



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

Department Name: Public Works  
Department No.: 054  
For Agenda Of: 06/01/2010  
Placement: Administration  
Estimated Tme: 06/22/2010- 15 minutes  
Continued Item: NO  
If Yes, date form:  
Vote Required: Majority

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**TO:** Board of Supervisors

**FROM:** Department Scott McGolpin, P.E., x3010  
Director(s) Public Works Director

Contact Info: Mark A. Schleich, P.E., x3600  
Deputy Public Works Director

**SUBJECT:** Establishing Benefit Assessments for County Service Area 31 (CSA 31) for Fiscal Year 2010-2011, 3<sup>rd</sup> Supervisorial District

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**County Counsel Concurrence**

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Other Concurrence:**

As to form: N/A

**Recommended Actions:**

That the Board of Supervisors:

1. Adopt the attached resolution setting a public hearing for County Service Area 31 (CSA 31) on the departmental agenda for June 22, 2010.
2. At the hearing consider the following recommendations:
  - a. Receive and file a report entitled "Fixed Charges Fee Report for fiscal year 2010-2011" with the Clerk of the Board, which proposes no change to the benefit assessment rates for CSA 31;
  - b. Adopt at the conclusion of the public hearing on June 22, 2010 the attached resolution establishing benefit assessments CSA 31 for fiscal year 2010-2011.
  - c. Approve Public Works Department Notice of Exemption pursuant to County California Environmental Quality Act (CEQA) Guidelines. (Post);

**Summary Text:**

County Service Area 31 (CSA 31) serves the community of Isla Vista. CSA 31 provides operations & maintenance of streetlights; installation and repair of curbs gutters and sidewalks; and planting & caring for street trees. Revenue to fund CSA 31 services is collected from property tax distributions and benefit assessments. This action requests adoption of the benefit assessment rates for CSA 31 for fiscal year 2010-2011. No changes to the rates are proposed.

**Background:**

County Service Area 31 (CSA 31) was formed December 16, 1963 by Resolution No. 23685. CSA 31 boundaries include the unincorporated community of Isla Vista, located west of the University of California at Santa Barbara campus. Powers it may exercise as recognized by the Santa Barbara Local Area Formation Commission (LAFCO) include streetlighting; the installation, repair and maintenance of curbs, gutters, and sidewalks; and the planting and maintenance of streetscape landscaping.

The primary function of CSA 31 is to operate and maintain 296 streetlights currently within its service area. Southern California Edison (SCE) owns the poles and fixtures and provides the streetlighting service in CSA 31. SCE provides maintenance and electricity, they bill monthly for this service. Maintenance represents 78% of the costs while electricity if only 22%. Additional lights are installed through development (pursuant to Resolution 81-229) and must meet County Engineering Design Standards. CSA 31 provides very little funding for the other identified services.

CSA 31 is funded with property taxes and benefit assessments. Estimated property tax and benefit assessments for fiscal year 2010-2011 are \$14,590 and \$33,566 respectively. Adding interest earnings of \$1,600, the total revenue into CSA 31 is \$49,756. Anticipated CSA 31 expenditures for next fiscal year are \$51,854 for streetlighting; \$6,000 for street tree care; and \$6,147 for program administration for a total expenditure of \$64,001. Based on this level of service for next year, expenditures will exceed revenues by \$14,245 (\$64,001 - \$49,756) and the CSA 31 fund balance will be reduced to cover the shortfall. The current fund balance is \$133,740 and at the end of fiscal year 2010-2011 the balance is estimated to be \$119,495. Attachment A shows the revenue, expense, and fund balance history, as well as future projections for CSA 31. At the current level of service, the fund balance in CSA 31 will be depleted in fiscal year 2014-2015. Accordingly, the Public Works Department in conjunction with the Redevelopment Agency is reviewing service level needs throughout the redevelopment area and intends to make a recommendation that addresses the complexity surrounding these issues. Without additional revenue sources, service levels will need to be reduced.

This action recommends maintaining the existing \$12.93 benefit assessment per residential parcel and requests direction from the Board. The rate is factored for vacant land, residential, multiple residential, apartments, commercial, industrial, churches, and government categories. Any increase to the benefit assessment requires an election pursuant to Proposition 218.

**Performance Measure:**

No change to the level of service provided by CSA 31 is proposed for next year.

**Fiscal and Facilities Impacts:**

No fiscal changes are proposed to the County Service Area 31 benefit assessment rates.

**Fiscal Analysis:**

<u>CSA, District or Zone</u>	<u>Benefit Assessment Revenue</u>	<u>Property Tax and Interest Revenue</u>	<u>Costs of Services</u>
CSA 31	\$ 33,566.00	\$ 16,190.00	\$ 64,001.00
<b>Total</b>	<b>\$ 33,566.00</b>	<b>\$ 16,190.00</b>	<b>\$ 64,001.00</b>

Narrative: There will be a funding shortfall of \$14,245 in fiscal year 2010-2011.

**Staffing Impacts:**

No new staffing positions are proposed in this budget.

**Special Instructions:**

- A. Request the Clerk of the Board to publish notice of the meeting, as set forth below in the Daily Sound as provided in Section 6066 of the Government Code:

“Publication of notice to this section shall be once a week for two successive weeks. Two publications in a newspaper published once a week or oftener, with at least five days intervening between the respective publication dates not counting such publications dates, are sufficient.”

The recommended dates for publication are June 8 and June 15, 2010.

- B. Notice to be published:

BOARD OF SUPERVISORS OF THE COUNTY OF SANTA BARBARA  
 STATE OF CALIFORNIA  
 NOTICE OF PUBLIC HEARING.

Notice is hereby given that a public hearing will be held by the Board of Supervisors of the County of Santa Barbara, State of California on June 22, 2010, at 9:00 a.m. or shortly thereafter, in the Board of Supervisors Hearing Room, Fourth Floor, 105 East Anapamu Street, to take public testimony on the proposed benefit assessment charges for County Service Area 31 as shown in the fixed fee report. A copy of the said written report with the proposed amount set out therein can be seen during business hours at the Santa Barbara County Public Works Department office at 130 East Victoria Street, Suite 100, in Santa Barbara, California. The proposed amount of each parcel can be obtained during business hours by a telephone call to the County Department of Public Works, Resource Recovery & Waste Management Division, and (805) 739-8750.

The public hearing to be held on June 22, 2010 is for the purpose of considering all objections or protests to the adoption of the proposed benefit assessment charges as set forth in said report or as modified by the Board of Supervisors on June 1, 2010.

Any objections or protest to the adoption of the proposed benefit assessment charges may be filed with the Clerk of the Board Supervisors before the public hearing scheduled for 9:00 a.m., June 22, 2010. The address of the Clerk of the Board is 105 East Anapamu Street, Santa Barbara, California 93101. The objections or protest may also be filed at the hearing on June 22, 2010.

- C. Following Board approval, request Clerk of the Board to post the Notice of Exemption and forward a stamped copy to the Public Works Department, Resource Recovery and Waste Management Division, Attention: Joddi Leipner.
- D. Request the Clerk of the Board to forward a certified copy of the noticing resolution and the acceptance resolution to:
- Martin Wilder, Public Works Department, Resource Recovery & Waste Management Division
  - Mark Schleich, Public Works Department, Resource Recovery & Waste Management Division
  - Dacé Morgan, Public Works Department, Transportation Division

**Attachments:**

Attachment A: History and Projections  
Resolution setting public hearing  
Resolution establishing benefit assessment charges  
Fixed Charge Fee Report for FY 2010-2011  
Notice of Exemption

**Authored by:**

Martin Wilder, Utilities Manager, x 8750

**Copy:** Mark Paul, Deputy Public Works Director of Finance and Administration  
Mark Schleich, Deputy Public Works Director, Resource Recovery and Waste Management Division  
Dacé Morgan, Deputy Public Works Director, Transportation Division