

**SANTA BARBARA COUNTY
BOARD AGENDA LETTER**



Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Agenda Number:
Prepared on: 1/7/03
Department Name: General Services
Department No.: 063
Agenda Date: 1/21/03
Placement: Administrative
Estimate Time: n/a
Continued Item: NO
If Yes, date from:

TO: Board of Supervisors

FROM: Ronald S. Cortez, Director, General Services

STAFF CONTACT: John H. McMillin, Purchasing Manager
X2693

SUBJECT: Local Vendor Outreach Annual Report for Fiscal Year Ending June 30, 2002

Recommendation(s):

That the Board of Supervisors:

Accept the annual report of the results of the Local Vendor Outreach Program

Alignment with Board Strategic Plan:

The recommendation is primarily aligned with Goals IV, A Community that is Economically Vital and Sustainable, and VI, A County Government that is Accessible, Open, and Citizen-Friendly.

Executive Summary and Discussion:

The Board of Supervisors established the Local Vendor Outreach Program in 1993 with the goal of increasing local participation in the County's procurement process. The program began with a number of seminars for local businesses designed to acquaint them with the processes and procedures and to reduce the "mystery" of what is sometimes a cumbersome process. The business community received these seminars very well.

The Program also required that the Purchasing Manager develop methods of tracking the amount of money spent with local business and report annually on the progress made in increasing the total. In 1997, a performance measure was adopted by the Purchasing Division with a goal that 60% of the County's non-construction procurement funds be spent locally. We are happy to say that, for the second year in a row, the goal has been reached, with a percentage of 60.1% for the fiscal year.

Acknowledgement:

The General Service's Purchasing Division would like to thank the Board of Supervisors for their continued interest and support for the Local Vendor Outreach Program, the County Administrator and his staff for their suggestions and encouragement, and the Department Heads for encouraging their staff to recognize the importance of dealing locally whenever possible.

Mandates and Service Levels:

N/A

Fiscal and Facilities Impacts:

Local purchases increase the amount of sales tax revenue available to the County

Special Instructions:

N/A

Concurrence:

None