200.00	
Federal			
Fees			
Other:			
Total	\$	1,200.00	\$ -

Narrative: N/A

**Key Contract Risks:**

If funding for any fiscal year is reduced or deleted by the Budget Act for purposes of this program, the State shall have the option to either cancel this Agreement with no liability occurring to the State, or offer an Agreement amendment to the Contractor to reflect the reduced amount.

**Staffing Impacts:**

The work required under the Weighmaster Compliance Agreement can continue to be completed by existing staff.

**Special Instructions:**

Please send a minute order and executed signature page for Weighmaster Agreement 24-0218-000-SA to the Agricultural Commissioner's Office which will be sent to CDFA for final signature.

**Attachments:**

Attachment A: Weighmaster Agreement No. 24-0218-000-SA

**Authored by:**

Matthew Maiten