



Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

BOARD OF SUPERVISORS AGENDA LETTER

Department Name:

County Counsel

Department Number:

013

Agenda Date:

June 23, 2026

Placement:

Administrative Agenda

Estimated Time:

N/A

Continued Item:

No

If Yes, date from:

N/A

Vote Required:

Majority

TO: Board of Supervisors

FROM: Department Director(s): Rachel Van Mullem *RVMM*

CONTACT: Amber Holderness

SUBJECT: Outside Counsel Contract - Elevate

Concurrences:

County Counsel Concurrence:

As to form: Yes

Auditor-Controller Concurrence:

As to form: Yes

Other Concurrence:

As to form: N/A

Recommended Actions:

That the Board of Supervisors:

- a) Approve, ratify, and authorize the Chair to execute an Agreement with Elevate Service, Inc., with a not-to-exceed amount of \$655,104.12, for a term ending no later than June 30, 2027; and

- b) Determine that the above actions are not a project under the California Environmental Quality Act (CEQA) pursuant to Section 15378(b)(4) and (5) of the CEQA Guidelines.

Summary Text:

This agreement for services with Elevate Services, Inc. is for electronic discovery and document review for pending litigation. Elevate uses aiR software to review documents collected for production in litigation for privilege, etc. Utilizing this software will save the County several hundreds of thousands of dollars for document review. The County is currently utilizing Elevate to assist with its discovery obligations in the cases of Emerging Acquisitions, LLC v. Santa Barbara County (case number 8:23-cv-00329-CJC) and MSB Investors, LLC v. County of Santa Barbara (case number 2:24-cv-7237-MRA).

Fiscal and Facilities Impacts:

This contract will be funded by the Resource Recovery Waste Management Division of Public Works, Department 054, Fund 1930, Program 1850.

Staffing Impacts:

N/A

Special Instructions:

Clerk of the Board: Please send a copy of the minute order and signed agreement to Nellie Guerrero at nguerrero@countyofsb.org, County Counsel Office.

Attachments:

Attachment A – Agreement for Special Counsel Services (Signature Required)

Contact Information:

Amber Holderness
Assistant County Counsel
aholderness@countyofsb.org