



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

**Clerk of the Board of Supervisors**  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

Submitted on:  
(COB Stamp)

**Department Name:** Public Works  
**Department No.:** 054  
**Agenda Date:** July 15, 2025  
**Placement:** Administrative Agenda  
**Estimated Time:**  
**Continued Item:** No  
**If Yes, date from:** N/A  
**Vote Required:** Majority

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**TO:** Board of Supervisors  
**FROM:** Department Director(s): Chris Sneddon, P.E., Public Works Director  
Contact: Jeanette Gonzales-Knight, P.E., Deputy Director  
**SUBJECT:** **Request for Waiver on Competition in Purchase of CEMTEK Maintenance Parts and Services for the ReSource Center; Third Supervisorial District**

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**County Counsel Concurrence**

As to form: Yes

**Other Concurrence:** Purchasing

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors:

- a) Authorize the County Purchasing Agent to waive competitive bidding requirements per County Code Section 2-39(c) to procure maintenance services and replacement parts from CEMTEK Environmental, Inc. in an amount not to exceed \$200,000 annually, without being required to conduct a formal bid process through June 30, 2030; and
- b) Determine that the above-recommended action is not a project that is subject to environmental review under the California Environmental Quality Act (CEQA), pursuant to CEQA Guidelines Section 15378(b)(2), finding that the actions are continuing administrative and maintenance activities.

**Summary Text:**

This item is on the agenda to retain a vendor to supply maintenance services and replacement parts for the Continuous Emissions Monitoring Systems and Data Acquisition System at the Tajigus ReSource Center for fiscal years 2025-2026 through 2029-2030. CEMTEK Environmental, Inc. is the leading supplier of specialized equipment, including gas analyzers and sensor technology that continuously monitor air emissions from stationary sources. Due to the absence of alternative

vendors supplying the specialty equipment locally, pursuant to County Code Section 2-39(c), the Board may waive the competitive bidding requirement where there are limitations on the source or supply.

**Discussion:**

CEMTEK Environmental, Inc. custom engineered the existing Continuous Emissions Monitoring Systems at the ReSource Center and provides ongoing maintenance services, including installation, calibration, operation, and upkeep of equipment required to continuously monitor air pollutants in accordance with Santa Barbara County Air Pollution Control District Authority to Construct Permit No. 14500-10. To support timely repairs and minimize system downtime, staff recommends the Board waive the competitive bidding requirement for specialty parts. This waiver will allow staff to respond more quickly to equipment failures, maintain uninterrupted emissions monitoring, and avoid potential permit violations. The waiver of competitive bidding is not a project subject to CEQA as a continuing administrative and maintenance activity. The ReSource Center, which the services will support, has been subject to CEQA review in 12EIR-00000-00002 and subsequent CEQA Addendums available for review at [Environmental Documents | Santa Barbara County, CA - Official Website](#).

**Background:**

The Department of Public Works, Resource Recovery and Waste Management Division owns and operates the environmental management systems at the ReSource Center. Air emissions at the ReSource Center are generated by the unloading and processing of waste at the Materials Recovery Facility (MRF), from the temporary storage and unloading of organic waste at the Aerobic Digestion Facility (ADF), and from the combustion of landfill gas and biogas in combined heat and power (CHP) engines and enclosed flares. Air emissions from the MRF are controlled by two baghouse filters and are controlled by a biofilter at the ADF. Pursuant to Santa Barbara County Air Pollution Control District Rule 328, the MRF and ADF engines, and MRF baghouse filters are required to be equipped with a Continuous Emissions Monitoring System and data must be telemetered via a Data Acquisition System.

CEMTEK Environmental, Inc. equipment requires specialized maintenance and parts. Annual maintenance costs approximately \$150,000 and consists of replacing analyzers that monitor for carbon monoxide and oxides of nitrogen and range from \$18,000 to \$30,000 per analyzer. Staff requests the Board waive the competitive bid requirement pursuant to County Code Section 2-39(c) due to the limited source of supply. Staff also seeks authorization for the County Purchasing Agent/Chief Procurement Officer to procure maintenance services and replacement parts as needed from the vendor in the amount not to exceed \$200,000 annually; and renew purchase orders for the same not to exceed amount for fiscal years 2025-2026 through 2029-2030. In the event that any of these particular and specialized parts become available in equal quality, reliability, and effectiveness by other vendors, the parts would be bid.

**Performance Measure:**

Contracts with these vendors will be purchase orders with the County of Santa Barbara's standard terms and conditions.

**Contract Renewals:**

Staff will work with the County Purchasing Agent/Chief Procurement Officer to procure maintenance services and replacement parts as needed from the vendor in the amount not to exceed \$200,000 annually; and renew purchase orders for the same not to exceed amount for fiscal years 2025-2026 through 2029-2030.

**Fiscal and Facilities Impacts:**

ReSource Center maintenance costs are included in the Resource Recovery & Waste Management Division Enterprise Fund 1930, Program 1860, Line-item Account 7200 budget and will continue to be budgeted in each year, subject to Board approval. There is no impact to the General Fund.

**Staffing Impacts:**

There are no staffing impacts with this action.

**Special Instructions:**

Direct the Clerk of the Board to forward a certified copy of the minute order to:

- Phung Loman, General Services Department – Purchasing Division, Chief Procurement Officer; and
- Yanette Luna, Public Works Department – Resource Recovery & Waste Management Division, AOP Senior.

**Attachments:**

None

**Contact Information:**

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