

ADMINISTRATIVE AGENDA

BUDGET REVISIONS

6/2/09

CONTINGENCY REVISIONS

Requires 4/5 Votes

None

REVENUE REVISIONS

Requires 4/5 Votes

Transfer No: 0000423

Public Health \$180,000 Total

Record \$180,000 of increased revenue from the Federal government for the Women, Infants & Children (WIC) grant and expenses matching the revenue amount.

Transfer No: 2007765

Agricultural Commissioner	\$125, 000 Total
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Recognize unanticipated State revenue of \$125,000 due to additional Weed Management funding and Un-refunded Gas Tax revenue to offset expenditures in Weed Management related costs and increases in various other expenditures.

Transfer No: 2007773

County Executive Office	\$181,000 Total
Human Resources	

Recognize unanticipated revenue (\$116,000), release designation (\$65,000) and increase the Services and Supplies object level (\$181,000) for year-end balancing to pay for benefit administration and actuarial consulting costs.

Transfer No: 2007779

County Executive Office	\$331,000 Total
Human Resources	

Release designation to pay for increased Unemployment Insurance Claims (\$100,000) and for Self-Funded Dental Claims (\$231,000).

(COPIES OF ACTUAL BUDGET REVISION FORMS ARE AVAILABLE FOR PUBLIC INSPECTION IN THE AUDITOR-CONTROLLER'S OFFICE)

CONTINGENCY FUND
DETAIL
6/2/2009

Beginning Balance (FIN), 7/31/08	\$800,000.00
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None
General Fund Contingency
Transfers:

12/9/08 Treasurer -Tax Collector, Information Technology	(\$86,000.00)
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Budget Revision: 2007612

Board Letter

Approve Budget Revision for to fund a new Business Leader General Position to lead the Property Tax Replacement Project

2/17/09 General County Programs – First Five

Budget Revision: 2007653

1/22/08 Board Letter/Budget Revision Summary

2/17/09

That the Board of Supervisors considers the County's participation in the Downtown Child Care Study by assuming a lead role on the project and authorize funding in the amount of \$10,000 to participate in the Down town Child Care Assessment Survey. Approved by the Board on January 22, 2008.

4/14/09 General County Programs/Court Special Services

Budget Revision: 2007727

For unanticipated costs for mandated indigent defense.

<u>Ending Balance (FIN), 6/2/09</u>	\$319,000.00
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Budget Revision Request

Gov. Code Sec. 29125 & 29130

BJE0000423

Budget Journal Entry #

JE

Related Journal Entry #

Subject / Title: Provide a *short description* for this budget revision request. For example: "Designate funds for zoning ordinance amendments" or "Distribute proceeds from sale of 2005 COPS".

Public Health: Record \$180,000 of increased revenue from the Federal government for the Women, Infants & Children (WIC) grant and expenses matching the revenue amount.

Justification: For all changes: explain what the change is for and why it is needed. Attach additional justification, board Letters or spreadsheet, if appropriate. When moving Appropriation: explain why it's available. When Revenue is adjusted: explain the reason for the increase or decrease. For adjustments to General Fund Contingency: explain why no other alternative funding source is available.

This Budget Revision Request will adjust the Public Health Department's FY 2008-09 adopted budget by increasing \$180,000 of Revenues and Expenditures related to the FY 2008-09 WIC grant. This increase in budget is caused by a caseload allocation increase. This revision increases Services and Supplies (\$155,000), and Other Charges (\$25,000).

The Services and Supplies line item accounts that will be increased are: LI 7669 Cost Allocations (\$80,000), LI 7455 Computers/Software (\$26,000), LI 7347 Furniture and Fixtures (\$15,000), LI 7671 Special Projects (\$14,000), LI 7450 Office Expense (\$10,000), LI 7650 Special Departmental Expense (\$7,000), and LI 7730 Transportation and Travel (\$3,000). The Other Charges line item accounts that will be increased are: LI 7891 Reprographics Services (\$12,000), LI 7895 Liability Insurance (\$8,000), LI 7760 Utilities (\$4,000), and LI 7898 Telephone Workorders (\$1,000). The amended FY 2008-09 grant total is \$2,668,326. The Grant provides funding to the Public Health Department for Women, Infants and Children's nutrition. WIC provides nutrition education, breastfeeding promotion and support, nutritious supplemental food vouchers and referrals to health and social services.

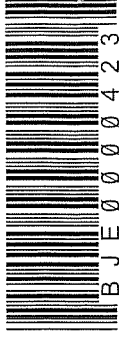
Financial Summary

Increase or (Decrease) in Appropriation for / Uses:	Department / Fund 041 / 0042	Department / Fund /	Department / Fund /	Department / Fund /
Salaries & Benefits	00	00	00	00
Services & Supplies	155,000 00	00	00	00
Other Charges	25,000 00	00	00	00
Fixed Assets	00	00	00	00
Other Financing Uses	00	00	00	00
Intrafund Transfers	00	00	00	00
Reserve or Designation	00	00	00	00
Sources:				
Revenue	180,000 00	00	00	00
Other Financing Sources	00	00	00	00
Intrafund Transfers	00	00	00	00
Reserve or Designation	00	00	00	00
Effect on Contingency / RE	- 00	00	00	00

<div>Departmental Authorization</div> <div><div>Department Head</div><div>Date</div></div> <div><div>Department Head</div><div>Date</div></div> <div><div>Department Head</div><div>Date</div></div>	<div>Auditor-Controller</div> <div>Budget Journal Entry and Related Journal Entry if applicable Approved as to Accounting Form.</div> <div><div>Auditor-Controller</div></div>	<div>CEO's Recommendation</div> <div><div><input checked="" type="checkbox"/> Approve</div><div><input type="checkbox"/> Disapprove</div></div> <div>Transfer/Revision in Accordance with Board Policy dated 8/3/93.</div> <div><div>County Executive Officer</div></div>	<div>Board of Supervisor's Action</div> <div><div><input type="checkbox"/> Approved</div><div><input type="checkbox"/> Disapproved</div></div> <div>Date</div> <div>Agenda Item</div> <div>Clerk of the Board of Supervisors</div>
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Budget Journal Entry 0000423

BJE - Budget Journal Entry



BatchID: 1095230
 Document Title: BJE - Budget Journal Entry
 Post On:
 Audit Trail: Amber
 Approval List: Amber Lynn Bermond

Fund	Dept	GL Acct	LI Acct	Debit Amount	Credit Amount	Prog	Org Unit	Project	Budget Period	Transaction Description
0042	041	2420	4789	180,000.00		1252			200906	WIC Budget Revision
0042	041	2530	7669		80,000.00	1252			200906	WIC Budget Revision
0042	041	2530	7455		26,000.00	1252			200906	WIC Budget Revision
0042	041	2530	7347		15,000.00	1252			200906	WIC Budget Revision
0042	041	2530	7671		14,000.00	1252			200906	WIC Budget Revision
0042	041	2530	7450		10,000.00	1252			200906	WIC Budget Revision
0042	041	2530	7650		7,000.00	1252			200906	WIC Budget Revision
0042	041	2530	7730		3,000.00	1252			200906	WIC Budget Revision
0042	041	2530	7891		12,000.00	1252			200906	WIC Budget Revision
0042	041	2530	7895		8,000.00	1252			200906	WIC Budget Revision
0042	041	2530	7760		4,000.00	1252			200906	WIC Budget Revision
0042	041	2530	7898		1,000.00	1252			200906	WIC Budget Revision
				180,000.00	180,000.00					

Budget Revision Request

BJE 2007765
Budget Journal Entry #

Gov. Code Sec. 29125 & 29130

Subject / Title: Provide a **short description** for this budget revision request. For example: "Designate funds for zoning ordinance amendments" or "Distribute proceeds from sale of 2005 COPS".

Related Journal Entry #

Agricultural Commissioner: Recognize unanticipated State revenue of \$125,000 due to additional Weed Management funding and Unrefunded Gas Tax revenue to offset expenditures in Weed Management related costs and increases in various other expenditures.

Justification: For all changes: explain what the change is for and why it is needed. Attach additional justification, board Letters or spreadsheet, if appropriate. When moving Appropriation: explain why it's available. When Revenue is adjusted: explain the reason for the increase or decrease. For adjustments to General Fund Contingency: explain why no other alternative funding source is available.

This Budget Revision recognizes unanticipated State revenues of \$125,000 due to additional Weed Management funding and Unrefunded Gas Tax revenue from the California Department of Food and Agriculture with offsetting increases in Weed Management related expenditures of \$55,000, and other increases in expenditures for Conflict Resolution training of \$15,000; Weights and Measures equipment maintenance of \$5,000; walkway safety repairs of \$3,000; various increases in utility costs of \$10,000; increases in motor pool charges of \$15,000; new GPS devices of \$16,000; and a new microscope for the Santa Maria lab of \$6,000.

Financial Summary

Increase or (Decrease) in Appropriation for / Uses:	Department / Fund 051 / 0001	Department / Fund /	Department / Fund /	Department / Fund /
Salaries & Benefits	00	00	00	00
Services & Supplies	78,000 00	00	00	00
Other Charges	25,000 00	00	00	00
Fixed Assets	22,000 00	00	00	00
Other Financing Uses	00	00	00	00
Intrafund Transfers	00	00	00	00
Reserve or Designation	00	00	00	00
Sources:				
Revenue	125,000 00	00	00	00
Other Financing Sources	00	00	00	00
Intrafund Transfers	00	00	00	00
Reserve or Designation	00	00	00	00
Effect on Contingency / RE	00	00	00	00

ROUTE 100
2009 MAY 12 AM 10:00
RECEIVED
2009 MAY 11 PM 12:59
AUDITOR-CONTROLLER

Departmental Authorization 5/17/09 Department Head Date Department Head Date Department Head Date	Auditor-Controller Budget Journal Entry and Related Journal Entry if applicable Approved as to Accounting Form. Auditor-Controller	CEO's Recommendation <input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove 5/18/09 Date Transfer/Revision in Accordance with Board Policy dated 8/3/98. County Executive Officer	Board of Supervisor's Action <input type="checkbox"/> Approved <input type="checkbox"/> Disapproved Date Agenda Item Clerk of the Board of Supervisors
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Budget Journal Entry (On-Line)

Batch ID: 000-109-1878

Document # BJE

2007765

Audit Trail #

Posting Date

Page #

1 of 2

Fund	Department	GL Account	Line Item Account	Debit Amount	Credit Amount	Program	Org Unit	Project	Bdgt. Period	Descr ID
0001	051	2420	4000	125,000.00		2000			04/2009	A
0001	051		7510		20,000.00	2000			01/2009	B
0001	051		7510		15,000.00	2000			09/2008	B
0001	051		7510		15,000.00	2000			04/2009	B
0001	051		7510		2,200.00	4000			01/2009	B
0001	051		7510		1,500.00	1000			01/2009	B
0001	051		7510		700.00	3000			01/2009	B
0001	051		7510		6,600.00	2000			05/2009	B
0001	051		7510		4,000.00	2000			06/2009	B
0001	051		7120		5,000.00	3000			06/2009	C
0001	051		7650		5,000.00	2000			04/2009	D
0001	051		7650		3,000.00	1000			05/2009	D
0001	051		7801		4,000.00	1000			06/2009	E
0001	051		7803		3,000.00	1000			06/2009	E
0001	051		7806		2,000.00	1000			06/2009	E
0001	051		7805		1,000.00	1000			06/2009	E
				125,000.00	125,000.00	Form Totals				

Descr ID Description

A	Bring in unanticipated revenue to cover misc exp	E	Additional costs for increases in utilities
B	Additional WMA and conflict mgt expenditures	F	Additional motor pool charges and maintenance
C	Additional costs for W & M equipment maintenance	G	Purchase new GPS devices
D	Additional costs for WMA expenditures	H	Purchase new microscope for SM lab

Elena Morelos

Form Prepared By

Phone #

Departmental Authorized Signature

Posted By

Date

Batch ID: 000-109-1878

Page #

2 of 2

2007765

125,000.00	125,000.00	Form Totals
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[illegible]

Date _____

Budget Revision Request

Gov. Code Sec. 29125 & 29130

BJE 2007773

Budget Journal Entry #

JE 2256253

Related Journal Entry #

Subject / Title: Provide a **short description** for this budget revision request. For example: "Designate funds for zoning ordinance amendments" or "Distribute proceeds from sale of 2005 COPS".

CEO/Human Resources: Recognize unanticipated revenue (\$116,000), release designation (\$65,000) and increase the Services & Supplies object level (\$181,000) for year-end balancing to pay for benefit administration and actuarial consulting costs.

Justification: For all changes: explain what the change is for and why it is needed. Attach additional justification, board Letters or spreadsheet, if appropriate. When moving Appropriation: explain why it's available. When Revenue is adjusted: explain the reason for the increase or decrease. For adjustments to General Fund Contingency: explain why no other alternative funding source is available.

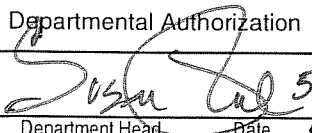


The Board approved Board Contract BC08115 with Mercer Inc and released \$100,000 of General Fund Contingency to cover the total cost of the contract. This is a multi-year contract and unused funds from FY 07-08 were designated and carried forward to FY 08-09. This revision releases \$65,000 of the contingency funds, leaving approximately \$9,000 in the designation for future costs. The unanticipated \$116,000 of benefits administration revenue comes from two sources. \$30,000 is the result of penalty payments paid by Blue Shield for missing contractual performance measures. The remaining \$86,000 is the result of funds released to the County by Segal when their contract with the County ended and they were replaced by Alliant. While Segal's contract was active they administered these funds on the County's behalf and paid for various benefit administration costs at the direction of the County. Once the contract ended, the remaining funds were transferred to the County and will now be used to pay for the benefit administration costs (budgeted in the Services & Supplies object level) that were previously paid through Segal. This adjustment has no net cost to the County.

Financial Summary

Increase or (Decrease) in Appropriation for / Uses:	Department / Fund 064 / 0001	Department / Fund /	Department / Fund /	Department / Fund /
Salaries & Benefits	00	00	00	00
Services & Supplies	181,000 00	00	00	00
Other Charges	00	00	00	00
Fixed Assets	00	00	00	00
Other Financing Uses	00	00	00	00
Intrafund Transfers	00	00	00	00
Reserve or Designation	00	00	00	00
Sources:				
Revenue	116,000 00	00	00	00
Other Financing Sources	00	00	00	00
Intrafund Transfers	00	00	00	00
Reserve or Designation	65,000 00	00	00	00
Effect on Contingency / RE	- 00	00	00	00

ROUTE 100
2009 MAY 19 PM 3:59
RETURN INSTRUCTIONS:
ADDITIONAL CONTROLLER
RECEIVED
2009 MAY 18 PM 2 22

COUNTY ADMINISTRATION

Departmental Authorization  Department Head Date 5/18/09 Department Head Date Department Head Date	Auditor-Controller Budget Journal Entry and Related Journal Entry if applicable Approved as to Accounting Form.  Auditor-Controller	CEO's Recommendation <input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove 5-18-09 Date Transfer/Revision in Accordance with Board Policy dated 8/3/93.  County Executive Officer	Board of Supervisor's Action <input type="checkbox"/> Approved <input type="checkbox"/> Disapproved Date Agenda Item Clerk of the Board of Supervisors
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Batch ID: 000-109-5243


Document # BJE
2007773

Page #	Posting Date	Audit Trail #
1 of 1		JE2256253

[illegible]

181,000.00	181,000.00	Form Totals
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Descr ID	Description
A	Release of Designation for Mercer Contract
B	Increase Appr for Benefit Admin Costs

Don Nguyen	Form Prepared By	Phone #	 Departmental Authorized Signature	Date	Posted By	Date
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County of Santa Barbara, FIN

Batch ID: 000-109-5253

Document # JE

BJE2007773

County of Santa Barbara, FIN

Budget Revision Request

Gov. Code Sec. 29125 & 29130

BJE 2007779

Budget Journal Entry #

JE 2256423

Related Journal Entry #

Subject / Title: Provide a **short description** for this budget revision request. For example: "Designate funds for zoning ordinance amendments" or "Distribute proceeds from sale of 2005 COPS".

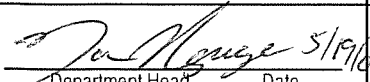


CEO/HR: Release designation to pay for increased Unemployment Insurance Claims (\$100,000) and for Self-Funded Dental Claims (\$231,000).

Justification: For all changes: explain what the change is for and why it is needed. Attach additional justification, board Letters or spreadsheet, if appropriate. When moving Appropriation: explain why it's available. When Revenue is adjusted: explain the reason for the increase or decrease. For adjustments to General Fund Contingency: explain why no other alternative funding source is available.

Due to unanticipated increases in both Unemployment (\$100,000) and Self-Funded Dental claims (\$231,000) CEO/HR will increase the use of reserves and increase appropriations for Unemployment and Self-Funded insurance claims.

Financial Summary

Increase or (Decrease) in Appropriation for / Uses:	Department / Fund 064 / 1913	Department / Fund 064 / 1914	Department / Fund /	Department / Fund /
Salaries & Benefits	00	00	00	00
Services & Supplies	00	11,000	00	00
Other Charges	100,000	220,000	00	00
Fixed Assets	00	00	00	00
Other Financing Uses	00	00	00	00
Intrafund Transfers	00	00	00	00
Reserve or Designation	00	00	00	00
Sources:				
Revenue	00	00	00	00
Other Financing Sources	00	00	00	00
Intrafund Transfers	00	00	00	00
Reserve or Designation	100,000	231,000	00	00
Effect on Contingency / RE	00	00	00	00

Departmental Authorization	Auditor-Controller	CEO's Recommendation	Board of Supervisor's Action
 Department Head Date 5/19/09	Budget Journal Entry and Related Journal Entry if applicable Approved as to Accounting Form.  Auditor-Controller	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove 5-19-09 Date Transfer/Revision in Accordance with Board Policy dated 8/3/93.  County Executive Officer	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved 2009 MAY 19 PM 3:59 Date Agenda Item Clerk of the Board of Supervisors

Batch ID: 000-109-6033

Page #

1 of 1

2007779

Form Totals

331,000.00	331,000.00
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Descr ID	Description		
A	Release Reserves and Increase UE Insurance		
B	Release Reserves and Increase SF Dental		

Date _____

County of Santa Barbara, FIN

BATCH ID: 000-109-6075

Document # JE

BJE2007779

2256423

331,000.00	331,000.00	Form Totals
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A	Release Reserves for Fund 1913		
B	Release Reserves for Fund 1914		

Date _____

County of Santa Barbara, FIN