

The Agreement includes the provision of one (1) Special Duty Deputy to act as the School Resource Deputy. The duties of the School Resource Deputy will include enforcement of state and local statutes that are primarily related to youth-oriented offenses, and acting as a liaison between law enforcement, school authorities, students, and parents. The School Resource Deputy also ensures the safety of the campus and acts as a first responder to any initial issues that might arise on the campus. At times, the School Resource Deputy will teach classes and conduct training for students and faculty. This Agreement provides for the School Resource Deputy to be present on campus and provide a quick law enforcement response if needed. When not providing services to the District, the School Resource Deputy will be used to augment the needs of general Santa Ynez Valley patrol operations.

Background:

The Sheriff's Office has historically provided supplemental law enforcement services to the Santa Ynez Valley Union High School District on a contractual basis, funded by a grant from the California Department of Justice. This grant expired at the end of Fiscal Year (FY) 2022/23, and the Santa Ynez Valley Union High School District requested that supplemental law enforcement services continue, to be funded by the District. The Agreement will cover all costs of the Special Duty Deputy for duties performed for the Santa Ynez Valley Union High School District, at the annualized cost of a deputy working 1,440 hours during the Agreement year.

The Santa Barbara County Sheriff's Contract Services Bureau determined the hourly cost of an E-Step Special Duty Deputy including salary and benefits, and utilized this figure to determine the quoted yearly cost for a SRD. For the Santa Ynez Valley Union School District, the SRD would work the entire school year (36 weeks), totaling 1,440 hours. The remaining 16 weeks of the year when school is not in session, the SRD would be assigned to work general patrol within the County of Santa Barbara. The primary focus will be to reduce overtime charged to the County for staffing shortages incurred due to vacations, injuries, and other factors.

Fiscal and Facilities Impacts:

Budgeted: No; recommend approval of BJE #0009268.

Fiscal Analysis:

Narrative:

The revenues from the Santa Ynez Valley Union High School District contract are not currently budgeted in the Sheriff's FY 2023/24 budget. During the development of the FY 2023/24 budget, it was unclear if the Santa Ynez Valley Union High School District would desire an SRD for the 2023/24 academic year. The District ultimately requested this service after the FY 2023/24 budget had been developed.

This contract, which provides services to a school in the unincorporated area of the county, is designed to recover the full salary and benefits cost of the assigned deputy, and the Contract Services Bureau administrative costs, for the portion of the year contracted. This contract is notably dissimilar from existing Sheriff's Office service contracts with other entities, including 24/7 law enforcement service agreements, both in terms of when services are provided as well as the level of administrative burden required by Sheriff's staff to oversee the contract. Currently only direct salary and benefit costs and some administrative overhead costs are captured in this service agreement, however Sheriff's staff is currently evaluating the level of indirect costs that may need to be captured in this agreement in the future, as well as the timing needed to equitably apply this change to similar agreements with other districts in a future contract cycle. This is a one-year contract, concluding on June 30, 2024, with an option to extend for two additional one-year terms, at the will of both parties.

<u>Revenue</u>	<u>Total Estimated Revenue</u>	
General Fund		
State		
Federal		
Fees		
Other:	\$	168,725.00
Total	\$	168,725.00

Key Contract Risks:

Contract risks are low. The Service Agreement contains indemnification and insurance provisions under Exhibit C of the agreement.

Staffing Impacts:

There are no staffing impacts as a result of entering into this Service Agreement, as services will be performed by existing personnel within the Sheriff’s Office.

Legal Positions:

0

FTEs:

0

Special Instructions:

Please send a Minute Order to the Santa Barbara County Sheriff’s Office, attention CFO Hope Vasquez and the Contract Services Bureau, attention Lt. John Maxwell.

Please return a fully executed copy of each service agreement to the Sheriff’s Office, attention Contract Services Bureau, Lt. John Maxwell.

Attachments:

Attachment A: Agreement for Services with the Santa Ynez Valley Union High School District.

Attachment B: Budget Journal Entry #0009268

Authored by:

Lieutenant John Maxwell, Contract Services Bureau

County of Santa Barbara Sheriff’s Office