



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: CEO
Department No.: 012
For Agenda Of: 3/15/2016
Placement: Administrative
Estimated Time:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors

FROM: Department Mona Miyasato, County Executive Officer, 568-3400
Director(s)
Contact Info: Tom Alvarez, Budget Director, 568-3432

SUBJECT: Authorized Agents for County During Disasters

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- A. Adopt the attached Resolution (Attachment A) designating the County officials listed in the Resolution to execute applications, grants, financial information, conduct site inspections, represent the County at briefings, and conduct all matters necessary for financial recovery to the County for emergency or disaster recovery and relief from the federal government under Public Law 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or from the State under the California Disaster Assistance Act;
- B. Adopt and direct the Clerk of the Board or designee to execute the attached Designation of Applicant's Agent Resolution (Attachment B);
- C. Direct the Clerk of the Board or designee to submit to the California Office of Emergency Services the attached letter (Attachment C) identifying the Authorized Agents by name and title; and
- D. Determine that the proposed actions are administrative and other fiscal activities that do not involve commitment to any specific project, and are therefore not a project as defined by State CEQA Guidelines Section 15378(b)(4), and approve filing a Notice of Exemption (Attachment D) on that basis.

Summary Text:

The California Office of Emergency Services (CalOES) requires that local jurisdictions that have disaster, response and recovery transactions with CalOES provide CalOES a list of "Authorized Agents." These Authorized Agents may take any actions necessary to obtain federal financial assistance under Public Law 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the California Disaster Assistance Act.

Background:

On July 12, 2011, your Board passed a resolution designating the County Executive Officer, Emergency Operations Chief, Business Manager of the County Executive Office, Auditor-Controller, Assistant Auditor-Controller, and the Director of Public Works as the County's Authorized Agents for purposes of securing disaster relief funding from the state and/or federal government.

Recently the Department of Public Works procured the services of Gerald J. Quinn, a disaster grants and emergency management consultant. Mr. Quinn's analysis of the County's Disaster Preparedness noted that the Authorized Agents' ability to act without having to wait for Board approval is crucial to the County's ability to meet CalOES and FEMA deadlines for disaster relief aid.

This action provides CalOES with a current list of Authorized Agents. Every three years, CalOES requires local governments to provide a list Authorized Agents. The County may submit either only the titles of the persons whom will serve as Authorized Agents or those persons' titles and names. Staff recommends submitting only the Authorized Agents' titles. Submitting only the Authorized Agents' titles allows the Board's authorization to remain valid if an individual leaves a position and is replaced by another individual. CalOES requires the County to submit a cover letter with each Authorized Agents' name and title.

This action will be valid for three years.

Titles

County Executive Officer
Director of Emergency Management, Office of Emergency Management
Business Manager, County Executive Office
County Auditor-Controller
Assistant Auditor -Controller
Director, Public Works Department
Road Commissioner

Fiscal and Facilities Impacts:

There are no fiscal impacts associated with the adoption of this resolution.

Special Instructions:

The Clerk of the Board should return the following to the Director of Emergency Management, Office of Emergency Management:

1. A Minute Order; and,

2. An executed original of the Board Resolution
3. An executed original of the Designation of Applicant's Agent Resolution

Attachments:

- A. Resolution identifying Authorized Agents for Santa Barbara County.
- B. Designation of Applicant's Agent Resolution, Cal OES 130.
- C. Letter by Clerk of the Board naming the Authorized Agents by name and title.
- D. CEQA Notice of Exemption

Authored by:

Paul Clementi, Fiscal and Policy Analyst, CEO's Office, 568-3431

cc: Scott McGolpin, Director Public Works