

ADMINISTRATIVE AGENDA
BUDGET REVISIONS

5/13/08

CONTINGENCY REVISIONS

Requires 4/5 Votes

None

REVENUE REVISIONS

Requires 4/5 Votes

Transfer No. 0000235

Public Health Department \$29,562 Total

Record \$29,562 of unanticipated revenue from the Federal government for Bioterrorism Preparedness and shift Salaries & Benefits (\$19,627) and Other Expenditures (\$12,852) to Services and Supplies (\$13,557) and Fixed Assets (\$48,484).

Transfer No. 0000241

Public Health Department \$22,000 Total

Increase Children's Agency Fund designation by \$22,000 for future Human Services Commission grant allocations to non-profits.

Transfer No. 2007197

General Services \$8,000 Total
Parks

To increase General Services (GS) intra-county revenue from the Parks Department by \$8,000 due to Park's increased demand for General Services Real Property Services FY 2007-08.

Transfer No. 2007238

Housing and Community \$2,900,000 Total
Development

Increase budget appropriation in Fund 0065 Affordable Housing Fund by \$2,900,000 for completion of St. Vincent's Gardens Apartments in Santa Barbara utilizing South Coast Housing Market Area in-lieu fees and State Community Development Block Grant (CDBG) designations.

Transfer No. 2007259

Clerk-Recorder-Assessor \$15,000 Total

Recognize unanticipated revenue increases and shortfalls in the Clerk-Recorder Division and designate the positive variance of \$15,000 to fund vital records operations.

CONTINGENCY FUND ETAIL

5/13/2008

Beginning Balance (FIN), 7/31/07	\$800,000.00
General Fund Contingency	
Transfers:	
8/14/07 2006984 - Sheriff's Department Type II Facility - Board Letter Approve Budget Revision for costs related to operation of Santa Maria Jail	(\$134,360.00)
9/25/07 2007038 County Executive Office/Planning and Development UCSB LRDP Fiscal Impact Analysis - Board Letter	(\$85,000)
Imprest Cash	(\$125.00)
11/20/07 2007051 - Probation Department Transfer funds from General Fund Contingency for the unanticipated replacement of three copiers.	(\$33,909.00)
3/18/08 2007165 District Attorney To fund an unfunded Truancy Program Supervisor and temporary help for the automated Discovery Project.	(\$172,100.00)
4/15/08 2007164 Probation Department For the Alternative Detention Program for Juveniles.	(\$107,054.00)
5/6/08 2007245 - CEO/Human Resources Contract with Mercer Human Resources Consulting, Inc. Board Letter	(\$100,000.00)
<u>Ending Balance (FIN), 5/13/08</u>	\$167,452.00

Budget Revision Request

BJE 0000235

Budget Journal Entry #

Gov. Code Sec. 29125 & 29130

JE

Related Journal Entry #

Subject / Title: Provide a **short description** for this budget revision request. For example: "Designate funds for zoning ordinance amendments" or "Distribute proceeds from sale of 2005 COPS".

Public Health Department: Record \$29,562 of unanticipated revenue from the Federal government for Bioterrorism Preparedness and shift Salaries & Benefits (\$19,627) and Other Expenditures (\$12,852) to Services and Supplies (\$13,557) and Fixed assets (\$48,484).

Justification: For all changes: explain what the change is for and why it is needed. Attach additional justification, board Letters or spreadsheet, if appropriate. When moving Appropriation: explain why it's available. When Revenue is adjusted: explain the reason for the increase or decrease. For adjustments to General Fund Contingency: explain why no other alternative funding source is available.

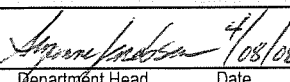


This Budget Revision Request adjusts the Public Health Department's FY 2007-08 adopted budget by increasing \$29,562 of unanticipated Revenues and Expenditures related to the FY 2007-08 Bioterrorism Preparedness grant. This increase in budget is caused by a more than anticipated grant award.

In addition, this revision shifts Salaries & Benefits (\$19,627) and Other Expenditures (\$12,852) to Services and Supplies (\$13,557) and Fixed assets (\$48,484). The shift in funds is primarily due to various line item cost increases in Services and Supplies and the purchase of a Base-X Surge Tent (fixed asset) used for alternate care site location or alternate Department Operation Center location in a disaster.

The amended FY 07-08 grant total is \$461,038. The total for salaries and benefits is \$259,503. This grant provides funding to the Public Health Department for Bioterrorism Preparedness planning which includes county wide coordination, response plan and procedures, and participation in functional exercises.

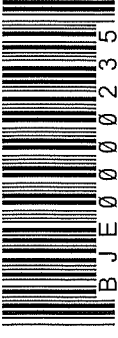
Financial Summary

Increase or (Decrease) in Appropriation for / Uses:	Department / Fund 041 / 0042	Department / Fund /	Department / Fund /	Department / Fund /
Salaries & Benefits	(19,627) 00	00	00	00
Services & Supplies	13,557 00	00	00	00
Other Charges	(12,852) 00	00	00	00
Fixed Assets	48,484 00	00	00	00
Other Financing Uses	00	00	00	00
Intrafund Transfers	00	00	00	00
Reserve or Designation	00	00	00	00
Sources:				
Revenue	29,562 00	00	00	00
Other Financing Sources	00	00	00	00
Intrafund Transfers	00	00	00	00
Reserve or Designation	00	00	00	00
Effect on Contingency / RE	00	00	00	00

Departmental Authorization	Auditor-Controller	CEO's Recommendation	Board of Supervisor's Action
 Department Head Date	Budget Journal Entry and Related Journal Entry if applicable Approved as to Accounting Form.  Auditor-Controller	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove Date <u>4/11/08</u> Transfer/Revision in Accordance with Board Policy dated 8/3/93.  County Executive Officer	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved Date _____ Agenda Item _____ Clerk of the Board of Supervisors

Budget Journal Entry 0000235

BJE - Budget Journal Entry



BatchID: 974758

Document Title: BJE - Budget Journal Entry

Post On:

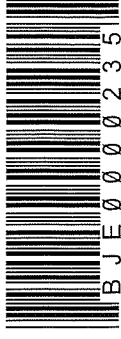
Audit Trail:

Approval List: No approvals received.

Fund	Dept	GL Acct	LI Acct	Debit Amount	Credit Amount	Prog	Org Unit	Project	Budget Period	Transaction Description
0042	041	2420	4789	29,562.00		1485			200806	Bioterrorism Budget Revision
0042	041	2530	6100	19,627.00		1485			200806	Bioterrorism Budget Revision
0042	041	2530	7120	367.00		1485			200806	Bioterrorism Budget Revision
0042	041	2530	7453	169.00		1485			200806	Bioterrorism Budget Revision
0042	041	2530	7454	393.00		1485			200806	Bioterrorism Budget Revision
0042	041	2530	7730	24.00		1485			200806	Bioterrorism Budget Revision
0042	041	2530	7732	931.00		1485			200806	Bioterrorism Budget Revision
0042	041	2530	7891	608.00		1485			200806	Bioterrorism Budget Revision
0042	041	2530	7892	12,926.00		1485			200806	Bioterrorism Budget Revision
0042	041	2530	7650	5,936.00		3101			200806	Bioterrorism Budget Revision
0042	041	2530	7050		247.00	1485			200806	Bioterrorism Budget Revision
0042	041	2530	7060		89.00	1485			200806	Bioterrorism Budget Revision
0042	041	2530	7383		245.00	1485			200806	Bioterrorism Budget Revision
0042	041	2530	7400		754.00	1485			200806	Bioterrorism Budget Revision
0042	041	2530	7405		500.00	1485			200806	Bioterrorism Budget Revision
0042	041	2530	7450		3,219.00	1485			200806	Bioterrorism Budget Revision
0042	041	2530	7451		89.00	1485			200806	Bioterrorism Budget Revision
0042	041	2530	7455		8,501.00	1485			200806	Bioterrorism Budget Revision
0042	041	2530	7460		1,193.00	1485			200806	Bioterrorism Budget Revision
0042	041	2530	7540		172.00	1485			200806	Bioterrorism Budget Revision
0042	041	2530	7650		6,302.00	1485			200806	Bioterrorism Budget Revision
0042	041	2530	7671		66.00	1485			200806	Bioterrorism Budget Revision
0042	041	2530	7893		378.00	1485			200806	Bioterrorism Budget Revision

Budget Journal Entry 0000235

BJE - Budget Journal Entry



Fund	Dept	GL Acct	LI Acct	Debit Amount	Credit Amount	Prog	Org Unit	Project	Budget Period	Transaction Description
0042	041	2530	7897		15.00	1485			200806	Bioterrorism Budget Revision
0042	041	2530	7898		186.00	1485			200806	Bioterrorism Budget Revision
0042	041	2530	7899		103.00	1485			200806	Bioterrorism Budget Revision
0042	041	2530	8300		48,484.00	1485			200806	Bioterrorism Budget Revision
				70,543.00	70,543.00					

Prog LIAcct	LIAcctTitle	2007-08		2007-08 Actual (as of 3/19/08)	06-07 Grant	07-08 Grant	FY 07-08		Debit	Credit
		Adopted	Adjusted				Revised Adjusted Budget	Budget Adjustment		
Revenues:										
1485 4789	Federal-Other	431,476	431,476	-	132,921	328,117	461,038	461,038	29,562	29,562
Total Revenues		431,476	431,476	-	132,921	328,117	461,038	461,038	29,562	29,562
Regular Salaries & Benefits:										
1485 6000	Regular Salaries & Benefits	265,671	265,671	129,687	46,949	212,554	259,503	259,503	19,627	(19,627)
1485 6177	Contractors On Payroll	-	-	606	-	-	-	-	-	-
1485 6200	Extra Help and/or Labor	13,459	13,459	-	-	-	-	-	-	-
1485 6270	Stand-by Pay	-	-	-	-	-	-	-	-	-
1485 6300	Overtime	-	-	1,944	-	-	-	-	-	-
1485 6650	Commuting Benefit Co Contrib	-	-	1	-	-	-	-	-	-
Total Salaries & Benefits		279,130	279,130	132,237	46,949	212,554	259,503	259,503	(19,627)	(19,627)
Services and Supplies:										
1485 7050	Communications	11,657	11,657	4,652	2,190	9,714	11,904	11,904	247	247
1485 7060	Food	1,952	1,952	880	874	1,167	2,041	2,041	89	89
1485 7070	Household Expense	-	-	-	-	-	-	-	-	-
1485 7120	Maintenance - Equipment	2,200	2,200	-	-	1,833	1,833	1,833	367	(367)
1485 7124	Software Maintenance	2,261	2,261	-	-	1,884	2,261	2,261	-	-
1485 7200	MTC-Struct/Impr & Grounds	-	-	-	-	-	-	-	-	-
1485 7347	Furniture & Fixtures < \$5000	-	-	-	-	-	-	-	-	-
1485 7348	Instruments & Equip. < \$5000	-	-	0	-	-	-	-	-	-
1485 7362	Building Maintenance	-	-	-	-	-	-	-	-	-
1485 7383	Licenses & Taxes	-	-	245	245	-	245	245	245	245
1485 7400	Medical, Dental and Lab	-	-	754	754	-	754	754	754	754
1485 7405	Pharmaceuticals	-	-	264	264	-	500	500	500	500
1485 7450	Office Expense	2,924	2,924	5,376	4,893	1,250	6,143	6,143	3,219	3,219
1485 7451	Postage	976	976	302	252	813	1,065	1,065	89	89
1485 7453	Copier Expense	330	330	103	58	275	161	161	169	(169)
1485 7454	Books & Subscriptions	393	393	-	-	-	-	-	393	(393)
1485 7455	Computers/Software < \$5000	1,850	1,850	8,483	8,309	1,542	10,351	10,351	8,501	8,501
1485 7460	Professional & Special Service	10,108	10,108	1,042	1,042	10,259	11,301	11,301	1,193	1,193
1485 7540	Rent/Leases-Equipment	-	-	172	-	-	172	172	172	172
1485 7650	Special Departmental Expense	-	-	3,141	3,141	3,583	6,300	6,300	6,302	6,302
1485 7671	Special Projects	-	-	66	-	-	66	66	66	66
1485 7730	Transportation and Travel	366	366	-	-	343	343	343	24	(24)
1485 7732	Training and Travel	4,575	4,575	1,699	1,310	2,333	3,644	3,644	931	931
1485 7891	Reprographics Services Exp	2,309	2,309	664	470	1,231	1,701	1,701	608	608
1485 7892	Data Processing Service	33,914	23,914	15,761	5,267	24,095	20,988	20,988	12,926	(12,926)
1485 7893	Motor Pool Charges	8,931	8,931	6,035	1,613	7,443	9,309	9,309	378	378
1485 7897	Telephone Services	1,817	1,817	1,374	458	1,514	1,832	1,832	15	15
1485 7898	Telephone Workorders	-	-	186	-	-	186	186	186	186
1485 7899	Telephone Toll Charges	-	-	76	31	-	103	103	103	103
1485 8200	Structures&Struct Improvements	-	-	-	-	-	-	-	-	-
1485 8300	Equipment	-	-	48,484	48,484	-	48,484	48,484	48,484	48,484
1485 7905	Oper Trif (Out)-COP/Debt	502	502	251	-	418	502	502	-	-
1485 9743	Designated-Health Care Serv	-	-	-	-	-	-	-	-	-
Total Services & Supplies and Other		87,065	77,065	100,010	79,655	69,698	142,189	142,189	55,124	55,124
Total Program Cost		366,195	356,195	232,247	126,604	282,252	401,692	401,692	35,497	35,497
Net Financial Impact		65,281	75,281	(232,247)	6,317	45,865	59,345	59,345	5,936	(5,936)
							15%		70,543	70,543

Budget Revision Request

BJE 000241

Budget Journal Entry #

Gov. Code Sec. 29125 & 29130

JE

Related Journal Entry #

Subject / Title: Provide a **short description** for this budget revision request. For example: "Designate funds for zoning ordinance amendments" or "Distribute proceeds from sale of 2005 COPS".



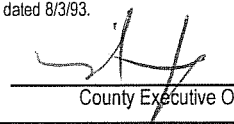
Public Health Department: Increase Children's Agency Fund designation by \$22,000 for future Human Services Commission grant allocations to non-profits.

Justification: For all changes: explain what the change is for and why it is needed. Attach additional justification, board Letters or spreadsheet, if appropriate. When moving Appropriation: explain why it's available. When Revenue is adjusted: explain the reason for the increase or decrease. For adjustments to General Fund Contingency: explain why no other alternative funding source is available.

This \$22,000 budget revision recognizes revenue used for future grant allocations through the Human Service's Commission for children's programs. These service programs, administered by non-profits, are for child abuse and neglect prevention and intervention. Per legislation, revenue is received through a portion of the Birth Certificate fees and deposited into Agency Fund 1054 for future use. Also per legislation, Agency Fund 1054 is utilized by a local voluntary commission appointed by the board of supervisors. The County of Santa Barbara's commission is the Human Services Commission and grant allocations are awarded in three year cycles.

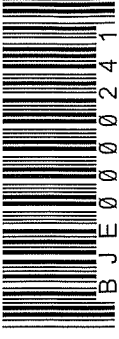
Financial Summary

Increase or (Decrease) in Appropriation for / Uses:	Department / Fund 041 / 0001	Department / Fund /	Department / Fund /	Department / Fund /
Salaries & Benefits	00	00	00	00
Services & Supplies	00	00	00	00
Other Charges	00	00	00	00
Fixed Assets	00	00	00	00
Other Financing Uses	00	00	00	00
Intrafund Transfers	00	00	00	00
Reserve or Designation	22,000 00	00	00	00
Sources:				
Revenue	22,000 00	00	00	00
Other Financing Sources	00	00	00	00
Intrafund Transfers	00	00	00	00
Reserve or Designation	00	00	00	00
Effect on Contingency / RE	<u>- 00</u>	<u>00</u>	<u>00</u>	<u>00</u>

Departmental Authorization	Auditor-Controller	CEO's Recommendation	Board of Supervisor's Action
 Department Head Date <u>4/14/08</u>	Budget Journal Entry and Related Journal Entry if applicable Approved as to Accounting Form.  Auditor-Controller	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove Date <u>4/21/08</u> Transfer/Revision in Accordance with Board Policy dated 8/3/93.  County Executive Officer	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved Date _____ Agenda Item _____ Clerk of the Board of Supervisors

Budget Journal Entry 0000241

BJE - Human Services GASB



BatchID: 981374

Document Title: BJE - Human Services GASB

Post On:

Audit Trail:

Approval List: No approvals received.

Fund	Dept	GL Acct	LI Acct	Debit Amount	Credit Amount	Prog	Org Unit	Project	Budget Period	Transaction Description
0001	041	2420	5739	22,000.00	7000	7000			200806	Increase budget for GASB entries - Fund 1054
0001	041	2530	9781		22,000.00	7000			200806	Increase budget for GASB entries - Fund 1054
				22,000.00	22,000.00					

Budget Revision Request

BJE 2007197
Budget Journal Entry #

Gov. Code Sec. 29125 & 29130

JE
Related Journal Entry #

Subject / Title: Provide a **short description** for this budget revision request. For example: "Designate funds for zoning ordinance amendments" or "Distribute proceeds from sale of 2005 COPS".

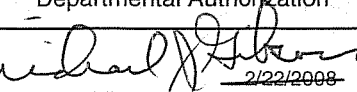
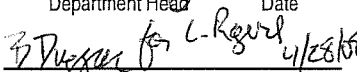


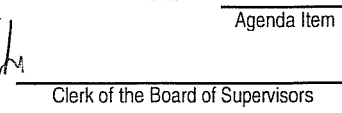
General Services/Parks: To increase General Services (GS) intra-county revenue from the Parks Department by \$8,000 due to Park's increased demand for GS real property services in FY 2007-08.

Justification: For all changes: explain what the change is for and why it is needed. Attach additional justification, board Letters or spreadsheet, if appropriate. When moving Appropriation: explain why it's available. When Revenue is adjusted: explain the reason for the increase or decrease. For adjustments to General Fund Contingency: explain why no other alternative funding source is available.

This budget revision will increase the ability to transfer funds between Parks and General Services for real property related services by \$8,000 (from \$15,500 to \$23,500). Due to General Services/Real Property Division's workload related to the new Jalama Beach store and Arroyo Burro Beach restaurant concession leases, the \$15,500 budgeted in LI Acct. 9117 (Revenue Transfer from Parks) and LI Acct. 9322 (Charges from General Services) anticipated for the entire fiscal year has been depleted. The additional workload required of General Services/Real Property is estimated at approximately 104 hours @\$77/hr., or a total of \$8,000 for the remainder of the year. The increase in the budget will help offset future property appraisal costs and other services provided to Parks by Real Property. The increased \$8,000 cost to Parks will be funded from within its existing operating budget from additional salary savings realized due to some unanticipated vacancies.

Financial Summary

Increase or (Decrease) in Appropriation for / Uses:	Department / Fund 063 / 0001	Department / Fund 052 / 0001	Department / Fund /	Department / Fund /
Salaries & Benefits	00	(8,000) 00	00	00
Services & Supplies	8,000 00	00	00	00
Other Charges	00	00	00	00
Fixed Assets	00	00	00	00
Other Financing Uses	00	00	00	00
Intrafund Transfers	00	8,000 00	00	00
Reserve or Designation	00	00	00	00
Sources:				
Revenue	00	00	00	00
Other Financing Sources	00	00	00	00
Intrafund Transfers	8,000 00	00	00	00
Reserve or Designation	00	00	00	00
Effect on Contingency / RE	- 00	- 00	00	00

Departmental Authorization	Auditor-Controller	CEO's Recommendation	Board of Supervisor's Action
 Department Head Date 2/22/2008  Department Head Date 4/28/08	4/28/08 Budget Journal Entry and Related Journal Entry if applicable Approved as to Accounting Form.  Auditor-Controller	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove 4/29/08 Date Transfer/Revision in Accordance with Board Policy dated 8/3/93.  County Executive Officer	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved Date Agenda Item  Clerk of the Board of Supervisors

Budget Journal Entry (On-Line)

Batch ID: 000-096-6216

Document # BJE

2007197

Audit Trail #

BJE2007197

Posting Date

1 of 1

Page #

Fund	Department	GL Account	Line Item Account	Debit Amount	Credit Amount	Program	Org Unit	Project	Bdgt. Period	Descr ID
0001	063	2530	9117	8,000.00		1250			03/2008	A
0001	063	2530	7460		8,000.00	1250			03/2008	A
0001	052	2530	9322		4,000.00	0301			03/2008	B
0001	052	2530	9322		4,000.00	0704			03/2008	B
0001	052	2530	6100	8,000.00		0301			03/2008	B
				16,000.00	16,000.00	Form Totals				

Descr ID Description

A Incr. GS/Real Prop Parks Trf. Billing Acct. 07-08

B Incr. GS/Real Prop Parks Trf. Chgs. Acct. 07-08

Brian Gilbert

Form Prepared By

Phone #

[Signature]
Departmental Authorized Signature

Date

Posted By

Date

Budget Revision Request

BJE 2007238

Budget Journal Entry #

Gov. Code Sec. 29125 & 29130

JE

Related Journal Entry #

Subject / Title: Provide a **short description** for this budget revision request. For example: "Designate funds for zoning ordinance amendments" or "Distribute proceeds from sale of 2005 COPS".

Housing & Community Development: Increase budget appropriation in Fund 0065 Affordable Housing Fund by \$2,900,000 for completion of St. Vincent's Gardens Apartments in Santa Barbara utilizing South Coast Housing Market Area In-lieu fees and State Community Development Block Grant (CDBG) funding designations

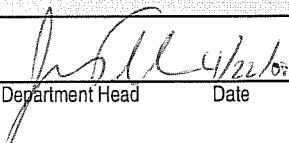


Justification: For all changes: explain what the change is for and why it is needed. Attach additional justification, board Letters or spreadsheet, if appropriate. When moving Appropriation: explain why it's available. When Revenue is adjusted: explain

This budget revision will establish appropriation in Fund 0065 Affordable Housing utilizing \$2,400,000 South Coast HMA Local In-lieu Fees and \$500,000 State CDBG funding, including \$37,500 for CDBG administration costs. Project costs paid to date include \$1,027,000 HOME and \$487,500 in South Coast HMA Local In-lieu Fees. This budget revision brings the total funding award from HOME, CDBG and Local Funds combined to \$4,370,000. Loan documents for all funding sources have been to the Board of Supervisors for approval and execution.

Located at 4200 Calle Real, the St. Vincent's Gardens Family Apartments is the first phase of a larger affordable housing development of Mercy Housing California, in collaboration with the Daughters of Charity. The complex includes 75 units of family rental housing (St. Vincent's Garden) and 95 units of affordable senior rental housing (Villa Candidad), all targeted to very-low income families and seniors. The County funds are part of the State of California Tax Credit Allocation Committee (TCAC), financing package for the construction of the family rental units.

Financial Summary

Increase or (Decrease) in Appropriation for / Uses:	Department / Fund 055 / 0065	Department / Fund 055 / 0001	Department / Fund /	Department / Fund /
Salaries & Benefits	00	00	00	00
Services & Supplies	2,862,500 00		00	00
Other Charges	00		00	00
Fixed Assets	00		00	00
Other Financing Uses	37,500 00		00	00
Intrafund Transfers	00		00	00
Reserve or Designation	00	37,500 00	00	00
Sources:				
Revenue	500,000		00	00
Other Financing Sources		37,500	00	00
Intrafund Transfers			00	00
Reserve or Designation	2,400,000		00	00
Effect on Contingency / RE	- 00	- 00	- 00	- 00

Departmental Authorization	Auditor-Controller	CEO's Recommendation	Board of Supervisor's Action
 Department Head _____ Date <u>4/23/08</u> Department Head _____ Date _____ Department Head _____ Date _____	Budget Journal Entry and Related Journal Entry if applicable Approved as to Accounting Form.  Auditor-Controller	<input checked="" type="checkbox"/> Approve <u>4/23/08</u> <input type="checkbox"/> Disapprove _____ Date _____ Transfer/Revision in Accordance with Board Policy dated 8/3/93.  County Executive/Officer	<input type="checkbox"/> Approved _____ Date _____ <input type="checkbox"/> Disapproved _____ Date _____ Agenda Item _____ Clerk of the Board of Supervisors

Budget Journal Entry (On-Line)

Batch ID: 000-097-8076

Document # BJE

Audit Trail #

2007238

Posting Date

StVincents

Page #

1 of 1

Fund	Department	GL Account	Line Item Account	Debit Amount	Credit Amount	Program	Org Unit	Project	Bdgt. Period	Descr ID
0065	055	2530	7671		2,400,000.00	6001	6106	0078	05/2008	A
0065	055	2530	7671		462,500.00	6001	6104	0078	05/2008	B
0065	055	2420	9799	2,400,000.00		6001	6106	0078	05/2008	A
0065	055	2420	4789	500,000.00		6001	6104	0078	05/2008	B
0065	055	2530	7901		37,500.00	6000	6104	0078	05/2008	C
0001	055	2420	5911	37,500.00		6000	6104	0078	05/2008	C
0001	055	2530	9799		37,500.00	6000	6104	0078	05/2008	C

		2,937,500.00	2,937,500.00
--	--	--------------	--------------

Form Totals

Descr ID	Description	Debit	Credit
A	St. Vincents' Apts. South Coast HMA In-Lieu Fees		
B	St. Vincents' Apts. CDBG 03-STBG-1848		
C	St. Vincents' Apts. CDBG 03-STBG-1848 Admin Desig.		

Shirley Moraga

Form Prepared By

Phone #

Departmental Authorized Signature

Date

Posted By

Date

**St. Vincent's Garden Family Community Rental
Sponsored by Mercy Housing California
History of County Funding**

1998 - \$1,175,000 South Coast Local & \$325,000 Countywide Local Funds

1999 - \$300,000 South Coast Local & \$211,000 HOME Funds

1999 - \$ 25,000 State of California Small Cities Community Development Block
(CDBG) Planning and Technical Assistance award for CLOMR

2001 - 264,000 HOME & 200,000 South Coast Local Funds

2003 - \$415,000 Unincorporated County HOME Funds & \$85,000 South Coast
Local Funds

2003 - \$500,000 CDBG Award for County application (\$462,500 to project)

2004 - \$211,000 HOME funds awarded in 1999 replaced with \$211,000 in South
Coast Local funds

\$2,296,000 – South Coast and Countywide Local Funds
\$ 679,000 – HOME funds
\$ 487,500 – CDBG funds
\$3,462,500

Breakdown of the additional funds:
\$ 559,487 – South Coast and Countywide Local Funds
\$ 211,000 – HOME funds
\$ 136,574 – HOME Program Income
\$ 907,061

4,369,561 – TOTAL

\$ 679,000 – HOME funds
\$ 211,000 – HOME funds
\$ 136,574 – HOME Program Income
\$ 487,500 – local funds
\$1,514,074 Predevelopment Loan

\$2,296,000 – South Coast and Countywide Local Funds
\$ 71,987 - South Coast and Countywide Local Funds
\$ 487,500 – CDBG funds
\$2,855,487 Permanent Loan

\$4,369,561 TOTAL

Ayes: 4 - Supervisor Schwartz, Supervisor Marshall, Supervisor Gray and Supervisor Centeno
Absent: 1 - Supervisor Rose

A-15) GENERAL SERVICES File Reference No. 04-00674

Reject all construction bids opened May 27, 2004 for the Alcohol, Drug, Mental Health Services - Children's Services Building, Second District.

A motion was made by Supervisor Gray, seconded by Supervisor Schwartz, that this matter be Acted on as follows:
All construction bids rejected. The motion carried by the following vote:

Ayes: 4 - Supervisor Schwartz, Supervisor Marshall, Supervisor Gray and Supervisor Centeno
Absent: 1 - Supervisor Rose

A-16) HOUSING AND COMMUNITY DEVELOPMENT File Reference No. 04-00694

Approve an amendment to the 2004 Consolidated Plan and authorize the Director of Housing and Community Development to submit the amendment to the U.S. Department of Housing and Urban Development.

A motion was made by Supervisor Gray, seconded by Supervisor Schwartz, that this matter be Approved. The motion carried by the following vote:

Ayes: 4 - Supervisor Schwartz, Supervisor Marshall, Supervisor Gray and Supervisor Centeno
Absent: 1 - Supervisor Rose

A-17) HOUSING AND COMMUNITY DEVELOPMENT File Reference No. 04-00692

Consider recommendations regarding housing loan documents for St. Vincent's Garden Family Apartments, located at 4200 Calle Real, Santa Barbara, Second District, as follows:

a) Find that a Mitigated Negative Declaration prepared by the City of Santa Barbara was noticed on November 14, 2001 and determine that although the proposed project could have a significant effect on the environment, there will not be a significant effect in this case because of the mitigation measures;

b) Approve the commitment of \$4,369,561 of South Coast Local Funds, HOME, and State Community Development Block Grant (CDBG) funds for the preconstruction and permanent financing costs for the St. Vincent's Garden Family Apartments;

c) Authorize the Director of Housing and Community Development to execute the Loan Agreements in the total amount of \$4,369,561, the Regulatory Agreements, and the Joint Subordination Agreement all in substantially the form of the attachments to this Board letter, for the development of this project.

A motion was made by Supervisor Schwartz, seconded by Supervisor Marshall, that this matter be Continued, as follows: July, 13, 2004 on Administrative Agenda. The motion carried by the following vote:

Ayes: 4 - Supervisor Schwartz, Supervisor Marshall, Supervisor Gray and Supervisor Centeno
Absent: 1 - Supervisor Rose

A-18) COUNTY EXECUTIVE OFFICE: HUMAN RESOURCES File Reference No. 04-00680

Consider recommendations regarding Revised Classification and Salary Plan and Reconciliation of Allocated Positions, as follows:

A motion was made by Supervisor Marshall, seconded by Supervisor Schwartz, that this matter be Adopted

RESOLUTION NO. 04-195

The motion carried unanimously.

A-8) COUNTY CLERK-RECORDER-ASSESSOR

File Reference No. 04-00711

Adopt a resolution effective July 5, 2004, as follows:

ESTABLISH CLASSIFICATION

Management Specialist T (Class 5023), Range 6136 (\$5,176 - \$6,319 per month).

A motion was made by Supervisor Marshall, seconded by Supervisor Schwartz, that this matter be Adopted

RESOLUTION NO. 04-196

The motion carried unanimously.

A-9) HOUSING AND COMMUNITY DEVELOPMENT

File Reference No. 04-00692

Consider recommendations regarding housing loan documents for St. Vincent's Garden Family Apartments, located at 4200 Calle Real, Santa Barbara, Second District, as follows:

- a) Find that a Mitigated Negative Declaration prepared by the City of Santa Barbara was noticed on November 14, 2001 and determine that although the proposed project could have a significant effect on the environment, there will not be a significant effect in this case because of the mitigation measures;
- b) Approve the commitment of \$4,369,561 of South Coast Local Funds, HOME, and State Community Development Block Grant (CDBG) funds for the preconstruction and permanent financing costs for the St. Vincent's Garden Family Apartments;
- c) Authorize the Director of Housing and Community Development to execute the Loan Agreements in the total amount of \$4,369,561, the Regulatory Agreements, and the Joint Subordination Agreement all in substantially the form of the attachments to this Board letter, for the development of this project.

A motion was made by Supervisor Marshall, seconded by Supervisor Schwartz, that this matter be Acted on as follows:

- a) Accepted.
- b) Approved.
- c) Authorized.

The motion carried unanimously.

A-10) PARKS

File Reference No. 04-00701

Authorize the reallocation of the Goleta Beach Parking Lot Reinforcement 2001 CREF grant to the technical analysis and studies required for the Goleta Beach Master Planning Process, in the amount of \$36,500, Second District.

A motion was made by Supervisor Marshall, seconded by Supervisor Schwartz, that this matter be Authorized. The motion carried unanimously.



County of Santa Barbara

display
original
version

Legislative File ID **04-00692**

print

email

Type: **Agenda Item** Status: **Passed**

Title: **Consider recommendations regarding housing loan documents for St. Vincent's Garden Family Apartments, located at 4200 Calle Real, Santa Barbara, Second District, as follows: a) Find that a Mitigated Negative Declaration prepared by the City of Santa Barbara was noticed on November 14, 2001 and determine that although the proposed project could have a significant effect on the environment, there will not be a significant effect in this case because of the mitigation measures; b) Approve the commitment of \$4,369,561 of South Coast Local Funds, HOME, and State Community Development Block Grant (CDBG) funds for the preconstruction and permanent financing costs for the St. Vincent's Garden Family Apartments; c) Authorize the Director of Housing and Community Development to execute the Loan Agreements in the total amount of \$4,369,561, the Regulatory Agreements, and the Joint Subordination Agreement all in substantially the form of the attachments to this Board letter, for the development of this project.**

Controlling Body: **BOARD OF SUPERVISORS**

Introduced: **6/28/2004** Version: **1**

Final Action: **7/13/2004** Contact:

Name: **recommendations regarding Housing Loan Documents for St. Vincent's Garden Family Apartments, located at 4200 Calle Real, Santa Barbara, as follows:**

Hearing Date:

Sponsors: **HOUSING AND COMMUNITY DEVELOPMENT**

Attachments: **Board Letter**

Legislative History

Date	Acting Body	Action Taken	Motion	Media
7/6/2004	BOARD OF SUPERVISORS	July, 13, 2004 on Administrative Agenda.	Pass (4:0)	
7/13/2004	BOARD OF SUPERVISORS	a) Accepted. b) Approved. c) Authorized.	Pass	

powered by Daystar Computer Systems, Inc.

**SANTA BARBARA COUNTY
BOARD AGENDA LETTER**



Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Agenda Number:
Prepared on: 6/23/04
Department Name: Housing and Comm. Dev.
Department No.: 055
Agenda Date: 7/6/04
Placement: Administrative
Estimate Time:
Continued Item: NO
If Yes, date from:

TO: Board of Supervisors

FROM: Ed Moses, Director
Housing and Community Development

STAFF CONTACT: Tim Wong
ext. 3523

SUBJECT: St. Vincent's Garden Family Housing Loan Documents

Recommendation(s):

That the Board of Supervisors:

- A. Find that a mitigated Negative Declaration prepared by the City of Santa Barbara was noticed on November 14, 2001 and determined that although the proposed project could have a significant effect on the environment, there will not be a significant effect in this case because of the mitigation measures provided in the Mitigated Negative Declaration.
- B. Approve the commitment of \$4,369,561 of South Coast Local Funds, HOME, and State Community Development Block Grant (CDBG) funds for the preconstruction and permanent financing costs for the St. Vincent's Garden Family Apartments, located at 4200 Calle Real, Santa Barbara, CA .
- C. Authorize the Director of Housing and Community Development to execute the Loan Agreements in the total amount of \$4,369,561, the Regulatory Agreements, and the Joint Subordination Agreement all in substantially the form of the attachments to this Board letter, for the development of this project.

Alignment with Board Strategic Plan:

The recommendation(s) are primarily aligned with Goal No. 7. A Community that Fosters the Safety and Well-Being of Families and Children.

Executive Summary and Discussion:

This is the first joint County/City of Santa Barbara rental project. The City of Santa Barbara has committed a total of \$17,318,393 with \$3,600,000 already awarded to Mercy Housing California (MHC) for predevelopment costs. The property was annexed by the City of Santa Barbara in 2002. All land use

entitlements for development of the Project have been received through the City of Santa Barbara.

St. Vincent's Gardens Family Housing is one half of a larger development proposed by MHC in constructing 75 units of multifamily housing (St. Vincent's Garden) and 95 units of affordable senior housing. The County funds subject to the loan agreements before you are solely for the construction of the multifamily units. However, because of the HUD funding requirements for the Senior project, the Senior funding does not allow their funding to cover land lease, off-site and on-site infrastructure costs. Therefore, the multifamily funding not only covers the construction costs of the multifamily units but in addition the on-site improvements for both developments.

The project was first considered by the Loan Committee in 1998 with the Committee making an initial preliminary reservation of \$1,175,000 of South Coast Local and \$325,000 of Countywide Local funds. In 1999, the County added a reservation of an additional \$300,00 of South Coast Local and \$211,000 of HOME funds. In 2000, the County extended a \$25,000 predevelopment loan for MHC to prepare a stream relocation feasibility study as part of the Conditional Letter of Map Revision (CLOMR). The CLOMR was necessary for flood insurance purposes. The funding was from a 1999 Community Development Block Grant (CDBG) Planning and Technical Assistance (PTA) grant from the State Housing and Community Development. In 2003, an additional \$415,000 of Unincorporated County HOME funds and \$85,000 of South Coast Local Funds were reserved. The County had also applied for Community Development Block Grant (CDBG) funds from the State Housing and Community Development and was awarded a \$462,500 for public infrastructure improvements in the County right-of-ways in support of the construction.

The project was originally estimated at \$14,249,142 in 1998. However, because of the complexity of the project, the development of the units met unanticipated delays. Through the years, the County and City have continually reserved funds for the project. The total project cost is \$29,941,923. The project costs, especially the cost of construction were closely examined by both the City and County. Prior to committing additional funding, a request was made for MHC to rebid the project. The new bid was able to save a small amount of money, however more importantly, it provided confirmation of the overall construction costs of the project. This year, after the construction costs were finalized, the County reserved another \$907,061 for the project.

Concurrently, an Action Plan amendment is being processed to reflect the additional \$907,061 of HOME funds reserved for this project.

The County Affordable Housing Loan Committee recommended approval of the loans on June 10, 2004 subject to the following conditions:

- Approve the County's additional \$907,061 for a total of \$4,369,561.
- Funds will be allocated in two separate loans of \$1,514,074 for preconstruction costs, which will roll to permanent financing. An additional permanent loan of \$2,855,487, will be dispersed, bringing the total principal of both loans to \$4,369,561.
- That the County funding be in the form of a 3.0% interest, residual receipts, 55-year term loan,
- The two County loans shall be subordinate only to the CalHFA and if awarded, the Federal Home Loan Bank Affordable Housing Program.
- That \$2,855,487 of the local funds serve as project match for the County HOME Consortium,
- That the terms of the Regulatory Agreement governing this project be consistent with and enforcing all HOME and CDBG requirements,

- That the original \$25,000 CDBG predevelopment agreement for the Conditional Letter of Map Revision (CLOMR) rolled into the permanent loan with the aforementioned terms,
- The CDBG funding be used exclusively for County public infrastructure improvements in support of the affordable housing construction.
- The loan(s) be secured against the recorded lease between Mercy Housing California and the Daughters of Charity.

These conditions of approval have all been incorporated into the loan agreement documents.

Please note that it is Departmental policy that County funds be in the form of amortized loans. However, the loan terms for this project were negotiated prior to the formation of the Housing and Community Development and the adoption of this Policy.

Mandates and Service Levels:

No changes to programs or service levels.

Fiscal and Facilities Impacts:

This project will provide much needed affordable rental units in the South Coast area. The shortage of affordable housing on the South Coast has been well documented in presentations before the Board.

Special Instructions:

None

Concurrence:

Auditor-Controller
County Administrator
County Counsel

Budget Revision Request

BJE 2007259
Budget Journal Entry #

Gov. Code Sec. 29125 & 29130

JE
Related Journal Entry #

Subject / Title: Provide a **short description** for this budget revision request. For example: "Designate funds for zoning or finance amendments" or "Distribute proceeds from sale of 2005 COPS".




CLERK-RECORDER-ASSESSOR: Recognize unanticipated revenue increases and shortfalls in the Clerk-Recorder Division and designate the positive variance of \$15,000 to fund vital records operations.

Justification: For all changes: explain what the change is for and why it is needed. Attach additional justification, board Letters or spreadsheet, if appropriate. **When moving Appropriation:** explain why it's available. **When Revenue is adjusted:** explain the reason for the increase or decrease. **For adjustments to General Fund Contingency:** explain why no other alternative funding source is available.

This budget revision recognizes \$50,000 in unanticipated revenue from increased vital certificate copy fees collected in the Clerk-Recorder Division (Line Item Account 5312) and designates the portion authorized by State statute (\$15,000) to fund the modernization of vital records operations. This budget revision also recognizes lower than anticipated passport fees (Line Item Account 5208) in the amount of \$35,000 due to the State lowering the fee effective February 2008.

Financial Summary

Increase or (Decrease) in Appropriation for / Uses:	Department / Fund 062 / 0001	Department / Fund /	Department / Fund /	Department / Fund /
Salaries & Benefits	00	00	00	00
Services & Supplies	00	00	00	00
Other Charges	00	00	00	00
Fixed Assets	00	00	00	00
Other Financing Uses	00	00	00	00
Intrafund Transfers	00	00	00	00
Reserve or Designation	15,000 00	00	00	00
Sources:				
Revenue	15,000 00	00	00	00
Other Financing Sources	00	00	00	00
Intrafund Transfers	00	00	00	00
Reserve or Designation	00	00	00	00
Effect on Contingency / RE	- 00	00	00	00

Departmental Authorization	Auditor-Controller	CEO's Recommendation	Board of Supervisor's Action
 Department Head 4/28/08 Date <hr/> Department Head Date <hr/> Department Head Date	Budget Journal Entry and Related Journal Entry if applicable Approved as to Accounting Form.  Auditor-Controller	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove Date 4/29/08 Transfer/Revision in Accordance with Board Policy dated 8/3/93.  County Executive Officer	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved Date Agenda Item Clerk of the Board of Supervisors

Budget Revision Request

BJE 2007264
Budget Journal Entry #

Gov. Code Sec. 29125 & 29130

JE 2237334
Related Journal Entry #

Subject / Title: Provide a **short description** for this budget revision request. For example: "Designate funds for zoning ordinance amendments" or "Distribute proceeds from sale of 2005 COPS".

Alcohol Drug and Mental Health Services: This Revision transfers \$2,300,000 from the General Fund Strategic Reserve for unanticipated revenue shortfall.

Justification: For all changes: explain what the change is for and why it is needed. Attach additional justification, board Letters or spreadsheet, if appropriate. When moving Appropriation: explain why it's available. When Revenue is adjusted: explain the reason for the increase or decrease. For adjustments to General Fund Contingency: explain why no other alternative funding source is available.

This budget revision transfers \$2,300,000 from the General Fund Strategic Reserve approved by the Board on April 22, 2008 to fund mental health services provided at County clinics and purchased on a contractual basis from Community Based Organizations (CBOs) and cover revenue shortfalls in; Intergovernmental Revenue - State Realignment (\$1,020,000) and Charges for Services - Early Periodic Screening Diagnosis and Treatment (EPSDT) (\$1,280,000)

Financial Summary

Increase or (Decrease) in Appropriation for / Uses:	Department / Fund 043 / 0044		Department / Fund 990 / 0001		Department / Fund /		Department / Fund /	
	Salaries & Benefits	00	00	00	00	00	00	00
Services & Supplies	00	00	00	00	00	00	00	
Other Charges	00	00	00	00	00	00	00	
Fixed Assets	- 00	00	- 00	00	00	00	00	
Other Financing Uses	00	00	2,300,000	00	00	00	00	
Intrafund Transfers	00	00	00	00	00	00	00	
Reserve or Designation	- 00	00	00	00	00	00	00	
Sources:								
Revenue	(2,300,000) 00	00	00	00	00	00	00	
Other Financing Sources	2,300,000	00	00	00	00	00	00	
Intrafund Transfers	00	00	- 00	00	00	00	00	
Reserve or Designation	- 00	00	2,300,000	00	00	00	00	
Effect on Contingency / RE	- 00	00	- 00	00	00	00	00	

Departmental Authorization	Auditor-Controller	CEO's Recommendation	Board of Supervisor's Action
<p><u>Supereyana Coppin</u> Department Head Date 4-29-08</p> <p><u>Jette U. Christiansson</u> Department Head Date</p> <p>_____ Department Head Date</p>	<p>Budget Journal Entry and Related Journal Entry if applicable. Approved as to Accounting Form.</p> <p><u>Juana Haguen</u> Auditor-Controller</p>	<p><input checked="" type="checkbox"/> Approve <u>9-28-08</u> Date</p> <p><input type="checkbox"/> Disapprove</p> <p>Transfer/Revision in Accordance with Board Policy dated 8/3/93.</p> <p><u>Z. Chomondoff</u> County Executive Officer</p>	<p><input type="checkbox"/> Approved _____ Date</p> <p><input type="checkbox"/> Disapproved _____ Date</p> <p>_____ Clerk of the Board of Supervisors</p> <p>_____ Agenda Item</p>

Journal Entry (On-Line)

Batch ID: 000-098-5516

Treasurer's Cash Type:
 Receipts (R)
 Warrants (W)
 Elec Trf (E)

Document # JE

2237334

Audit Trail #

BJE2007264

Posting Date

1 of 1

Page #

Fund	Department	GL Account	Line Item Account	Debit Amount	Credit Amount	Program	Org Unit	Project	Activity	Area	Depositor	Descr ID
0001	990	2100	9740	2,300,000.00		8300						A
0001	990	2710	9740		2,300,000.00	8300						A
0001	990	2810	7901	2,300,000.00		3144						A
0001		0110			2,300,000.00							A
0044		0110		2,300,000.00								B
0044	043	2710	5910		2,300,000.00	4100	4100					B
											Form Totals	
											6,900,000.00	6,900,000.00

Descr ID Description

A	Rel Strat Res/trsfr to ADMHS for revenue shortfall
B	FY0708 Rel Stratg Res & transf ADMHS Rev shortfall

Lupe Reyna

Form Prepared By

Phone #

Departmental Authorized Signature

Date

Posted By

Date

Budget Revision Request

BJE 2007283

Budget Journal Entry #

Gov. Code Sec. 29125 & 29130

JE

Related Journal Entry #

Subject / Title: Provide a **short description** for this budget revision request. For example: "Designate funds for zoning ordinance amendments" or "Distribute proceeds from sale of 2005 COPS".

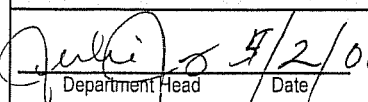


Alcohol, Drug & Mental Health Services: Recognizes and designates unanticipated revenues from fines and fees collected by courts on ADMHS' behalf of \$10,000 (Fund 1082)

Justification: For all changes: explain what the change is for and why it is needed. Attach additional justification, board Letters or spreadsheet, if appropriate. When moving Appropriation: explain why it's available. When Revenue is adjusted: explain the reason for the increase or decrease. For adjustments to General Fund Contingency: explain why no other alternative funding source is available.

This budget revision recognizes and designates revenue of \$10,000 from fines and fees collected by courts on ADMHS' behalf. The \$10,000 represents Substance Abuse and Prevention Treatment funding allocated to Drug Education H&S 111372.7 (Fund 1082).

Financial Summary

Increase or (Decrease) in Appropriation for / Uses:	Department / Fund 043 / 0044	Department / Fund /	Department / Fund /	Department / Fund /
Salaries & Benefits	00	00	00	00
Services & Supplies	00	00	00	00
Other Charges	00	00	00	00
Fixed Assets	- 00	- 00	00	00
Other Financing Uses	00	00	00	00
Intrafund Transfers	00	00	00	00
Reserve or Designation	10,000 00	00	00	00
Sources:				
Revenue	10,000 00	00	00	00
Other Financing Sources	00	00	00	00
Intrafund Transfers	00	- 00	00	00
Reserve or Designation	- 00	00	00	00
Effect on Contingency / RE	- 00	- 00	00	00

Departmental Authorization  Department Head Date 5/2/08	Auditor-Controller Budget Journal Entry and Related Journal Entry if applicable Approved as to Accounting Form.  Auditor-Controller	CEO's Recommendation <input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove Date 5-2-08 Transfer/Revision in Accordance with Board Policy dated 8/3/93.  County Executive Officer	Board of Supervisor's Action <input type="checkbox"/> Approved <input type="checkbox"/> Disapproved Date _____ Agenda Item _____ Clerk of the Board of Supervisors
--	--	---	--

