



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

Department Name: Water Agency  
Department No.: 054  
For Agenda Of: 03/15/11  
Placement: Administrative  
Estimated Tme: N/A  
Continued Item: No  
If Yes, date from:  
Vote Required: Majority

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**TO:** Board of Directors, Water Agency

**FROM:** Department Scott D. McGolpin, Public Works Director, 568-3010  
Director(s)  
Contact Info: Jonathan S. Frye, Interim Deputy Public Works Director, 568-3444

**SUBJECT:** **Approve Amendment No. 2 to the Agreement with Kennedy/Jenks Consultants for Administration of Proposition 50 Grant Submittals and Project Tracking**

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**County Counsel Concurrence**

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Other Concurrence:** Risk Management

As to form: yes

**Recommended Actions:**

Approve and authorize the Chair to execute Amendment No. 2 to the Agreement with Kennedy/Jenks Consultants (not a local vendor) to administer and coordinate Proposition 50 Grant Project submittals to the State Water Resources Control Board (SWRCB) by extending the term of the agreement from April 1, 2011 to December 31, 2013 and to increase the contract amount by \$85,000 to a not to exceed amount of \$296,031.

**Summary Text:**

On November 11, 2008, the Board entered into an agreement with Kennedy/Jenks Consultants to conduct services necessary to administering the Proposition 50 Grant awarded by the SWRCB to 14 water related projects County-wide. Services performed by Kennedy/Jenks included the development of a web based tool that allows the project participants to upload and track submittals required for reimbursement from the SWRCB. In addition, Kennedy/Jenks compiles and submits quarterly invoices to the SWRCB. Kennedy/Jenks Consultants have proven to be very effective in performing Proposition 50 grant invoicing and related tasks on behalf of the County and Project Proponents.

The Water Agency anticipated amending this agreement with Kennedy/Jenks on an annual basis for the grant's 3 year term or until all 14 projects are completed. However, during the first two years of the grant's term no additional funding was necessary and only a term amendment was secured. The term of the grant is now being modified to include an extension through 2013 and this contract amendment is anticipated to cover contract costs through the end of the new grant period and provide for completion of

all Prop 50 submittals. This amendment will extend the period of the contract until December 31, 2013 and increase the contract by \$85,000.

**Background:**

Beginning in September 2006, the County Water Agency worked with a County-wide group of cities, special districts, water companies, and joint powers authorities to develop the first Integrated Regional Water Management Plan (completed in May 2007).

Pursuant to the Water Security, Clean Drinking Water, Coastal and Beach Protection Act of 2002 (Water Code Section 79560 et seq.), on behalf of the 29 agencies who cooperated in the preparation of the IRWMP, the County Water Agency applied for and was granted \$25 million in funding for 14 water related projects within the County.

As authorized by the Water Agency Board of Directors on December 11, 2007, the Water Agency acts as the single eligible grant recipient responsible for administration of the Proposition 50 Grant. In accordance with the existing MOU and subgrant agreements between the Water Agency and Project Proponents, the Water Agency functions as a pass through agency between the State and Proponents. The Water Agency is responsible to organize and forward the required project reporting information and to review and submit claims to the State from each Project Proponent and reimburse the Project Proponent once funding is received from the State.

**Fiscal and Facilities Impacts:**

Budgeted: Yes

**Fiscal Analysis:**

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
General Fund			
State			
Federal			
SWRQB Grant	\$ 50,000.00		
Other:			
<b>Total</b>	<b>\$ 50,000.00</b>	<b>\$ -</b>	<b>\$ -</b>

Narrative:

Funding for this agreement was included in the 2010-11 Adopted Budget under the Water Resources Division of the Public Works Department under the Water Agency cost center as shown on page D-366 in the budget book. Costs up to \$200,000 from this agreement will be paid for by the Prop 50 grant and additional agreement costs will be paid for by the Project Proponents of the MOU according to their proportionate share of the grant funding.

**Special Instructions:**

Direct the Clerk of the Board to two originals of the Amendment No. 2 and a copy of the minute order to the Water Agency Office, Attn: Christina Lopez.

**Attachments:**

Contract Summary

Amendment No. 2 (3 originals)

**Authored by:** Matt Naftaly, Water Agency Manager, 568-3542