



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Social Services
Department No.: 044
For Agenda Of: 06/07/11
Placement: Administrative
Estimated Tme:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors

FROM: Department Kathy M. Gallagher, Director 346-7101
Director(s)
Contact Info: Terrie Concellos, Deputy Director 681- 4620

SUBJECT: California State Association of Counties (CSAC) Agreement

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Recommended Actions:

1. Approve and authorize the Chair to execute an Agreement with California State Association of Counties (CSAC) for CalWORKs Information Network (CalWIN) for the period of July 1, 2011 through June 30, 2012. Santa Barbara County's share of the consortia costs is not to exceed \$112,766.

Summary Text:

Santa Barbara County is one (1) of eighteen (18) counties that has had a continuing agreement with the Welfare Client Data Systems (WCDS) staff to support and manage the County's primary eligibility system, CalWORKs Information Network (CalWIN). CSAC acts as the fiscal agent for the consortium. WCDS staff is employed by CSAC to provide day-to-day management services, evaluation of system contractors, establishes and maintains an ongoing relationship with the California Department of Social Services, is the liaison with the Federal government on necessary system approvals, and works directly with Counties to ensure system changes are made to comply with new regulations.

Background:

Since FY 2000, the County has had an annual agreement with California State Association of Counties for the provision of Welfare Client Data Systems management services provided to the 18 CalWIN counties, collectively referred to as the WCDS consortium. CSAC services include management staff and other resources that are needed to support the 18 counties that have implemented the CalWIN automated system. The 18 CalWIN counties include: Alameda, Contra Costa, Fresno, Orange, Placer,

Sacramento, San Diego, San Francisco, San Luis Obispo, San Mateo, Ventura, Santa Clara, Santa Cruz, Solano, Sonoma, Tulare, Yolo, and Santa Barbara.

The WCDS consortium, which includes participation by the Social Services Directors (Board of Directors) of each county, functions to collectively address ongoing requirements, concerns, and needs of the various counties pursuant to CalWIN operation. However, it is not a legal entity vested with the power to contract. Consequently, the consortium utilizes CSAC as the contractor on its behalf to employ certain staff needed for the provision of WCDS management services that support CalWIN operation amongst the 18 counties. Each county contributes funds to the CSAC agreement for this purpose. CSAC is the employer of record for staff hired pursuant to this contract; however, the WCDS consortium selects, directs, and manages performance and duties of the employees. Staff are located at the WCDS CalWIN site in Folsom, California.

Some of the services that will continue include: day to day evaluation of data processing contractors; monitoring and problem resolution; planning; maintaining records for WCDS management staff contract activities including county billings and payments; procurement including contract for annual audit of cash receipts and disbursements to the data processing contractor when directed to do so by the Board of Directors; special studies and analysis; liaison with California Department of Social Services; staff support to facilitate meetings; strategic plan development with annual updates; transmit directions, instructions and authorizations of WCDS Policy Board and Board of Directors to the Maintenance contractor; and other duties and prescribed by the Board of Directors.

The Agreement provides that CSAC serve as custodian of \$2,029,789 funded by all (18) eighteen counties, for the purpose of WCDS services and expenses as described above. The collaborative and directed efforts of the Consortium Project staff have resulted in a more stabilized application, well tested and effective application enhancements and more timely responses to reported application issues.

Because the contract is made between CSAC and all 18 counties, CSAC requires approval of the agreement by each individual county and that it be signed by the authorized signatory, in this case your Board's Chair. The CSAC management services are fully devoted to ongoing CalWIN support and resources for the counties. CSAC will continue to address updates, technical issues and other system needs and upgrades that may be identified during the ongoing operational phase.

As a member of the 18 counties WCDS consortium, DSS requests approval of the agreement as recommended. Services under the CSAC WCDS management agreement will continue to provide necessary support as we continue operation of CalWIN in Santa Barbara County.

Fiscal and Facilities Impacts:

Budgeted: Select_Budgeted

Fiscal Analysis:

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
General Fund	\$ 7,361.00		
State			
Federal	\$ 62,129.00		
Fees	\$ 43,276.00		
Other:			
Total	\$ 112,766.00	\$ -	\$ -

Narrative:

Approval and execution of this will result in a total contract amount of \$112,766 for the period 7/1/2011 thru 6/30/2012 for Santa Barbara County, which represents approximately 5.6% of the total consortium obligation of \$2,029,789.

Funding for this contract is approximately 55% Federal, 38% State and 7% County General Fund. A request for appropriations for FY 2011/12 for \$112,766 is included in the Department's FY 2011/12 Recommended Budget.

Staffing Impacts:

Legal Positions:
0

FTEs:
0

Special Instructions:

Please send one (1) duplicate original Agreement and a copy of the Minute Order to:

Department of Social Services
Linda Rodriguez, Contracts Coordinator
2125 S. Centerpointe Parkway, 3rd floor
Santa Maria, CA 93455

Attachments:

Agreement for Independent Contractor

Authored by:

Teresita Concellos