



**BOARD OF SUPERVISORS  
AGENDA LETTER**

**Agenda Number:**

**Clerk of the Board of Supervisors**  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Submitted on:**  
(COB Stamp)

<b>Department Name:</b>	General Services and Information Technology 063,
<b>Department No.:</b>	067
<b>For Agenda Of:</b>	April 1, 2025
<b>Placement:</b>	Administrative
<b>Estimated Time:</b>	
<b>Continued Item:</b>	No
<b>If Yes, date from:</b>	
<b>Vote Required:</b>	4/5

**TO:** Board of Supervisors

**FROM:** Department Director(s):

DocuSigned by:  
*Kirk Lagerquist*

19AEDA90054E4CE...  
Kirk Lagerquist, Director, General Services  
(805) 560-1011

Chris Chirgwin, Director, Information Technology  
(805) 568-2608

DocuSigned by:  
*Chris Chirgwin*

Contact Infor:

D7209A7A687AAE...  
John Green, Assistant Director, General Services  
(805) 568-3096

**SUBJECT: Award One (1) Public Safety Radio Network (PSRN) Communication Site Construction Contract – Fire Station 31 Site; District 3**

**County Counsel Concurrence**

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Other Concurrence: Risk and CEO Budget**

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors:

- a) Approve and authorize the Chair to execute the Construction Agreement (“Agreement”) for the **Fire Station 31 PSRN Construction Project** (“Project”) in the amount of \$828,500.00,

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with Normile Construction, Incorporated (“Contractor”), the lowest responsible bidder, to complete the Project.

b) Authorize the Director of General Services or the Director of the Information Technology Department to approve change orders to the Agreement in the aggregate amount not to exceed \$41,495.42, as authorized under California Public Contract Code Section 20142; and

c) Determine that the recommended actions are exempt from the provisions of the California Environmental Quality Act (“CEQA”) pursuant to the following CEQA guidelines sections: 15301, as the actions consist of the operation, repair, maintenance, leasing, licensing or minor alteration of existing public structures, facilities, mechanical equipment or topographical features, involving negligible or no expansion of existing or former use; 15302, as the actions consist or replacement or reconstruction of existing structures and facilities located on the same site and with the same purpose and capacity; 15303, as the actions consist of construction and location of limited numbers of new, small facilities or structures and installation of small new equipment and facilities in small structures; and 15061(b)(3), as it can be seen with certainty that there is no possibility that the activity may have a significant effect on the environment; and that a Notice of Exemption on these bases was filed on July 13, 2021; and direct the filing of a Notice of Exemption for the work to be performed under the Agreements that is not covered by the Notice of Exemption previously filed on July 13, 2021.

**Summary:**

Scope of work includes installation of a new 65' Stealth Communication Tower and 10' x 12' equipment shelter. All engineering for structural, HVAC and electrical.

The recommended Board actions are on the agenda to award one (1) construction contract for the Fire Station 31 site identified as part of the PSRN upgrade project. At this time, the bidding phase of the Project is complete, and General Services is prepared to award the Agreement to the lowest responsive bidder.

This project is funded with Certificate of Participation (COP) Debt Proceeds in the Communications Internal Service Fund, 1919.

**Background:**

The County of Santa Barbara has a diverse radio communications environment, with several different land mobile radio systems deployed to meet specific operational needs of County departments. These systems, which make up the County’s Public Safety Radio Network (“PSRN”), are in different stages of their lifecycle, and each has varying technologies and capabilities. The County is replacing the PSRN, as it is at the end of its useful life. These individual communication sites are part of the greater PSRN project to improve the County’s overall communications system, which supports the operations of Fire, Sheriff, Public Health, Probation, Parks, General Services, Information Technology, District Attorney, and contracted cities.

The Board of Supervisors (“Board”) approved the PSRN upgrade project on July 13, 2021. The scope of this Project includes all labor and materials, structural, mechanical and electrical engineering, and all civil work subject to the provisions of the bid documents and certifications as outlined in the plans and specifications.

General Services released bid documents for this Project on Public Purchase on October 22, 2024, and bids were due by December 10, 2024. General Services received five (5) bids for this Project, with the following being the lowest responsible bidder:

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1. Fire Station 31 – Normile Construction, Incorporated

**Contract Risk, Renewals and Performance Outcomes:**

Budgeted: Yes

**Fiscal Analysis:**

**Funding Source Table**

Funding Source	FY 2024-25	FY 2025-26	Total One-Time Project Cost
Fund 1919: Certificate of Participation (COP)	\$414,250	\$414,250	\$828,500
<b>Total</b>	<b>\$414,250</b>	<b>\$414,250</b>	<b>\$828,500</b>

**Narrative:**

This work is to construct a tower and shelter for the Fire Enhanced Design of the Public Safety Network Project funded via a Certificate of Participation within the Communications Fund 1919 Radio program. The Project is scheduled to begin in March of 2025 with a tentative completion date of November 2025. COPS budgeted was \$1,407,704.00. The engineering estimate for civil work was approximately \$945,675.00. The budgeted amount includes taxes, contingency, PM fees and testing

**Special Instructions to Clerk of the Board:**

After Board action, please distribute as follows:

1. One (1) copy of the Minute Order
2. One (1) duplicate executed originals of the Agreement to:  
 Clay Preston, Project Manager, GS Capital Projects,  
 260 N. San Antonio Road, Santa Barbara, CA 93110
2. In addition, please email a copy to [cpreston@countyofsb.org](mailto:cpreston@countyofsb.org) and [OnRodriguez@CountyofSB.org](mailto:OnRodriguez@CountyofSB.org)

**Attachments:**

1. Attachment A – Construction Contract for Fire Station 31PSRN Site
2. Attachment B – Board Contract Summary
3. Attachment C - CEQA 2025

**Authored by:**

Clay Preston, Project Manager, General Services

**cc:** Daniel Contreras, Capital Division Manager, General Services