



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

Department Name: District Attorney  
Department No.: 021  
For Agenda Of: March 14, 2017  
Placement: Administrative  
Estimated Time:  
Continued Item: No  
If Yes, date from:  
Vote Required: Majority

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**TO:** Board of Supervisors  
**FROM:** Department Director(s) Joyce E. Dudley, District Attorney, x2308  
Contact Info: Kerry Bierman, Chief Financial & Administrative Officer, x2304  
**SUBJECT:** Amendment to Agreement with California Victim Compensation Board (CalVCB) for Victim Claims Verification Services Grant

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**County Counsel Concurrence**

As to form: Yes

Other Concurrence: N/A

**Auditor-Controller Concurrence**

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors:

- a) Adopt a Resolution authorizing the District Attorney to execute an Amendment to the Grant Agreement with the California Victim Compensation Board (CalVCB) dba California Victim Compensation and Government Claims Board for Victim Claims Verification Services for the period of July 1, 2015 through June 30, 2018, which will:
  - i) Amend the agency name to CalVCB;
  - ii) Make minor changes to the original Agreement language; and
  - iii) Increase the total Agreement amount by \$11,800.00, for a new total agreement amount not to exceed \$707,992.00; and
- b) Determine that the above action is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15378(b)(4), because it consists of government funding mechanisms or other government fiscal activities, which do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment.

**Summary Text:**

Since Fiscal Year 1987 - 1988, the Santa Barbara County Office of the District Attorney has contracted with the California Victim Compensation Board (CalVCB) dba California Victim Compensation and Government Claims Board (VCGCB) to verify claims for victims of crime, and to obtain reimbursement

for losses suffered as a result of serious crimes. Victim Compensation Claims Specialists determine whether applicants meet State eligibility requirements for the Victims of Crime Program. The Specialists then verify whether the claims filed include all necessary documentation regarding the crime, and determine whether the services are crime-related. Specialists also recommend the award or denial of Victim Compensation Claims directly to CalVCB, thereby expediting the claim payment process. This long-term agreement with the CalVCB enhances the services provided by the District Attorney Victim Witness Assistance Program to victims of violent crime. The CalVCB claims verification process enables victims to obtain financial recovery of losses experienced as a result of a violent crime.

**Background:**

In June 2015, the Board of Supervisors adopted a Resolution approving a Grant Agreement with VCGCB for Victim Claims Verification Services for the period of July 1, 2015 through June 30, 2018. The total agreement amount for this period was \$696,192. In October 2016, Cal VCGCB amended their agreement in order to change the agency name to CalVCB, in addition to making minor changes to the original contract language. In addition, the Amendment increases the total agreement amount by \$11,800 for a total grant amount not to exceed \$707,992.

**Fiscal and Facilities Impacts:**

Budgeted: Yes

Revenues and appropriations are included in current and future budgets.

**Fiscal Analysis:**

<b><u>Funding Sources</u></b>	<b><u>Current FY Cost:</u></b>	<b><u>Annualized On-going Cost:</u></b>	<b><u>Total One-Time Project Cost</u></b>
General Fund			
State	\$ 237,964	\$ 237,964	
Federal			
Fees			
Other:			
<b>Total</b>	<b>\$ 237,964</b>	<b>\$ 237,964</b>	<b>\$ -</b>

The Amendment increases the total Agreement amount by \$11,800. The new total Agreement amount is \$707,992. The grant funding provides \$221,042 in partial funding (95%) of 2.0 FTE Victim Compensation Claims Specialists. In addition, it provides \$16,922 in operating and overhead costs. Program expenses and revenues are budgeted in the Recommended Fiscal Year 2016 - 2017 and Proposed 2017 - 2018 budgets.

**Key Contract Risks:**

The District Attorney has been awarded this grant from the State Victim Compensation and Government Claims Board annually for 29 years and has successfully passed every audit since the original award in 1987. There is minimal risk to the County.

**Special Instructions:**

Please return one (1) Minute Order, one (1) copy of the Resolution, and 1 (one) duplicate original Resolution to Nicole Acosta, DA Business Specialist.

**Attachments:**

Attachment A: Board Resolution  
Attachment B: Amendment to Grant Agreement  
Attachment C: Original Grant Agreement - Approved June 2015

**Authored by:**

Nicole Acosta, Department Business Specialist