



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Community Services
Department No.: 57
For Agenda Of: September 19, 2023
Placement: Administrative
Estimated Time: N/A
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors
FROM: Department George Chapjian, Community Services Director (805) 568-2485
Director(s)
Contact Info: Kimberlee Albers, Homelessness Programs Manager
(805) 695-6333
SUBJECT: Homeless Housing, Assistance and Prevention (HHAP) Subrecipient Agreements for the Santa Maria/Santa Barbara County Continuum of Care Allocations

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a) Approve and authorize the Chair of the Board of Supervisors to execute sub-recipient agreements, effective October 1, 2023 through September 30, 2025, for the distribution of State of California Homeless Housing, Assistance and Prevention (HHAP) funding from the Santa Maria/Santa Barbara County Continuum of Care (CoC) allocations with the following providers in the specified not to exceed amounts, subject to annual appropriations and adopted budget funds:
 - i. \$443,760 to Good Samaritan Shelter for Interim Housing (Attachment A);
 - ii. \$638,581 to PATH for Interim Housing (Attachment B);
 - iii. \$541,171 to Good Samaritan Shelter for Services Coordination (Attachment C); and
 - iv. \$260,804 to Fighting Back Santa Maria Valley for Services Coordination and Street Outreach (Attachment D).
- b) Approve, ratify, and authorize the Chair of the Board of Supervisors to execute a sub-recipient agreement, effective August 1, 2023 through September 30, 2025, for the distribution of State of California Homeless Housing, Assistance and Prevention (HHAP) funding from the Santa

Maria/Santa Barbara County Continuum of Care (CoC) allocations with NBCC, dba New Beginnings, for Services Coordination in the specified not to exceed amount of \$541,171 (Attachment E), subject to annual appropriations and adopted budget funds; and

- c) Determine that the above recommended actions are not the approval of a project that is subject to environmental review under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Sections 15378(b)(4) as the actions involve the creation of government funding mechanisms or other government fiscal activities which do not involve a commitment to any specific project which may result in a potentially significant physical impact on the environment; and 15378(b)(5), finding that the recommended actions consist of administrative activities of governments that will not result in direct or indirect physical changes in the environment.

Summary Text:

The State awarded \$2,608,054 in HHAP Round 4 funding to the Santa Maria/Santa Barbara County Continuum of Care (CoC), and \$2,446,918 in HHAP funding to the County of Santa Barbara, for a total of \$5,054,972. Today's agenda item obligates funding awarded to the CoC in the amount of \$2,425,487. Of the \$2,425,487 of CoC funds recommended for obligation, \$1,082,341 is for Interim Housing; \$1,082,342 is for Services Coordination; and \$260,804 is for the youth set-aside allocation and will be used for Street Outreach and Services Coordination activities. The remaining \$182,563 of the CoC HHAP Round 4 funds will be used for County administration of the CoC HHAP program. The County HHAP 4 allocation will be used to support new interim housing projects.

Staff is requesting that the Board of Supervisors approve, ratify and authorize the Chair to execute five State of California Homeless Housing, Assistance and Prevention (HHAP) sub-recipient agreements with local homeless service providers. The agreements before the Board of Supervisors today represent funding awarded to the CoC and include:

- a) HHAP Sub-recipient Agreement for \$443,760 to Good Samaritan Shelter for Interim Housing (Attachment A)
- b) HHAP Sub-recipient Agreement for \$638,581 to PATH for Interim Housing (Attachment B)
- c) HHAP Sub-recipient Agreement for \$541,171 to Good Samaritan Shelter for Services Coordination (Attachment C)
- d) HHAP Sub-recipient Agreement for \$260,804 to Fighting Back Santa Maria Valley for Services Coordination and Street Outreach (Attachment D).
- e) HHAP Sub-recipient Agreement for \$541,171 NBCC, dba New Beginnings for Services Coordination (Attachment E)

The recommended actions approve funding recommendations from the CoC Review and Rank Committee as approved by the CoC Board; County HCD is the administrative entity for the CoC. The term of the NBCC sub-recipient agreement will begin on August 1, 2023, and all program funds must be expended by September 30, 2025. The remaining four subrecipient agreements' terms will begin on October 1, 2023, and all program funds must be expended by September 30, 2025. These five sub-recipient agreements represent projects ready for immediate implementation.

Background:

The State of California has made significant investments in both housing and the reduction of homelessness. HHAP is a multi-round funding source allocated to 44 Continuums of Care, 13 large cities

and 58 Counties. Allocations have been based on the 2022 Point in Time Count of persons experiencing homelessness. For HHAP Round 4 funding (Table 1), the State of California announced the County had been allocated \$2,608,054 on behalf of the local CoC (the portion related to this Board item) and \$2,446,918 directly to the County that will be obligated at subsequent Board hearings. The County HHAP 4 allocation will be used to support new interim housing projects. A summary of all HHAP allocations by eligible uses is represented as Table 2. Table 2 shows all funding rounds and amounts by project type and uses. Each round, the State sets aside varying amounts for youth programs, administration, and system support.

Table 1: HHAP Funding by Round Allocation Summary

Funding Round	Continuum of Care Allocation	County Allocation	Total
HHAP-1	\$ 2,123,943	\$ 1,967,682	\$ 4,091,625
HHAP-2	\$ 1,004,973	\$ 899,512	\$ 1,904,485
HHAP-3	\$ 2,698,535	\$ 2,518,632	\$ 5,217,167
HHAP-4	\$ 2,608,054*	\$ 2,446,918	\$ 5,054,972
Totals	\$ 8,435,505	\$ 7,832,744	\$ 16,268,249

* Funding allocation relevant to the recommended actions

Table 2: Summary of HHAP Funding Allocation by Eligible Use

<i>HHAP Project Types and Uses</i>	<i>Amounts</i>
Interim Sheltering & New Navigation Centers	\$7,200,546
Delivery of Permanent Housing	\$2,217,238
Rapid Rehousing & Landlord Incentives	\$2,052,208
Services Coordination	\$1,562,460
Administration	\$1,077,970
System Support: HMIS	\$959,925
Street Outreach Coordination	\$754,294
Shelter Diversion	\$250,000
Strategic Homelessness Planning, Infrastructure Development, Coordinated Entry System, Point in Time Count, and HMIS	\$193,608
HHAP Funding Total	\$16,268,249

The program requires grantees to expend funds on eligible uses in an evidence-based framework that addresses and prevents homelessness. The funding recommendations are reflective of the CoC’s local

funding review process. As lead agency and Administrative Entity (AE), the County’s roles are limited to issuing the Notice of Funding Availability (NOFA), verifying projects meet basic threshold criteria, training the Review and Rank Committee members, coordinating the CoC Board, and administering grants.

Sub-Recipient Funding Process

On May 8, 2023, the County, as the CoC AE, released a NOFA detailing the funds available, application timeline, program overview, objectives and eligible uses, program requirements, and application ranking criteria. The application deadline was June 1, 2023. The CoC established a Review and Rank Panel to review applications and make funding recommendations to the CoC Board based on the process outlined in the CoC Governance Charter. The CoC Review & Rank (R&R) Panel reviewed applications online and met electronically on June 20, 2023 to make funding recommendations. The R&R Panel scored projects based on: applicant capacity; project design and approach; financial capacity, feasibility and sustainability; past performance; and coordination and collaboration. Projects are informed by a best practice framework focused on moving homeless individuals and families into permanent housing and ensuring those individuals and families maintain their permanent housing. CoC Board members who were not affiliated with or representing any organization applying for funding approved the funding recommendations of the R&R without changes on July 6, 2023.

A summary of the HHAP funding recommendations being requested for approval is provided in Table 3:

Table 3: HHAP Funding Recommendations*

Agency	Project Type	Contract Amount
Good Samaritan Shelter	Enhancements to Existing Interim Housing	\$443,760
PATH	Enhancements to Existing Interim Housing	\$638,581
Good Samaritan Shelter	Services Coordination focusing on Housing Retention	\$541,171
NBCC	Services Coordination focusing on Housing Retention	\$541,171
Fighting Back Santa Maria Valley	Street Outreach & Services Coordination	\$260,804

*Approval of Sub-recipient Agreements for these projects requested in this Board letter.

Sub-recipient Agreement Approval Process and Performance Measures

The five projects recommended for funding represent local priorities decided by the CoC:

- Enhancements to existing interim housing: The CoC has identified the need to enhance existing interim housing to improve outcomes for the program participants. Enhancements aim to increase staff retention and sustainability of the sites. In the performance year ending 9/30/22, only 13% of exits from emergency shelters were to permanent housing.
- Services coordination focusing on housing retention: The CoC identified a need to provide additional supports to persons entering permanent housing with more complex service needs.

These projects will engage participants as they are entering housing and provide additional support services to improve housing stability and ensure that participants do not return to homelessness. Between the performance year 2021 and 2022, returns to homelessness increased from 14% to 21% within two years of the participant being permanently housed.

- Youth set-aside for street outreach and services coordination: Street outreach activities will focus on providing essential services necessary to reach out to unsheltered homeless youth and connect them with emergency shelter, housing, or critical services. Services coordination will focus on providing services to assist youth to obtain and retain permanent housing.

Performance Measure:

The five subrecipients will provide quarterly reports to the County on services provided. Tables 4, 5, and 6, illustrate performance measures by project type. For interim housing, providers were asked as part of the application process to show how the funding would enhance current performance, represented in Table 4. Projects for services coordination with a focus on housing retention performance measures are represented in Table 5, and the youth focus performance measures are represented in Table 6. Program design, funding allocations, and the characteristics of homeless individuals and households served by each subrecipient vary and impact the project outcome percentages and numbers of persons and households served.

Table 4: Performance Measures for Interim Housing Enhancements by Provider

Performance Metric	GSS Current	GSS Target	PATH Current	PATH Target
Increase in number of persons served by shelter (reducing unsheltered)	1160	1,403	430	550
% of individuals successfully placed in permanent housing	19%	38% (19% Increase)	17%	30% (13% increase)
Reduction in length of time enrolled	Currently 79 days	Reduced to 63 days	Currently 90 days	Reduced to 43 days
% of adult participants will obtain cash income	13%	27%	2%	10%
% of adult participants will obtain non-cash benefits	58%	65%	2%	10%
% of project participants entering permanent housing that will retain permanent housing at 1 year	93%	95%	Not collected by applicant	95%

Table 5: Performance Measures for Services Coordination

Performance Metric	Good Samaritan Shelter	NBCC / New Beginnings
Number of households maintaining permanent housing or entering permanent housing	150	150
% of adult participants will obtain cash income at project exit	60%	30%
% of adult participants will obtain non-cash benefits at project exit	90%	30%
% of project participants entering permanent housing that will retain permanent housing at 1 year	80%	90%

Table 6: Performance Measures for Youth Focused Provider

Performance Metric	Fighting Back Santa Maria Valley
Unduplicated number of eligible homeless persons or persons at imminent risk of homelessness to be served (youth)	75
Number of young people served in street outreach projects who exit to emergency shelter, safe haven, interim housing, or permanent housing destinations	65
Total number of youth entering permanent housing (placed into units)	50
% of youth successfully placed in permanent housing	75%
% of project participants entering permanent housing that will retain housing at 1 year	80%
% of adult participants gaining new or increasing existing cash income	75%
% of adult participants will obtain non-cash benefits at project exit	80%

Fiscal and Facilities Impacts:

The Community Services Department (CSD) administers over \$16 million in HHAP funding to address homelessness in Santa Barbara County. HHAP is a multi-year funding stream awarded in rounds for one-time state funds. These HHAP Round 4 funds must be expended by June 30, 2026. \$2 million in HHAP

CoC funding are budgeted and available for distribution to providers for the delivery of eligible activities. CSD will incorporate a future budget revision for the full amount.

Fiscal Analysis:

Today’s agenda item obligates \$2,425,487 of the \$2,608,054 for Interim Housing, Services Coordination, and Street Outreach. \$182,563 of the CoC HHAP Round 4 funds will be used for administration of the CoC HHAP portion of the program.

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
General Fund			
State			\$ 2,425,487
Federal			
Fees			
Other:			
Total	\$ -	\$ -	\$ 2,425,487

Key Contract Risks:

As the recipient of state and federal funds, the County is responsible for ensuring that funds are used in accordance with all applicable requirements. HHAP program guidelines indicate that failure to comply with program requirements may result in the County being required to repay funds. Sub-recipients selected have prior experience operating homeless assistance projects.

The Program Subrecipient Agreements will be on a cost reimbursement basis. This allows CSD to review and monitor sub-recipients’ expenditures for eligible costs to the extent prescribed by the state guidelines to mitigate risk. Disbursements will be made after the sub-recipients demonstrate that reimbursable services were provided and substantiate the eligibility of incurred costs to the satisfaction of CSD.

Staffing Impacts:

The current requested activity falls within currently budgeted staff duties.

Special Instructions:

- 1) Please email an electronic copy of the Minute Order to Kimberlee Albers at kalbers@co.santa-barbara.ca.us
- 2) Please execute 1 original of the following documents, and retain for the COB records. Please return 1 copy of each document to Kimberlee Albers, CSD HCD:
 1. HHAP Sub-recipient Agreement for \$443,760 to Good Samaritan Shelter for Interim Housing
 2. HHAP Sub-recipient Agreement for \$638,581 to PATH for Interim Housing
 3. HHAP Sub-recipient Agreement for \$541,171 to Good Samaritan Shelter for Services Coordination
 4. HHAP Sub-recipient Agreement for \$260,804 to Fighting Back Santa Maria Valley for Services Coordination and Street Outreach
 5. HHAP Sub-recipient Agreement for \$541,171 NBCC, dba New Beginnings for Services Coordination

Attachments:

- A) HHAP Sub-recipient Agreement for \$443,760 to Good Samaritan Shelter for Interim Housing
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- C) HHAP Sub-recipient Agreement for \$541,171 to Good Samaritan Shelter for Services Coordination
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- E) HHAP Sub-recipient Agreement for \$541,171 NBCC, dba New Beginnings for Services Coordination

Authored by:

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