



**BOARD OF SUPERVISORS  
AGENDA LETTER**

**Agenda Number:**

**Clerk of the Board of Supervisors**  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** Behavioral Wellness  
**Department No.:** 043  
**For Agenda Of:** June 4, 2024  
**Placement:** Administrative  
**Estimated Time:** N/A  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** Majority

**TO:** Board of Supervisors

**FROM:** Department Antonette Navarro, LMFT, Director  
Director(s) Department of Behavioral Wellness, 805-681-5220  
Contact Info: Ole Behrendtsen, MD, Medical Director  
Department of Behavioral Wellness, 805-681-5220



**SUBJECT: Muhammad Salman ul Haq, M.D. FY 24-25 Renewal Contractor on Payroll Services Agreement**

**County Counsel Concurrence**

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Other Concurrence:** Risk Management

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors:

- a) Approve and authorize the Chair to execute an Agreement for services of Contractor on Payroll with **Muhammad Salman ul Haq, M.D.** for the provision of medical support services for the period of July 1, 2024 through June 30, 2025 in an amount not to exceed **\$40,000.00**; and
- b) Determine that the above action is a government funding mechanism or other government fiscal activity that does not involve any commitment to any specific project that may result in a potentially significant physical impact on the environment and are therefore not a project under the California Environmental Quality Act (CEQA) pursuant to section 15378(b)(4) of the CEQA Guidelines.

**Summary Text:**

The Department of Behavioral Wellness (BWell) provides specialty mental health services to adults with mental illness and children with serious emotional disturbances, in part through contracted providers, including Contractors on Payroll (COP). The above-referenced contract is a renewal of an existing COP Agreement with Dr. Haq and complies with the Santa Barbara County Contractor on Payroll Policy, approved by the Board of Supervisors on October 20, 2015. Approval of the contract will ensure the continued provision of critical services in the County Psychiatric Health Facility (PHF) throughout FY 24-25.

**Background:**

BWell has experienced continued difficulty recruiting and retaining individuals who are certified and licensed to provide specialty and ancillary mental health services. Although the County maintains ongoing recruitment for these professionals, it rarely produces enough qualified candidates to meet departmental needs. A COP helps to bridge the gap in mental health treatment capacity.

**Muhammad Salman ul Haq, M.D.** will provide back-up Internal Medicine duties and coverage, on-call and as scheduled or as needed, for the current BWell PHF which shall include: (a) Completing medical histories and physicals for PHF patients within twenty-four (24) hours of admittance and providing follow-up medical care; (b) Prescribing medication and treatment, and ordering tests; (c) Reviewing PHF patients' clinical records; and (d) Remaining "on-call" and available to provide evaluations after on-site Internal Medicine duties have concluded for the day, unless otherwise agreed with County.

**Fiscal and Facilities Impacts:**

Budgeted: Yes

**Fiscal Analysis:**

<b><u>Funding Sources</u></b>	<b><u>FY 24-25</u></b>	
General Fund		
Federal	\$	20,000
State	\$	20,000
Fees		
Other:		
<b>Total</b>	<b>\$</b>	<b>40,000</b>

Narrative: The contract is funded by a combination of Federal and State revenue. The proposed Contractor on Payroll expenditures budget has been included in the FY 24-25 Recommended Budget.

**Key Contract Risks:**

As with any contract funded by State and Federal sources, there is a risk of future Medi-Cal audit disallowances. However, BWell provides training to contractors to minimize financial risks to the County.

**Special Instructions:**

Please return one (1) Minute Order and one (1) complete copy the above contract to [mpurvis@sbcowell.org](mailto:mpurvis@sbcowell.org), [bwellcontractsstaff@sbcowell.org](mailto:bwellcontractsstaff@sbcowell.org), and Stefan Brewer, Employment and Workforce Planning Division, Human Resources Department at [SBrewer@SBcountyhr.org](mailto:SBrewer@SBcountyhr.org)

**Attachments:**

Attachment A: Muhammad Salman ul Haq, M.D. FY 24-25 Contractor on Payroll Agreement

**Authored by:**

M. Purvis