



**BOARD OF SUPERVISORS
AGENDA LETTER**

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Community Services
Department No.: 052
For Agenda Of: August 18, 2020
Placement: Administrative
Estimated Time: N/A
Vote Required: 4/5 Vote

TO: Board of Supervisors

FROM: Department George Chapjian, Community Service Director 805-568-2485
Director(s)
Contact Info: Sarah York Rubin, Arts & Culture Exec. Director 805-568-3992

SUBJECT: Acceptance of Arts Emergency Preparedness Sub-Grant to Assist Arts & Culture Venues

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Other Concurrence Risk Management

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a) Approve the receipt of a \$65,700 Arts Emergency Preparedness Sub-Grant awarded to the Santa Barbara County Office of Arts and Culture to support emergency preparedness for arts and culture venues and authorize the Chair to execute the attached agreement between LYRISIS as sub-grantor and the County as sub-grantee (Attachment A) (majority vote required); and
- b) Approve the attached Budget Revision Request (BJE No. 0007172) to receive the Arts Emergency Preparedness Sub-Grant award. (Attachment B) (4/5ths vote required); and
- c) Determine that the recommended actions are not the approval of a project that is subject to environmental review under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15378(b)(5) and 15378(b)(4), finding that the recommended actions consist of administrative or fiscal activities of governments that will not result in direct or indirect physical changes in the environment (majority vote required).

Summary Text:

The "Performing Arts Readiness (PAR) Phase 2" project, funded by The Andrew W. Mellon Foundation

and administered by the national nonprofit organization LYRISIS, seeks to improve emergency preparedness among performing arts organizations through sub-grants, outreach to raise awareness, the provision of resources and training that address the context of performing arts, and support for the development of basic tools to assist support network development and institutional preparedness.

To support these efforts locally, the Santa Barbara County Office of Arts and Culture (SBCOAC) has received a subgrant to engage an independent contractor to provide services as a “circuit rider.” For 12 months, the contractor would support the SBCOAC in promoting and educating arts and culture nonprofit venues regarding all aspects of emergency preparedness for performing arts organizations in Santa Barbara County. Following the initial 12-month period, the SBCOAC will work with the independent contractor and affiliate State-Local partners in San Luis Obispo County and Ventura County to share materials and support arts emergency preparedness and resilience plans for an additional 6-month period. The circuit rider will work directly with performing arts organizations on a local level, providing expertise, knowledge and mentoring to staffs and boards in regard to effective emergency preparedness specific to the operations of arts venues.

The project duties include risk and needs assessment, creation/updating of continuity of operations plans and other disaster response plans, on-site training, and response assistance. Goals will be defined in an individualized work plan at a training and planning meeting in late summer/early fall 2020. The circuit rider will work under the day-to-day supervision of the SBCOAC.

The program period shall be from September 1, 2020, through February 28, 2022.

Anticipated duties include:

- Provision of training programs for local arts organizations using locally and/or project-designed training curriculum/materials.
- Provision of locally relevant information resources to support emergency preparedness for performing arts organizations.
- Consultations with performing arts organizations about emergency preparedness. Work may include facilitation of planning meetings, assessment of organizational risks and vulnerabilities, making recommendations about process and/or plan contents, and reviewing draft plans.
- Communications to raise awareness within the arts and culture sector of the need for and value of emergency preparedness, including such activities as: presentations; site visits; conference participation; written communications; and coordination, utilization, and support for local implementation of project-wide communications.
- Encouragement and support for development and/or engagement of performing arts organizations in local emergency support networks.

Background:

Through the CA State-Local Partnership program, which provides operating funding, the County Office

of Arts and Culture (SBCOAC) received a stipend from the California Arts Council (CAC) to build resilience and preparedness for the arts and culture sector in early 2019. Afterward, the SBCOAC became the umbrella for the Arts Community Disaster Committee (ACDC), a cooperative effort led by venue managers in the Santa Barbara area to help disseminate information and best practices. Meetings were originally held at the Santa Barbara Fire Station and transitioned to the County Administration Building. The cohort received training and information from City of Santa Barbara Police, City of Santa Fire Department, Aware & Prepare and the County Office of Emergency Management (OEM).

In September 2019, SBCOAC convened a multi-stakeholder group for an arts-specific training by Performing Arts Ready, LYRISIS and the California Arts Council. In November 2019, SBCOAC and County Office of Emergency Management met to discuss these efforts and establish a line of information from the OEM to the arts and culture sector.

In April 2020, LYRISIS contacted the SBCOAC regarding a funding opportunity for 18 months to further increase support to countywide arts and culture institutions.

Performance Measure:

The SBCOAC will make all documents created under this sub-grant available to the nonprofit educational, scholarly, and/or charitable communities on a royalty-free basis according to the terms of a Creative Commons attribution license. This includes copies of any emergency response and continuity of operations plans completed for performing arts organizations with the assistance of the SBCOAC.

Fiscal and Facilities Impacts:

Budgeted: Upon Approval of Budget Revision Request BJE - 0007172

Key Contract Risks:

N/A

Staffing Impacts:

Approval of this Board action enables staff to engage and independent contractor to support existing arts and culture emergency preparedness efforts. Staff costs or other costs directly related to implementing or carrying out activities funded by the program allocation are supported through the State of California's State-Local Partnership administrative funding disbursed to the Office of Arts and Culture to provide regional sustainability and resilience support for arts and culture organizations.

Special Instructions: Please email an electronic copy of the Minute Order to Sarah York Rubin at srubin@co.santa-barbara.ca.us

Attachments:

- A. Contract between County of Santa Barbara and LYRISIS, Inc.
- B. BJE No. 0007172

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