

**NOTICE OF INTENTION TO AMEND THE CONFLICT OF INTEREST CODE
of the
SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT**

NOTICE IS HEREBY GIVEN that the Santa Maria Joint Union High School District, pursuant to the authority vested in it by §87306 of the Government Code, proposes amendment to its Conflict of Interest Code. The purpose of these amendments is to implement the requirements of §87300 through §87302, and §87306 of the Government Code.

The Santa Maria Joint Union High School District proposes to amend its Conflict of Interest Code to include positions that involve the making or participation in the making of decisions that may foreseeably have a material effect on any financial interest, as set forth in subdivision (a) of §87302 of the Government Code.

Specifically, the proposed amendment will add positions that are newly created by the agency, revise positions due to reorganization of duties, and delete positions that are no longer applicable. Copies of the amended code are available and may be requested from the contact person set forth below.

At this time, no public hearing has been scheduled concerning the proposed amendments. If any interested person or the person's representative requests a public hearing, he or she must do so no later than September 8, 2010, by contacting the contact person set forth below.

The Santa Maria Joint Union High School District has prepared a written explanation of the reasons for the proposed amendments and has available the information on which the amendments are based. Copies of the proposed amendments, the written explanation of the reasons, and the information on which the amendments are based may be obtained by contacting the contact person set forth below.

Contact Person: Doug Kimberly, Superintendent
 Santa Maria Joint Union High School District
 2560 Skyway Drive
 Santa Maria, California 93455
 805-922-4573, extension 4302

CONFLICT OF INTEREST CODE
for the
SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT

The Political Reform Act, Government Code Section 81000, et. seq., requires state and local government agencies to adopt and promulgate Conflict of Interest Codes. The Fair Political Practices Commission has adopted a regulation (2 California Code of Regulations Section 18730) which contains the terms of a standard Conflict of Interest Code, which can be incorporated by reference in an agency's code. After public notice and hearing, it may be amended by the Fair Political Practices Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated by reference. This regulation and the attached Appendix designating officials and employees and establishing disclosure categories, shall constitute the conflict of interest code of the **SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT.**

Designated employees shall file statements of economic interests with the SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT who will make the statements available for public inspection and reproduction. (Government Code §81008).

DISCLOSURE CATEGORIES

Category 1

Designated employees assigned to this category must report:

(a) Interests in real property which are located in whole or in part: (1) within the boundaries of the District, (2) within two miles of the boundaries of the District, or (3) within two miles of any land owned or used by the District, including any leasehold, beneficial or ownership interest or option to acquire such interest in real property.

(b) Investments and business positions, in business entities or income from sources which engage in the acquisition or disposal of real property within the jurisdiction.

(c) Investments and business positions, in business entities or income from sources which: (1) are contractors or subcontractors engaged in the performance of work or services of the type utilized by the District, or (2) which manufacture or sell supplies, books, machinery or equipment of the type utilized by the District.

Category 2

Designated employees assigned to this category must report:

Investments and business positions in business entities and income from sources which: (1) are contractors or subcontractors engaged in the performance of work or services of the type utilized by the employee's department, or (2) which manufacture or sell supplies, books, machinery or equipment of the type utilized by the employee's department. For the purpose of this category, a principal's department is his entire school.

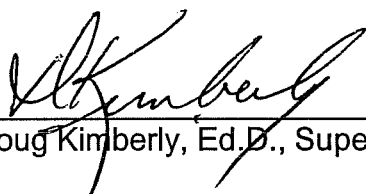
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<u>Designated Positions</u>	<u>Disclosure Category</u>
Board Members	1
Superintendent	1
Assistant Superintendent of Human Resources	2
Assistant Superintendent of Programs, Testing & Curriculum	2
Assistant Superintendent of Business Services	2
Principal	2
Director of Alternative Education	2
<u>Director of Special Education</u>	2
Director of Student Services	2
Assistant Principal	2
Director of English Language Learning Programs	2
Director of Facilities and Operations	2
Director of Information Systems	2
Director of Fiscal Services	2
Assistant Director of Fiscal Services	2
Energy Manager	2
Plant Manager	2
Facilities Planner	2
Facility Engineer	2
Transportation Manager	2
Food Service Manager	2
Consultant*	2

* The Chief Executive Officer may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The Chief Executive Officer's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

DECLARATION OF CHIEF EXECUTIVE OFFICER

As the Chief Executive Officer for the Santa Maria Joint Union High School District, I am declaring that the Conflict of Interest Code for the Santa Maria Joint Union High School District specifically enumerates each of the positions within the agency which involve the making or participating in the making of decisions which may foreseeably have a material financial effect on any financial interest and that this agency has satisfied the requirements of subsection (c) of Regulation 18750.1 preliminary to formulation of the code.



Doug Kimberly, Ed.D., Superintendent

DIRECTOR OF SPECIAL EDUCATION

BASIC FUNCTION:

Under the direction of the Assistant Superintendent of Instruction, plan, organize, and direct the delivery of district special education and psychological services programs and services; assure compliance with applicable District and SELPA policies, and state and federal laws, codes and regulations; coordinate assigned programs; supervise and evaluate the performance of assigned staff.

REPRESENTATIVE DUTIES:

- Assure compliance with District and SELPA policies, practices and procedures as well as state and federal laws, codes and regulations. **E**
- Recommend overall needs, goals, priorities and policy changes for programs for students with special needs; assist in the development and update of a long range plan for improvement and maintenance of pupil personnel, special education, psychological services, language/speech services, and nursing/health education programs. **E**
- Administer a coordinated and viable special education program which deals effectively with the differing needs of special students. **E**
- Plan, coordinate and administer the special education student personnel, language/speech, psychological and nursing/health education services of the district. **E**
- Coordinate district response to Special Education complaints and represent district in due process proceedings and hearings. **E**
- Direct the program of identification and placement of students into special education programs; assure that each identified student receives a Free Appropriate Public Education (FAPE) that is within the Least Restrictive Environment (LRE); coordinate the evaluation and placement process with all members of the IEP team. **E**
- Coordinate with Principals to establish, staff and maintain programs and classes for special needs students. **E**
- Coordinate with Principals to establish, staff and maintain programs and classes for gifted students. **E**
- Facilitate the development and implementation of adaptations of the core curriculum for special education programs; assist teachers in adapting the core curriculum. **E**
- Coordinate evaluation of special education programs on a regular basis with individual school personnel; evaluate adequacy of facilities, materials and supplies; provide curriculum development and improvement; measure strength of school/parent relationships and involvement; measure current teaching practices; provide innovative ideas; provide current information; measure responsiveness to individual student's needs. **E**
- Develop and implement a system fulfilling recommendations from staff including: sharing information with appropriate district personnel; placement, transfer, termination, etc., for students; behavioral change and problem remediation through special education and/or other resources; coordinate with external agencies; formally report the activities enacted; follow-up the activities to insure compliance, measure results, and make adjustments where indicated. **E**
- Assist teachers, parents, and administrators to develop positive and productive learning opportunities through, but not limited to: understanding individual needs and differences; encouraging creation of student-oriented classrooms; understanding of cultural heritages of students; provide learning programs to meet individual needs. **E**
- Assist the site administration in direct supervision, coordination and evaluation of other certificated staff (including Coordinators, Psychologists, School Nurses, teachers and other designated instructional services staff) and classified staff (including clerical and instructional assistants). **E**
- Assist with budget development and revisions, writing and monitoring grants and oversight of Medi-Cal billing and MAA reimbursements. **E**
- Coordinate Home/Hospital Teacher Program. **E**
- Coordinate the district's 504 Plan. **E**
- Supervise the preparation of special education reports to the state. **E**
- Attend and conduct staff meetings; attend and chair IEP meetings as needed. **E**
- Provide liaison with other schools, districts and county SELPA; serve as representative to the Special Education Local Plan Area (SELPA) coordinating committee. **E**
- Serve a member of the Superintendent's Advisory Group. **E**
- Arrange for necessary transportation for special education students. **E**